

NAME OF SCHOOL AMERICAN UNIVERSITY OF THE CARIBBEAN, N.V.

ADDRESS #1 University Drive at Jordan Road
Cupecoy, St. Maarten, Netherlands Antilles

CHIEF EXECUTIVE OFFICER:

NAME & TITLE: Mr. Yife Tien
ADDRESS Medical Education Information Office, Inc.
901 Ponce de Leon Blvd., Suite 401
Coral Gables, Florida 33134
TELEPHONE NUMBER (305) 446-0600 Extension 15
(AREA CODE) (NUMBER)

NAME, ADDRESS AND TELEPHONE NUMBER OF REPRESENTATIVE OF THE SCHOOL IN THE U.S.

Mr. Yife Tien
Medical Education Information Office, Inc.
901 Ponce De Leon Blvd., Suite 401, Coral Gables, FL 33134 Phone: (305) 446-0600

THIS DATA BASE DOCUMENT IS SUBMITTED BY:

Yife Tien, COO
Name & Title
Signature
October 2004
Date

COMMUNICATIONS RELATING TO THIS REVIEW PROCEDURE SHOULD BE ADDRESSED TO:

Yife Tien
Name Address same as above
Address & Telephone number if not provided above

I. LEGAL AUTHORITY TO OPERATE THE SCHOOL OF MEDICINE:

CHARTER ISSUED, DATE: 24 August 1978

AUTHORITY GRANTING THE CHARTER:

NAME: David S. Brandt

ADDRESS: Plymouth, Montserrat

TITLE: Ag. Registrar of Joint stock Companies

(a copy of the charter is attached hereto)

CHARTER ISSUED, DATE: 15 July 1999

CHARTER REAFFIRMED: 20 May 2003

AUTHORITY GRANTING THE CHARTER:

NAME: Mr. S.F.C. Camelia-Römer

ADDRESS: Phillipsburg, St. Maarten, Netherlands Antilles

TITLE: Council of Ministers of the Netherlands Antilles

(a copy of the charter is attached hereto)

II. THE OWNERSHIP OF THE SCHOOL IS VESTED IN:

TRUSTEES/REGENTS: _____

SHARE HOLDER(S): _____ **X** _____

OTHER (EXPLAIN): _____

III. NAME AND ADDRESS OF SHAREHOLDER:

1. Name: American University of the Caribbean School of Medicine
c/o O.L. Patton and Company
Address: P O Box 875 and 876
Grand Cayman, Cayman Islands
British West Indies

NAMES AND ADDRESSES OF SHAREHOLDER'S BOARD OF DIRECTORS:
(curriculum vitae of the Directors are attached hereto)

1. Name: REV'D JEFFREY L. HAMBLIN, M.D., Chairman
NY, NY 10014
Address: _____
Academic Degrees: M.D., American University of the Caribbean
Occupation:

- Unit Chief, Kings County Child and Adolescent Psychiatry
- Associate Clinical Faculty SUNY Downstate.

2. Name: FRANK P. MARSH, M.D., Secretary to Board
Address: BR20RX
United Kingdom
Academic Degrees: MB. Bchir, MA, Cambridge School of Medicine
MRCP, FRCP, London Hospital Medical College
Occupation:

- Current Consultant Nephrologist
- Former Dean of Medical Studies, London Medical College

3. Name: JOHN J. BYRNES, M.D.
Address: VA Medical Center, Hematology Section
1201 NW 16th St., Miami, Florida 33125
Academic Degrees: M.D., Tuft University School of Medicine
Occupation:

- Professor of Internal Medicine, University of Miami School of Medicine,
- Chief, Hematology Section, VA Medical Center, Miami

4. Name: **ROBERT J. CHERTOK, PH.D.**

- Address:
 - AUC, St. Maarten, Netherlands AntillesConcord, NC 28025

- Academic Degrees: Ph.D., University of Miami School of Medicine

- Occupation:
 - Professor of Physiology - AUC

5. Name: **PROFESSOR RONALD M. HARDEN, OBE, M.D., FRCP, FRCS, FRCPC**

- Address: Dundee DD2 1LR, Scotland, UK

- Academic Degrees: M.D., Glasgow University, UK
FRCP, Glasgow University, UK
FRCP, Glasgow University, UK
FRCS, Edinburgh University, UK

- Occupation:
 - Director of Education – IVIMEDS
 - General Secretary – Association for Medical Education in Europe

- Appointed: July 2004

6. Name: **CAROL D. HOLDEN, PH.D.**

- Address: Miami, FL 33134

- Academic Degrees: Ph.D. in Education, University of Illinois

- Occupation:
 - Dean Emeritus, University of Miami School of Continuing Studies

7. Name: **RICHARD A. KITCH, J.D.**
Address: Detroit, MI 48226-3430
Academic Degrees: LLB, Wayne State University Law School
Occupation: • President: Kitch Drutchas Wagner DeNardis & Valitutti
Appointed: July 2004

8. Name: **ROBERT J. SOKOL, M.D.**
Address: Detroit, MI, 48201
Academic Degrees: M.D., University of Rochester
Occupation: • Director, C.S. Mott Center for Human Growth & Development
• Distinguished Prof. of OB/GYN, Wayne State University School of Medicine,
• Former Dean of Wayne State University School of Medicine,
• SVP for Medical Affairs, Detroit Medical Center, Wayne State University

Mr. D. Robert Black, J.D. temporarily resigned from the Board effective June 2004 due to a conflict of interest.

