

Report Date: 01/17/2008

E-App Reviewer Area  
 Audit Trail Detail Report  
 OPEID: 006838 00  
 Appl Sys Id: 130984  
 Entered by Education:

## Section A

1. Purpose: 03 Reapproval (Recertification)

Preacquisition Review Requested:

2. School Name: Dalhousie University

3. Trade Name:

4. Former Name:

5. Merger: OPEID \_\_\_\_\_ School Name \_\_\_\_\_

6a. TIN:

6b. DUNS: 258957059

7. Recent Award Begin Date: 07/01/2000

Recent Award End Date: 06/30/2001

8. Current Award Begin Date: 07/01/2001

Current Award End Date: 06/30/2002

9. E-mail Address: www.dal.ca

10 - 14, 20 - 21, 70, L - School Officials :

Name:	Dr Thomas D. Traves	Last Update	End Date	Signature	Contact	Colleague	Agent
Joined User:		09/07/2001		Y	N	N	N
Address:	6299 South Street Halifax Nova Scotia Canada, B3H 4H6	006838		<u>School's Title</u>		<u>PEPS Title</u>	
Phone:	(902) 494-2511 2511	President and Vice Chancellor		President/Chancellor/CEO			
Fax:	(902) 494-1658						
E-mail:	President@Dal.ca						

Name:	Mr Bryan G. Mason	Last Update	End Date	Signature	Contact	Colleague	Agent
Joined User:		06/14/1999		N	N	N	N
Address:	6299 South Street Halifax Nova Scotia Canada, B3H 4H6	EPSROBER		<u>School's Title</u>		<u>PEPS Title</u>	
Phone:	902-494-3862	Vice President (Finance and Administration)		Chief Financial Officer			
Fax:	902-494-2022						
E-mail:	Bryan.Mason@Dal.ca						

Name:	Dr John Ruedy	Last Update	End Date	Signature	Contact	Colleague	Agent
Joined User:		06/16/1999		N	N	N	N
Address:	5849 University Avenue Halifax Nova Scotia Canada, B3H 4H7	EPSROBER		<u>School's Title</u>		<u>PEPS Title</u>	
Phone:	902 494 2362	Contact Person for Medical School		Other			
Fax:	902 494 3644						
E-mail:							

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Entered by Education:

Name: Ms Susan Tanner	<u>Last Update</u>	<u>End Date</u>	<u>Signature</u>	<u>Contact</u>	<u>Colleague</u>	<u>Agent</u>
Joined User:	12/09/2003	12/09/2003	N	Y	Y	N
6299 South Street.	006838					
Address: Studley Campus	<u>School's Title</u>	<u>PEPS Title</u>				
Halifax	Associate Registrar Admissions	Financial Aid				
Novia Scotia	& Awards	Administrator				
Canada, B3H 4H6						
Phone: 902-494-6572						
Fax: 902-494-1630						
E-mail: susan.tanner@dal.ca						

Name: Mrs Pamela Swinimer	<u>Last Update</u>	<u>End Date</u>	<u>Signature</u>	<u>Contact</u>	<u>Colleague</u>	<u>Agent</u>
Joined User:	12/09/2003		N	Y	Y	N
6299 South Street Room	006838					
133	<u>School's Title</u>	<u>PEPS Title</u>				
Address: Studley Campus	Assistant Registrar Financial	Financial Aid				
Halifax	Aid	Administrator				
Novia Scotia						
Canada, B3H 4H6						
Phone: 902-494-2416						
Fax: 902-494-1630						
E-mail: pamela.swinimer@dal.ca						

## Section B

## 15. Accreditation:

<u>End Date/</u>	<u>Last Updt</u>			<u>Last Accred</u>	<u>Number</u>
<u>Approved</u>	<u>Date/User</u>	<u>Agency Name</u>	<u>Type</u>	<u>Year</u>	<u>Years</u>

## 16. FAA Certification:

Number:

Expiration Date:

## 17. State Authorization:

<u>Eff. Date/</u>	<u>Last Updt</u>	<u>End Date/</u>			
<u>Approval</u>	<u>Date/User</u>	<u>End Reason</u>	<u>Name/Address</u>	<u>Phone/Fax</u>	<u>E-mail</u>

## Section C

18. School Type: Foreign Public

19. Type Change Date:

Section D

22.Owner Type:

23,24.Owners:

Name/Address	Owner Level/%	Start Date / End Date	TIN	Last Updt Date/user	Owner Type/Stock Symbol/ Incorporation State/ Country
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25.Other Entities Owned:

Owner Name	OPE ID	School Name	Servicer	End Date	Liability Owed
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Section E

26.Educational Programs:

- N a.Associate's Degree
- Y b.Bachelor's Degree
- Y c.Master's Degree or Doctor's Degree
- Y d.First professional Degree
- Direct Assessment
- N e.Graduate Short Term
- N f.2 Year Transfer Program
- Y g.600+ Clock Hours
- N h.Undergrad Previous Degree Required
- N i.300-599 Clock Hours
- N j.Professional Certification

Academic Calendar: Semester Hours

Program Length: Master's Degree or Doctor's Degree  
 N 600-899 Clock Hours  
 Y One Year (N/D)  
 N Two Years (N/D)  
 N Three Plus years (N/D)

27.Vocational Programs:

Recommend.	Program Name	CIP	End/ Disapprove Date	Last Updt Date/User	Program Length	First Offered Date
Approve	Diploma in Costume Studies	36.0117		01/07/2004 EPOTOULI	Non-Degree 1 Year (900-1799 hours)	09/01/1977

Instruction Weeks: 68  
 Clock Hours:  
 Credit Hours: 60  
 Type Credit Hours: Semester Hours  
 State Authorized Hours:  
 Completion Rate:  
 Placement rate:  
 Equivalent Degree: N  
 Full Credit Assoc.: Y

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<u>Recommend.</u>	<u>Program Name</u>	<u>CIP</u>	<u>End/ Disapprove Date</u>	<u>Last Updt Date/User</u>	<u>Program Length</u>	<u>First Offered Date</u>
Approve	Diploma in Meteorology	40.0899		01/07/2004 EPOTOULI	Non-Degree 1 Year (900-1799 hours)	09/01/1983
	Instruction Weeks:	34				
	Clock Hours:					
	Credit Hours:	30				
	Type Credit Hours:	Semester Hours				
	State Authorized Hours:					
	Completion Rate:					
	Placement rate:					
	Equivalent Degree:	N				
	Full Credit Assoc.:	Y				

<u>Recommend.</u>	<u>Program Name</u>	<u>CIP</u>	<u>End/ Disapprove Date</u>	<u>Last Updt Date/User</u>	<u>Program Length</u>	<u>First Offered Date</u>
Approve	Diploma in Dental Hygiene	51.0602		01/07/2004 EPOTOULI	Non-Degree 1 Year (900-1799 hours)	09/01/1961
	Instruction Weeks:	64				
	Clock Hours:					
	Credit Hours:	85				
	Type Credit Hours:	Semester Hours				
	State Authorized Hours:					
	Completion Rate:					
	Placement rate:					
	Equivalent Degree:	N				
	Full Credit Assoc.:	Y				

## 28.Contract with Ineligible Institution:

<u>End Date</u>	<u>Last Updt Date/User</u>	<u>Program Name</u>	<u>OPE ID</u>	<u>School Name/ Corporation Name/ Address</u>	<u>Owner Name</u>	<u>Withdraw Ind./ % Contracted Out</u>
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## Section F

29 - 30. Locations:

<u>OPE ID/ DUNS</u>	<u>School Name/Address/ Other Address</u>	<u>Recommend.</u>	<u>Disapprove Branch Date/Reason</u>	<u>End Date</u>	<u>Last Updt Date/User</u>
00683800 258957059	Dalhousie University 6299 South Street Halifax Nova Scotia Canada, B3H 4H6 Mailing Address:	Approve			09/07/2001 006838
00683801	Faculty of Medicine 6229 South Street Halifax Nova Scotia Canada, B3H 4H6 Mailing Address:	Approve			06/18/2001 PEPSPROD
00683802	Sexton Campus 1360 Barrington Street Halifax Nova Scotia Canada, B3J 1Z1 Mailing Address:	Approve			06/18/2001 PEPSPROD