IV. HISTORY OF OPERATION:

A. Medical students were first enrolled in August 1978
(Month/Year)

B. Instruction has been given in the current site since September 1995
(Month/Year)

Prior to that Date, Instruction took place in:
(City, Place, Dates, Etc.) Plymouth, **Montserrat**
August 1978 – August 1995

C. Attach a brief history of the school including identification of all sites in which the school currently operates for any phases of program. *See attached.*

V. ENROLLMENT OF STUDENTS:

YEAR: 2004 (see also 2004 enrollment reports, attached)

JAN 2004	First Year (Terms 1 –3)	Second Year (Terms 4, 5)	Third Year (Terms 6 – 8)	Fourth Year (Terms 9, 9.5+)	Total enrollment
Men	150	106	100	115	471
Women	100	74	70	58	302
TOTAL	250	180	170	173	773

MAY 2004	First Year (Terms 1 –3)	Second Year (Terms 4, 5)	Third Year (Terms 6 – 8)	Fourth Year (Terms 9, 9.5+)	Total enrollment
Men	147	79	94	101	421
Women	103	47	60	66	276
TOTAL	250	126	154	167	697

SEPT 2004	First Year (Terms 1 –3)	Second Year (Terms 4, 5)	Third Year (Terms 6 – 8)	Fourth Year (Terms 9, 9.5+)	Total enrollment
Men	172	92	119	90	473
Women	128	60	79	67	334
TOTAL	300	152	198	157	807

AVERAGE 2004	First Year (Terms 1 – 3)	Second Year (Terms 4, 5)	Third Year (Terms 6 – 8)	Fourth Year (Terms 9, 9.5+)	Total enrollment
TOTAL	267	153	174	166	760

NOTE: IF THE PROGRAM EXTENDS MORE OR LESS THAN FOUR YEARS, SHOW NUMBER OF STUDENTS IN EACH YEAR OF THE PROGRAM*

*If more than one class is admitted in one calendar year, adapt the table to identify each class and indicate date(s) of admission.

Approximately 171 students graduated or are scheduled to graduate from AUC in 2004 as follows:

- April 3, 2004 (53 Graduated)
- June 5th, 2004 (60 Graduated)
- October 16th, 2004 (33 Graduated)
- December 18th, 2004 (25 potential Graduates to date)

% NATIONALS OF COUNTRY IN WHICH SCHOOL IS LOCATED = 0.04%

% U.S. NATIONALS = 85.57%

% OTHERS = 12.94%

% UNKNOWN = 1.45%

See 2004 Nationality Report, attached

See also Year 2004 Demographics report, attached.

YEAR: 2003 (*see also 2003 enrollment reports, attached*)

JAN 2003	First Year (Terms 1 –3)	Second Year (Terms 4, 5)	Third Year (Terms 6 – 8)	Fourth Year (Terms 9, 9.5+)	Total enrollment
Men	170	100	119	95	484
Women	112	63	57	56	288
TOTAL	282	163	176	151	772

MAY 2003	First Year (Terms 1 –3)	Second Year (Terms 4, 5)	Third Year (Terms 6 – 8)	Fourth Year (Terms 9, 9.5+)	Total enrollment
Men	160	68	113	86	427
Women	103	37	61	43	244
TOTAL	263	105	174	129	671

SEPT 2003	First Year (Terms 1 –3)	Second Year (Terms 4, 5)	Third Year (Terms 6 – 8)	Fourth Year (Terms 9, 9.5+)	Total enrollment
Men	157	98	106	110	471
Women	103	68	66	54	291
TOTAL	260	166	172	164	762

AVERAG E 2003	First Year (Terms 1 – 3)	Second Year (Terms 4, 5)	Third Year (Terms 6 – 8)	Fourth Year (Terms 9, 9.5+)	Total enrollment
TOTAL	268	145	174	164	751

NOTE: IF THE PROGRAM EXTENDS MORE OR LESS THAN FOUR YEARS, SHOW NUMBER OF STUDENTS IN EACH YEAR OF THE PROGRAM*

*If more than one class is admitted in one calendar year, adapt the table to identify each class and indicate date(s) of admission.

135 students graduated from AUC in 2003 as follows:

- April 5, 2003 (37 Graduated)
- June 7th, 2003 (60 Graduated)
- October 18th, 2003 (22 Graduated)
- December 20th, 2003 (16 Graduated)

% NATIONALS OF COUNTRY IN WHICH SCHOOL IS LOCATED = 0.14%

% U.S. NATIONALS = 83.33%

% OTHERS = 14.04%

% UNKNOWN = 2.49%

See 2003 Nationality Report, attached

ENROLLMENT PRIOR FIVE YEARS:

SCHOOL YEAR	TOTAL	1 ST YEAR STUDENTS (Sem 1.0-2.0)	2 ND YEAR STUDENTS (Sem 3.0-5.0)	3 RD YEAR STUDENTS (Sem 6.0-8.0)	4 TH YEAR STUDENTS (Sem 8.0-9.5)	GRADUATES	OTHERS
1998-1998	868	136	372	166	194	197	
1999-1999	645	119	129	151	246	195	
2000-2000	730	240	221	85	184	184	
2001-2001	692	189	237	94	145	180	
2002-2002	679	258	131	172	118	135	

1. Are graduates of your school eligible for licensure in your country?

Yes No (circle one)

2. Pass rate on ECFMG (USMLE/FMGEMS) for past five years:

	No. taking ECFMG (USMLE/FMGEMS)	No. passed	% passed
2003	<u>224</u>	<u>162</u>	<u>72%</u>
2002	<u>211</u>	<u>138</u>	<u>65%</u>
2001	<u>156</u>	<u>119</u>	<u>76%</u>
2000	<u>154</u>	<u>125</u>	<u>81%</u>
1999	<u>116</u>	<u>90</u>	<u>77.58</u>
1998	<u>310</u>	<u>242</u>	<u>78%</u>

These figures represent the total number of students taking the USMLE during the calendar year indicated.

**The USMLE-1 first time pass rate for the period 1/1/2004 – 8/31/2004 is 76%.
See report attached.**

VI. OTHER EDUCATIONAL PROGRAMS OF THE SCHOOL:

LIST:

CURRENT
ENROLLMENT

DEGREE
AWARDED

NONE

NA

NA

VII. STUDENT EXPENSES IN U.S.

DOLLARS FOR A TYPICAL SCHOOL YEAR:	STUDENT NATIONAL	U.S. STUDENT	OTHER STUDENT
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A. TUITION PER CADEMIC/YEAR	\$ _____	\$ _____	\$ _____
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**(PLEASE REFER TO BUDGET
ATTACHED**

B. FEES: (LIST EACH)	\$ _____	\$ _____	\$ _____
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AVERAGE TOTAL YEARLY
EXPENSE:

(SHOW COMPONENTS INCLUDING
ACADEMIC COSTS AND LIVING
EXPENSES; OMIT TRANSPORTATION
TO OVERSEAS LOCATIONS

	\$ <u>216,600.00</u>	\$ <u>216,600.00</u>	\$ <u>216,600.00</u>
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VIII. EDUCATIONAL PROGRAM LEADING TO M.D. DEGREE OR EQUIVALENT:

(if you have more than one program, describe each program)

A. TOTAL DURATION OF THE PROGRAM IN WEEKS	<u>152</u>
WEEKS IN FIRST YEAR	<u>48</u>
WEEKS IN SECOND YEAR	<u>32</u>
WEEKS IN THIRD YEAR	<u>46</u>
WEEKS IN FOURTH YEAR	<u>26</u>
OTHER YEAR(S)	<u>0</u>

B. Content of the Basic Medical Sciences Educational Program Required of all Students

Subject	Year				Location	Clock Hours Lab	Clock Hours Lecture
	1	2	3	4			
Biochemistry #113	X				Lecture Hall #1	0	112.50
Introduction To Medicine #133	X				Lecture Hall #1	0	75
Gross Anatomy / Embryology #137	X				Anatomy Lab	135	112.50
Cell Biology & Histology #208	X				Lecture Hall #3	45	75
Genetics / Biostatistics #216	X				Lecture Hall #3	0	75
Physiology I #221	X				Lecture Hall #3	0	75
Medical Microbiology / Immunology #236	X				Lecture Hall #3	14	45
Physiology II #323	X				Lecture Hall #4	0	75
Neuroscience #330	X				Lecture Hall #4	22	60
Medical Microbiology II / Infectious Disease #332	X				Lecture Hall #4 Micro Lab	24	75
Pathology #346	X				Lecture Hall #4	0	100
Pharmacology #415 Video		X			Lecture Hall #2 Lecture Hall #1	24	50
Pathology #450					Lecture Hall #2	0	75

Medical Psychology #462 Video		X			Lecture Hall #2 Chertok Hall	26	75
Medical Ethics #480		X				0	10
Introduction to Clinical Clerkship #534 Manikins & Professional Pts. Preceptorship		X			Lecture Hall #2 Exam Rms Dr.'s Office	11	105
Biological Basis of Clinical Medicine #591		X			Lecture Hall #2	0	225
TOTAL HOURS:						301	1,420.00

See Semester Schedule, attached.

See also report of Topics of Special Concern, which sets out the various courses that cover certain subject areas required by the Accreditation Commission for Colleges of Medicine and also the summary of Instruction in Therapeutics in the Basic Sciences, attached.

VIII. EDUCATIONAL PROGRAM LEADING TO M.D. DEGREE OR EQUIVALENT
continued:

CLINICAL INSTRUCTION INVOLVING PATIENTS	CLK HRS OF LECTURE	LOCATION OF INSTRUCTION	DURATION IN WEEKS
INTERNAL MEDICINE	Varies depending on site	Please refer to Clinical Facilities List	12 weeks - Core
GENERAL SURGERY	Varies depending on site	Please refer to Clinical Facilities List	12 weeks - Core
OBSTETRICS/GYNECOLOGY	Varies depending on site	Please refer to Clinical Facilities List	6 weeks - Core
PEDIATRICS	Varies depending on site	Please refer to Clinical Facilities List	6 weeks - Core
PSYCHIATRY	Varies depending on site	Please refer to Clinical Facilities List	6 weeks - Core
FAMILY MEDICINE	Varies depending on site	Please refer to Clinical Facilities List	4 – 6 weeks – Core
AMBULATORY MED.	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective
ANESTHESIOLOGY	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective
CARDIOLOGY	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective
COMMUNITY MEDICINE	Varies depending on site	Please refer to Clinical Facilities List	4 – 6 weeks - Elective
DERMATOLOGY	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective
EMERGENCY MEDICINE	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective
ENDOCRINOLOGY	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective
GASTROENTEROLOGY	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective
GERIATRICS	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective
INFECTIOUS DISEASE	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective
NEUROLOGY	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective
NEUROSURGERY	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective
OTOLARYNGOLOGY	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective
ONCOLOGY	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective
OPHTHALMOLOGY	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective
ORTHOPEDIC SURGERY	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective
PATHOLOGY	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective
PHYSICAL MEDICINE / REHABILITATION	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective
PLASTIC SURGERY	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective
PULMONARY	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective
RADIOLOGY	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective
UROLOGY	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective
VASCULAR SURGERY	Varies depending on site	Please refer to Clinical Facilities List	4 weeks - Elective

C. CORE CLINICAL CLERKSHIP LOCATIONS – 2003 & 2004 (provisional)

Rotation reports for distribution of AUC students are attached for the years 2003 and 2004. The statistics for 2004 are provisional as of the date of printing (10/20/04).

The duration (in weeks) of the core clerkships are as follows:

- Internal Medicine (12)
- Surgery (12)
- Ob/Gyn (6)
- Pediatrics (6)
- Psychiatry (6)

LOCATION	DURATION (WKS)	NO. OF STUDENTS PER CLERKSHIP				
		Med	Surg	ObGyn	Peds	Psy
1. please see clerkship distribution reports, attached						
2.						