## Section G

Recently Completed Award Year: 2001

31. Are any of your programs offered in whole or part by correspondence or telecommunications.
- 32 a. N More than 50% of courses taught by correspondence.
- 32 b. N 50% or more of regular students enrolled in correspondence courses.
33. N More than 50% of regular students ability-to-benefit students.
34. N More than 25% of regular students incarcerated.

## Section H

36. FTE Financial Aid Staff:

Award Year: 2002

Professional Staff:

Clerical Staff:

37. SFAP Programs:

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38.-39.Enrollment:

Current Year:

Next Year:

Third Year:

Total Enroll.:

Withdrawals at 100% Refund:

Withdrawals &lt;100% Refund:

## Section I

41.Secondary School Completion Credential: Y

42.Authorized to Provide Post-secondary Education: Y

43.Offers Degree Equivalent to US Degree: Y

44.Two Year Program: Y

45.One Year Non Degree Program: Y

46. US Admin Office:

Medical School: Y

Vet School:

47.Foreign Instructional Location:

Name of Facility: Faculty of Medicine

5849 University Avenue

Address: Halifax

Nova Scotia

Canada, B3H 4H7

Phone: 902-494-2362

Fax: 902-494-3644

E-mail Address:

Contact Name: Mr. John Ruedy

Report Date: 01/17/2008

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## 48. Non-US Medical Evaluation Agency:

Canada: Committee on  
 Name: Accreditation of Canadian  
 Medical Schools (LCME)

774 Echo Drive  
 Address: Ottawa  
 Canada, K1S 5P2

Phone: 613 730 0687

Fax: 613 730 1196

E-mail Address:

Contact Name: Harvey Barkun, Executive Director

Canada: Royal College of  
 Name: Physicians and Surgeons of  
 Canada

774 Promenade Echo Drive  
 Address: Ottawa  
 Ontario  
 Canada, K1S 5N8

Phone:

Fax:

E-mail Address:

Contact Name: Margaret Kennedy, Head Accreditation

49. Approved for Grad. Med. Ed. in your Country: Y

50. Total Clinical/Medical Instruction Months: 48

## 51. US Clinical/Medical Location:

52. Graduation Dates/Totals: Graduation Date Number Of Graduates

Most Recent Year: 05/25/2001 82

Previous Year: 05/25/2000 82

Third Year: 05/25/1999 82

Most Recent Academic Year

53. Start Date: 09/01/2000

End Date: 08/31/2001

54. Total Enrolled: 82

55. Total Non-US Citizens/Residents Enrolled: 82

56. Students Taking any Step of ECFMG Exam: 0

57. Students Passing any Step of ECFMG Exam: 0

**Section J**

## 58. Third-Party Servicers:

<u>Recommend. Date</u>	<u>Effective Date</u>	<u>Expiration Date</u>	<u>Last Updt Date/User</u>	<u>Contact Person/ Job Title</u>	<u>Company Name/ Address/Phone/Fax/E-mail</u>
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## Section K

59. 34 CFR 668.16: Y  
 60. 34 CFR 668.16: Y  
 61. Periodic Fiscal Reconcil: Y  
 62. 34 CFR 668.16: Y  
 63. 34 CFR 668.16: Y  
 64. 34 CFR 668.163: N  
 65. 34 CFR 668.22: Y  
 66a. 34 CFR 668.15: Y  
 66b. 34 CFR 668.23: Y  
 67. Use Electronic Process: Y  
 68. Change Notification Process: Y