IX. ADMINISTRATION: (*Curriculum Vitae Attached*)

Chancellor St. Maarten, N.A.

PAUL S. TIEN, PH.D.

Chief Operating Officer Coral Gables, FL

YIFE TIEN, B.S.

Chief Academic Officer Southfield, MI

PAUL T. SCHNATZ, M.D.

Dean of Basic Medical Sciences St. Maarten, N.A.

WILLIAM G. THURMAN, M.D.

Dean of Clinical Sciences – U.S.A. Southfield, MI

BRUCE KAPLAN, D.O.

Dean of Clinical Sciences – Europe London, UK

DOUGLAS MODEL, MB.BS.

Associate Clinical Dean – Europe London, UK

ROBIN TILLET, M.D.

Associate Dean Of Medical Sciences St. Maarten, N.A.

MARGIT TROTZ, PH.D.

Assistant Dean of Clinical Sciences - Europe Waterford, Ireland

KEVIN WARD, M.D.

Interim Registrar St. Maarten, N.A.

KATHRYN BEHRISCH, B.SC.

General Counsel Coral Gables, FL

CYNTHIA A. HOLDEN, J.D.

Chief Financial Officer Coral Gables, FL

PAUL R. SUID, C.P.A

Executive Director Of Student Services Coral Gables, FL

ANDREA JAY, B.Sc.

Director of Enrollment Management And Administration

Coral Gables, FL

MRS. MARIA GONZALEZ

Director of Alumni Affairs

Coral Gables, FL

MARIA GRACIA CLAVERIE, M.S.

Director of Financial Aid

Coral Gables, FL

MICHELE DE SOUZA, B. Sc.

Director of Student Services

St. Maarten, N.A.

LOCKIE JOHNSON, Ph.D.

Director of Community Services

St. Maarten, N.A.

SUSAN V. ATCHLEY, Ph.D.

Director of Library Services

St. Maarten, N.A.

ROXANNA TOVREA, MLS, AHIP

Director of Administrative Affairs

St. Maarten, N.A.

Ms. DIANA LIU

IX. ADMINISTRATION (continued)

(Hospital, Location and Name)

Hospital Coordinators (list name, name of hospital and location)

AUC designates its main contact at each hospital site as a Program Director.

PROGRAM DIRECTOR	US HOSPITAL	LOCATION
John Lennox, M.D.	Alameda County Hospital	Oakland, CA
J. Richard Ziegler, M.D.	Aultman Hospital	Canton, OH
Anita S. Kablinger, M.D.	Brentwood Behavioral Health Company	Shreveport, NY
K. Kellogg Hunt Jr., M.D.	Carilion Roanoke Medical Center	Roanoke, VA
Howard Quentzel, M.D.	Griffin Hospital	Derby, CT
José Perez, M.D.	Kern Medical Center	Bakersfield, CA
Thomas G. Ferguson, M.D.	Leonard J. Chabert Medical Center (program terminated May 2004)	Houma, LA
Scott Herbold, M.D.	Metropolitan State Hospital	Norwalk, CA
Robert C. Parker, M.D.	Mt. Sinai Hospital Medical Center of Chicago	Chicago, IL
Jaime Cruz, M.D.	Pomona Valley Medical Center	Pomona, CA
Bruce Kaplan, D.O.	Providence Hospital & Medical Center	Southfield, MI
Anthony Fedullo, M.D.	Rochester General Hospital	Rochester, NY
Thelma Watson, M.D.	Roy Lester Schneider Hospital	St. Thomas, USVI
David Helsel, M.D.	Spring Grove Hospital Center	Catonsville, MD
George Lawrence, M.D.	St. Agnes Hospital	Baltimore, MD
Sheldon Slodki, M.D.	St. Anthony Hospital (program terminated May 2004)	Chicago, IL
Timothy Shea, M.D.	St. Mary's Hospital	Waterbury, CT
Donald A. Zorn, M.D.	Tallahassee Memorial Healthcare	Tallahassee, FL
Wayne Campbell, M.D.	Union Memorial Hospital	Baltimore, MD
	UK / IRE HOSPITALS	
Damien Lynch, M.D.	Blackburn Royal Infirmary	Lanes, UK
Stephen Ash, M.D.	Ealing General Hospital	Middlesex, UK
Clive Charig, F.R.C.S.	Epsom District Hospital	Surrey, UK
Anwar B-Desha, F.R.C.S.	High Wycombe Hospital	Wycombe, UK
John Wong, M.D.	Kingston Hospital	Surrey, UK
Ian Scobie, M.D.	Medway Maritime Hospital	Gillingham, UK
Shukri Shami, F.R.C.S.	OldChurch Hospital	Romford UK
Mark Jackson, M.D.	Princess Royal Hospital	W. Sussex, UK
Kevin Ward, M.D.	Waterford Regional Hospital	Waterford, Ireland
Zilla Huma, M.D.	Wexham Park Hospital	Berks, UK
Gordon Caldwell, M.D.	Worthing District Hospital	Worthing, UK

IX. ADMINISTRATION (continued)

DEPARTMENTS OF FACULTY:

NAME OF DEPARTMENT	NAME OF CHAIR
Department of Anatomy	Marios Loukas, M.D., Ph.D.
Department of Cell Biology & Histology	Maya Menon, Ph.D.
Department of Biochemistry & Molecular Biology	Margit Trotz, Ph.D.
Department of Immunology & Medical Microbiology	Susan V. Atchley, Ph.D.
Department of Pharmacology & Therapeutics	Jae Choe, Ph.D.
Department of Physiology	Stephen S. Blevins, Ph.D.
Department of Medical Psychology	Lockie Johnson, Ph.D.
Department of Pathology	Kenneth Sims, M.D.
Department of Medicine	Douglas G. Model, MB.BS
Department of Medical Ethics	Shahid Aziz, M.D.

LIST OF ALL STANDING COMMITTEES OF THE FACULTY: NAME OF CHAIRPERSON

COMMITTEE	NAME OF CHAIR
Curriculum Committee *	James D. Regan, Ph.D.
Student Evaluation & Promotions Committee *	Kathleen Shupe, Ph.D.
Admissions Committee *	Hans Behrisch, Ph.D.
Scholarly Activities Committee *	Stephen S. Blevins, Ph.D.
Resources Committee *	Lockie Johnson, Ph.D.
Hospitality Committee *	Susan V. Atchley, Ph.D.
Faculty Evaluation Committee	William G. Thurman, M.D.

(Additional committees may be formed on an *Ad Hoc* basis as need requires for matters such as discipline or grievances)

*** List Of Committee Members Is Attached.**

X. CHARACTERISTICS OF STUDENTS

MEDICAL STUDENT ATTRITION: IF MORE THAN ONE CLASS IS ADMITTED IN ONE CALENDAR YEAR, ADAPT THIS TABLE TO IDENTIFY EACH CLASS; SHOW STUDENTS WHO WERE ENROLLED DURING ANY PART OF THE YEAR BUT WHO WITHDREW OR WERE DISMISSED DURING THE CLASS YEAR REPORTED

In the year 2002, a total of 147 students were recorded as dismissed or withdrawn from enrollment.

STUDENT ATTRITION IN 2002	CLASS STANDING									
	First		Second		Third		Fourth		STANDING NOT RECORDED	
REASONS STATED	M	F	M	F	M	F	M	F	M	F
Dismissed: - Academic	1	1	0	0	0	0	0	0	13	9
Withdrawn - AWOL	2	0	2	0	0	0	0	0	15	16
Withdrawn - Transferred	0	0	0	0	1	0	0	0	0	0
Withdrawn - Other	7	4	2	4	0	0	0	0	44	26
SUBTOTAL:	10	5	4	4	1	0	0	0	72	51

For the year 2003, the student's standing was recorded as the last term in which he or she was enrolled prior to withdrawal or dismissal as the default of no other standing was recorded in the database. This eliminated the "Standing Not Recorded" classification that appeared in the 2002 report.

STUDENT ATTRITION IN 2003	CLASS YEAR									
	First		Second		Third		Fourth		TOTALS	
REASONS STATED	M	F	M	F	M	F	M	F	M	F
Dismissed: - Academic	11	8	6	1	0	0	0	0	17	9
Withdrawn - AWOL	6	5	2	2	0	0	0	0	8	7
Withdrawn - Financial	0	0	1	0	0	0	0	0	1	0
Withdrawn - Personal	8	1	4	0	0	0	0	0	12	1
Withdrawn - Transferred	6	1	4	2	2	0	0	0	12	3
Withdrawn - Unknown	9	10	5	3	2	1	4	3	20	17
SUBTOTAL:	40	25	22	8	4	1	4	3	70	37

With a total average enrollment of 731 in 2003, the loss of 107 students constitutes an overall attrition rate of 14.65%. The attrition rate for the basic science portion of the curriculum was 23% (95/412).

These rates have been reduced significantly since 2002, when the overall attrition rate was 21.6% (147/679) and the estimated basic science rate was 33% (130*/389). The database for the year 2002 did not contain a record the standing of most students when they withdrew, so the 130 numerator is an estimate based on a percentage of the total loss of 147 for the year.

A report showing a breakdown of 2003 attrition by gender, reason and term is attached hereto. Statistics on student attrition data for the year 2004 are not yet available.

X. CHARACTERISTICS OF STUDENTS (continued)

NUMBER OF STUDENTS TRANSFERRING TO OTHER MEDICAL SCHOOLS:

AFTER 20__-__Session _____ STUDENTS

AFTER 20__-__Session _____ STUDENTS

AFTER 20__-__Session _____ STUDENTS

AFTER 20__-__Session _____ STUDENTS

AFTER 20__-__Session _____ STUDENTS

Please see the “Withdrawn – Transferred” statistics set out in the tables above and on the attrition report attached.

X. CHARACTERISTICS OF STUDENTS (continued)

SELECTION OF MEDICAL STUDENTS

- A. (1). Chairperson of Admissions Committee: **Hans Behrisch, Ph.D**
(2). Administrative Officers for admissions program:

Paul T. Schnatz, M.D., CAO,

Bruce Kaplan, D.O., CLINICAL DEAN – USA

Mrs. Maria Gonzalez, Director of Enrollment and Administration

- B. Outline and briefly describe the process of selection of entering medical students beginning with receipt of the application forms and ending with enrollment of the class. Cite all criteria for selection, (noting major ones) including cognitive, non-cognitive, personal health and other information about the applicant
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The entrance requirements, selection factors, application procedures and other policies relating to admission are set out on the AUC website at <http://www.aucmed.edu/admissions/entrancereq.htm> - copies are attached. The catalogue also set out this information on pages 16 – 18.

The admissions department process is described in the summary and supporting documents attached.

- C. Are all selection criteria established by official faculty/university authority? Describe. Are all criteria published in a formal manner? How?

Selection criteria are established by university authority and are published in a formal manner in the catalogue attached with the original application and on AUC's website at: http://www.aucmed.edu/02_admis.php

- D. Is the ability of an applicant to finance his/her medical education considered as one of the criteria for financial selection? Explain.

The ability of an applicant to finance his/her medical education is not considered as one of the selection criteria for admission. However, students are made aware of their eligibility to borrow funds through financial aid, to meet the costs of attendance.

- E. Describe the process of selection of transfer students.

Medical courses taken at other recognized medical schools may be considered for transfer credit on an individual basis. Students who hold a Ph.D. degree will be given consideration for credits in the Ph.D. discipline, on an individual basis. The University does not grant advance standing to students for work done in schools of Podiatry, Allied Health, or schools of Chiropractic. AUC's internal policy on processing applications for Transfer Students is attached.

X. CHARACTERISTICS OF STUDENTS (continued)

ENTERING CLASS OF 2004:

Indicate the number of students in this class for each of the following categories:

Premedical GPA:

Superior (A or 3.60 - 4.00)	<u>32</u>
Good (B or 3.00 - 3.59)	<u>148</u>
Fair (C or 2.60 - 2.99)	<u>89</u>
Poor (Less than 2.60)	<u>6</u>
Total	<u>275</u>

Years in college

1.2 years of less	0
2.3 years	8
3.4 years or more	267
Total	<u>275</u>

Highest earned degree:

Baccalaureate	<u>238</u>
Master	<u>25</u>
Doctoral	<u>4</u>
Other	<u>0</u>
None	<u>8</u>
Total	<u>275</u>

Average GPA for each freshman cohort matriculating in 2004:

	January 2004	May 2004	September 2004
Cumulative GPA:	3.072	3.078	3.115
Science GPA:	2.826	2.856	2.905

Mean MCAT scores for freshman students matriculating in 2004:

VR	<u>7.</u>	
PS	<u>7.</u>	
WS	<u>0</u>	
BS	<u>8</u>	
Total Mean:	<u>22</u>	(272 records)

Average MCAT score for each freshman cohort in 2004:

	January 2004	May 2004	September 2004
Average MCAT	21N	22O	22O
Low MCAT	12O	13M	10J
High MCAT	31O	39Q	37Q
% of class with score	99%	100%	100%

X. CHARACTERISTICS OF STUDENTS (continued)

ENTERING CLASS OF 2003:

Indicate the number of students in this class for each of the following categories:

Premedical GPA:

Superior (A or 3.60 - 4.00)	<u>38</u>
Good (B or 3.00 - 3.59)	<u>114</u>
Fair (C or 2.60 - 2.99)	<u>63</u>
Poor (Less than 2.60)	<u>19</u>
Total	<u>234</u>

Highest earned degree:

Baccalaureate	<u>211</u>
Master	<u>12</u>
Doctoral	<u>1</u>
Other	<u>4</u>
Status Pending	<u>13</u>
None	<u>10</u>
Total	<u>234</u>

Average GPA for each freshman cohort matriculating in 2003:

	January 2003	May 2003	September 2003
Cumulative GPA:	3.112	3.110	3.129
Science GPA:	2.148	2.909	2.870

Mean MCAT scores for freshman students matriculating in 2003:

Verbal Reasoning	<u>7.24</u>	
Physical Sciences	<u>7.12</u>	
Biological Sciences	<u>7.39</u>	
Total Mean:	<u>21.75</u>	(187 records)

Average MCAT score for each freshman cohort in 2003:

	January 2003	May 2003	September 2003
Average MCAT	21O	22O	22N
Low MCAT	10J	10L	11J
High MCAT	34R	35T	34S
% of class with score	56%	72%	97%

X. CHARACTERISTICS OF STUDENTS (continued)

ENTERING CLASS OF 2002:

Indicate the number of students in this class for each of the following categories:

Premedical GPA:

Superior (A or 3.60 - 4.00)	<u>42</u>
Good (B or 3.00 - 3.59)	<u>101</u>
Fair (C or 2.60 - 2.99)	<u>92</u>
Poor (Less than 2.60)	<u>56</u>
Total	<u>291</u>

Highest earned degree:

Baccalaureate	<u>243</u>
Master	<u>13</u>
Doctoral	<u>4</u>
Other	<u>7</u>
Status Pending	<u>14</u>
None	<u>33</u>
Unknown	<u>1</u>
Total	<u>291</u>

Average GPA for each freshman cohort matriculating in 2002:

	January 2002	May 2002	September 2002
Cumulative GPA:	2.97	2.88	3.03

Mean MCAT scores for the freshman students matriculating in 2002:

Verbal Reasoning	<u>6.85</u>
Physical Sciences	<u>6.65</u>
Biological Sciences	<u>7.00</u>
Total Mean (161 records):	<u>20.52</u>

X. CHARACTERISTICS OF STUDENTS (continued)

ENTERING CLASS OF 2001:

Indicate the number of students in this class for each of the following categories:

Premedical GPA:

Superior (A or 3.60 - 4.00)	<u>13</u>
Good (B or 3.00 - 3.59)	<u>114</u>
Fair (C or 2.60 - 2.99)	<u>104</u>
Poor (Less than 2.60)	<u>45</u>
Total	<u>276</u>

Highest earned degree:

Baccalaureate	<u>228</u>
Master	<u>19</u>
Doctoral	<u>11</u>
Other	<u>8</u>
None	<u>10</u>
Total	<u>276</u>

Mean MCAT scores for the freshman students matriculating in 2001:

Verbal Reasoning	<u>7</u>
Physical Sciences	<u>7</u>
Biological Sciences	<u>7</u>
Total Mean	<u>21</u>

XII. STUDENT AFFAIRS: PERSONAL COUNSELING, FINANCIAL AID, HEALTH

1. Who is in charge of student affairs?

Name Andrea Jay
Title Executive Director of Student Services
Academic degree(s) B.Sc.
Date of Appointment 05/2004

2. Student Records:

a. Is there a central file within the medical school (e.g. Dean's office, medical school registrar's office,

Yes

No

Where? At the Registrar's Office on the St. Maarten campus and also at the Medical Education Information Office in Coral Gables, FL.

b. If YES, indicate which records:

Premedical credentials (transcripts, letter of recommendation, interview resume, MCAT scores)

Academic record of medical school performance

Faculty comments on performance

Counselor's comments or recommendations

Other (please specify) _____

c. Are all these records available to each student for feedback on performance and/or correction?

Yes.

3. Describe the situation for housing of students (a) at the home campus and community; (b) at clinical

a. On St. Maarten the University completed a new on-campus apartment building that opened for the September 2002 semester, containing eighty (80) one and two bedroom units. Each apartment includes full kitchen, living, and dining areas, with bathroom facilities for each bedroom. Broadband internet connections are available for each bedroom. The apartments are fully air-conditioned and with surrounding recreational areas. The apartments are intended to accommodate the entire first-semester class; more advanced students may reside there on a space-available basis. The University Housing Office has a list of off campus housing to assist students to make their own arrangements off-campus.

XI. STUDENT AFFAIRS: PERSONAL COUNSELING, FINANCIAL AID, HEALTH
(continued)

- b. Students involved in clinical rotations locate and secure housing through several networks. The AUC clinical site director and / or coordinator frequently has information on potential housing at the clinical sites provided by the hospital, students currently in rotation at the site, or other AUC associates in the area and provides this to students when arranging the rotations. Often these are sub-leases that arriving students take over as others complete their rotation and move on. Many of the hospitals maintain housing lists to accommodate the students they serve and some of the locations have student dormitories.

XIII. FACULTY

MEDICAL SCHOOL FACULTY MEMBERS (include those salaried by affiliated hospitals)

Medical School Faculty Members - Residents and Fellows should not be included unless actually serving as faculty members. When joint appointments are held, include only once and in the department of major appointment. The total column should equal the total number, full-time positions. Data are for the year 2003. (Use most recent data available.)

BASIC SCIENCE FACULTY

BASIC SCIENCE CAMPUS	Prof.	Assoc. Prof.	Assist. Prof.	Instr/ Other	Total Full-Time	Vacant Position	Part-Time Paid	Volunteer
Anatomy	0	2	4	0	6	0	0	0
Biochemistry	2	0	0	0	2	0	0	0
Cell Biology / Histology	1	1	0	0	2	0	0	0
Biostatistics	0	1	0	0	1	0	0	0
Genetics	1	0	0	0	1	0	0	0
Intro. to Clinical Medicine	2		2	0	4	0	2	0
Medical Ethics	0	0	0	0	0	0	3	0
Microbiology Immunology And Virology	2	1	0	0	3	0	0	0
Neuroscience	2	0	0	0	2	0	0	0
Pathology	4	0	0	0	4	0	0	0
Pharmacology	1	0	0	0	1	0	1	0
Physiology / Biophysics	2	1	0	0	3	0	0	0
Psychology	0	1	0	0	1	0	0	0
TOTAL:	17	3	6	0	30	0	6	0

TOTALS:	Full Time					Part-Time (Paid)	Volunteer (Unpaid)
	Full Prof	Associate Professor	Assistant Professor	Instructor or Adjunct	Total Full-Time		
BASIC SCIENCE	17	3	6	0	30	6	
CLINICAL (see next page)	0	0	0	607			
GRANDTOTALS	17	3	6	607	30	6	

CLINICAL SCIENCE FACULTY

CLINICAL DEPARTMENTS	Full-Time					Part-Time (Paid)	Volunteer
	Prof.	Assoc. Prof.	Assist. Prof.	Clinical Faculty	Total Full-Time		
Anesthesiology				24			
Dermatology				11			
Family Medicine				25			
Internal Medicine				162			
Neurology				25			
Ob / Gyn				47			
Ophthalmology				7			
Orthopedics				8			
Otolaryngology				2			
Physical Medicine				2			
Pediatrics				37			
Psychiatry				95			
Public Health				1			
Radiology				31			
Surgery				89			
Urology				5			
Other Clinical Depts.				7			
A&E/ER				8			
Pain Management				1			
Pathology				10			
Cranio-Facial				1			
Hospitalist Medicine				3			
Primary Care				2			
Intensive Care Unit				3			
Neonatology				1			
Clinical Totals				607			

XIV. PHYSICAL PLANT

ST. MAARTEN CAMPUS BUILDINGS

BUILDING NAME	YEAR COMPLETED	COST	NET USABLE SQ. METERS	LOCATION IN REFERENCE TO MAIN CAMPUS	FUNCTION
1. Academic Complex	1997	\$15M	100,000 sq/ft	N/A	Main Campus
2. Student Apartments	2002	\$12-14M	120,000 sq/ft	700 ft. from Main Campus	Student Housing
3. Faculty Housing	1980	\$500,000	6,000 sq/ft	Walking distance	Housing for some of the Faculty
4. Tien Conference Center	2003	\$220,000	1,130 sq/ft	Walking distance	Faculty, SGA, community meetings (seats 44), faculty offices

(please attach map)

TEACHING FACILITIES

Class Rooms (For Lectures)

NAME	WHICH BUILDING	NUMBER OF SEATS	AUDIO-VISUAL FACILITIES YES OR NO
1. Lecture Hall 1	Academic Complex	300	Yes
2. Lecture Hall 2	Academic Complex	200	Yes
3. Lecture Hall 3	Academic Complex	100	Yes
4. Lecture Hall 4	Academic Complex	100	Yes
5. Examination Rooms (5) with discussion forum	Academic Complex	30	Yes

Student Laboratories: *(circle one)*

Anatomy Dissecting Room	<u>YES</u>	NO	# Cadaver Tables	<u>25</u>
Anatomy Microscopic Lab	<u>YES</u>	NO	# Student Seats	<u>120</u>
Biochemistry Lab	YES	<u>NO</u>	# Microscopes	<u>75</u>
Microbiology Lab	<u>YES</u>	NO	# Student Bench Spaces	<u>100</u>
Physiology Lab	YES	<u>NO</u>	# Student Work Seats	<u> </u>
Pathology Lab	YES	<u>NO</u>	# Microscopes	<u> </u>
Other (Specify)	YES	<u>NO</u>		<u> </u>

XIV. PHYSICAL PLANT (continued)

SPECIAL RESOURCES

circle one

Medical Photography And Illustration	YES	<u>NO</u>
Electronics Shop	<u>YES</u>	NO
Computer, Data Processing	<u>YES</u>	NO
Printing, Duplicating & Reproduction Shop	<u>YES</u>	NO
Machine Shop	<u>YES</u>	NO
Audio Visual-Multiple Media Viewing Area	<u>YES</u>	NO

space for 0 **Dogs**

 0 **Cats**

 0 **Rats**

 0 **Guinea Pigs**

 0 **Mice**

 0 **Other (List)**

Other (List And Describe)

NOTE: Attach photographs of the schools teaching facilities, or pages from brochures
A current catalogue is enclosed. Please also view AUC's recently updated website at aucmed.edu.

XV. LIBRARY

1. a. **NAME OF LIBRARIAN: Roxanna Tovrea, MLS**

b. **YEAR APPOINTED: 2003; PROFESSIONAL DEGREE: MLS; FROM: Univ. of Iowa**

c. **TO WHOM DOES THE LIBRARIAN REPORT?** (check one)

University Librarian

Dean of Basic Sciences

Other (specify) _____

2. **LIST PROFESSIONAL SCHOOLS THAT THIS LIBRARY SERVES:**

American University of the Caribbean School of Medicine

3. **SHOW SCHEDULE OF HOURS OPEN FOR EACH DAY OF THE WEEK.**

The AUC library is open everyday: 8:00 a.m. - 11:00 p.m. and during finals week it is open until 2:a.m.

XV. LIBRARY (continued)

4. HOLDINGS

Library Resources at AUC and Affiliated Hospitals in USA

	# Volumes (includes CDs and other media) end of Year 2003	# Volumes Added in 2003	# Serial Titles received end of 2003	Participates in Inter-Library Loans
a. AUC Library St. Maarten Campus	5773	1173	96 + EBSCO DB	Yes - NLU Docline System
b. University Hospital Library	NA	NA	NA	NA
c. Affiliated Hospital Libraries	-	-	-	-
1. Alameda County Medical Center	2000	140	130 + Ovid	YES Medline
2. Aultman Hospital	1,954	48	242 + Cochrane & Uptodate	YES Docline
3. Brentwood Behavioral Health Care Co. *	194,225	613	2062	
4. Carilion Roanoke Med. Ctr.	Data to be provided – not available as of date of release			
5. Griffin Hospital	600	75	105	YES
6. Kern Medical Center	3000	75	200 (75 are online)	YES Also: Cochrane Lib., Harrison Online, Emedicine, MDConsult, & Uptodate
7. Leonard J. Chabert Medical Center	Reference: 654 Circulating: 543 CD & VDO: 1000	123	73	YES Docline Ariel
8. Metropolitan State Hospital	6,000	100	91	YES +Pubmed
9. Mt. Sinai Hospital Medical Center of Chicago	25,000 + 282 AV	Not available	229	No
10. Pomona Valley Hospital	850	134	199 are current	YES (Also Medline, CINAHL)
11. Providence Hospital	3,565	250	352 print 1000 + online	YES
12. Rochester General Hospital	3824 books 960 AV	202	320 in print 170 journals online plus DB's: MICROMEDEX®, MD Consult, Harrison's Online, WebMD®, STAT!-REF®, Natural Meds, RedBook, Well-	YES Docline OCLC

			Connected and OVID	
13. Roy Lester Schneider Hospital	175	0	1755	NO
14. Spring Grove Hospital Center	1,200	1	26	YES
15. St. Agnes Hospital	3,200	339	220 + OVID	YES Docline
16. St. Anthony Hospital	400	350	60	YES
17. St. Mary's Hospital	3000	120	270 print 160 electronic	YES Docline, State library
18. Tallahassee Memorial Healthcare	Data to be provided – not available as of date of release			
19. Union Memorial Hospital	3,500	50	200 print 70 electronic	YES
20. Wyckoff Heights Medical Center	1,500	214	149	YES

** Students rotating at Brentwood Behavioral Health Company have access to the Louisiana State University Health Sciences Center Library, which provided the statistics reported.*

Library Resources at Affiliated Hospitals in U.K. and Ireland

c. Affiliated Hospital Libraries	# Volumes End of 2003	# Volumes Added in 2003	# Serial Titles Received End of 2003	Participates in Inter- Library Loans
17. Blackburn Royal Infirmary	5,710	460	132	YES
18. Ealing District Hospital	2130	230	90	YES
19. Epsom General Hospital	10,000	840	140	YES
20. High Wycombe Hospital	11,450	840	240 (2 SITES)	YES
21. Kingston Hospital	11,000	1000	140	YES
22. Medway Maritime Hospital	10,700	640	160	YES
23. Oldchurch Hospital	5,000	200 Approx	187	YES
24. Princess Royal Hospital	6,500	400	160	YES
26. Waterford Regional Hospital	>1,000	>100	182	YES
27. Wexham Park Hospital	8,000	460	110	YES
28. Worthing Hospital	13,000	1,000	210	YES

XV. LIBRARY (continued)

5. AUC LIBRARY FACILITY:

	Square Meters	Seating Capacity
a. Reading Areas	280	120
b. Stacks	60	
c. Offices	9	3
d. Staff workspace	15	2
e. Storage, off-site	15	
f. Conference rooms	NA	
g. Audio Visual Rooms	105	24
h. Study carrels	NA	
i. Other (Computer Lab)	93	40

6. CIRCULATION:

a. Total number of volumes circulated outside library 20, 967

b. Interlibrary loans:

Number loaned 4

Number borrowed 302

7. BUDGET:

a. Acquisitions, expenditures \$ 39,780

b. Salaries, wages, etc. \$180,831

c. All other expenses \$93,592

d. Total expenditures \$314,203

8. NUMBER OF STAFF:

a. Professional full-time 1

b. Nonprofessional full-time 3

c. Part-time staff 7