## 69. Application Comments:

NOT APPLICABLE

<u>Section Number</u>	<u>Question Changed</u>	<u>Change Date</u>
A	10	09/07/2001
A	12	12/09/2003
A	13	12/09/2003
A	14	12/09/2003
E	26	01/06/2004
E	27	01/06/2004
G	31	09/07/2001
G	32	09/07/2001
G	33	09/07/2001
G	34	09/07/2001
I	45	09/07/2001
I	46	09/07/2001
I	48	09/07/2001
I	52	09/07/2001
I	53	09/07/2001
I	54	09/07/2001
I	55	09/07/2001
K	59	09/07/2001
K	60	09/07/2001
K	61	09/07/2001
K	62	09/07/2001
K	63	09/07/2001
K	64	09/07/2001
K	65	09/07/2001
K	66a	09/07/2001
K	66b	09/07/2001
K	67	09/07/2001
K	68	09/07/2001
K	69	09/07/2001
L	L	09/07/2001

## 71. Foreign Gift:

<u>Gift Type</u>	<u>Received Date</u>	<u>Foreign Amount</u>	<u>Giver Name</u>	<u>Country Name</u>	<u>Contract Start Date</u>	<u>Contract End Date</u>
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## Section M

Default Management Plan:

Report Date: 01/17/2008

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Entered by Education:



**DALHOUSIE**  
*University*

Office of the Registrar

Halifax, NS B3H 4H6  
Canada

Tel: 902.494.2450

Fax: 902.494.1630

E-mail: Registrar@dal.ca

http://www.registrar.dal.ca

November 27, 2003

ATTN: Olga Touliatos  
US Department of Education  
Federal Student Aid  
75 Park Place, Room 1206  
New York, NY 10007  
USA

RECEIVED  
NOV 27 2003  
FEDERAL STUDENT AID  
NEW YORK OFFICE

RE: Dalhousie University 00683800

To Whom It May Concern: .

As discussed over the telephone on November 24, 2003, I am enclosing the requested documentation for the recertification of Dalhousie University.

Enclosed you will find:

1. Financial Statements for 2002 and 2003
2. Compliance Audits for 2000, 2001 and 2002

I am waiting for the President's Office to provide me with a copy of the LCME letter confirming accreditation for graduate medical education. I will forward this letter as soon as it is available to me.

I do request that contact for Dalhousie University be changed to myself. My direct telephone number is 902-494-2416 and my email address is [pamela.swinimer@dal.ca](mailto:pamela.swinimer@dal.ca).

If you have further questions, please contact me as soon as possible.

Sincerely,

Pamela Swinimer  
Assistant Registrar, Financial Aid  
Enclosures



**DALHOUSIE**  
*University*

**Office of the Registrar**

Halifax, NS B3H 4H6  
Canada

Tel: 902.494.2450

Fax: 902.494.1630

E-mail: Registrar@dal.ca

<http://www.registrar.dal.ca>

RECEIVED

NOV 01 2003

FEDERAL GOVERNMENT  
NEW YORK OFFICE

November 28, 2003

ATTN: Olga Touliatos  
US Department of Education  
Federal Student Aid  
75 Park Place, Room 1206  
New York, NY 10007  
USA

RE: Dalhousie University 00683800

To Whom It May Concern:

Enclosed please find the LCME letter confirming accreditation for medical education at Dalhousie University. This should complete the required documentation for recertification. If you have any questions or concerns please contact me at 902-494-2416.

Sincerely,

Pamela Swinimer  
Assistant Registrar, Financial Aid  
Enclosures



## LIAISON COMMITTEE ON MEDICAL EDUCATION

ASSOCIATION OF AMERICAN MEDICAL COLLEGES  
2450 N STREET, N.W.  
Washington, D.C. 20037

David B. Stevens, M.D.  
LCME Secretary, 2002-2003  
Phone: 202-828-0596 Fax: 202-828-1125  
E-Mail: dstevens@aamc.org

COUNCIL ON MEDICAL EDUCATION  
AMERICAN MEDICAL ASSOCIATION  
515 North State Street  
Chicago, Illinois 60610

Frank A. Simon, M.D.  
LCME Secretary, 2003-2004  
Phone: 312-464-4933 Fax: 312-464-5830  
E-Mail: frank\_simon@ama-assn.org

November 5, 2002

Thomas Traves, Ph.D.  
President  
Dalhousie University  
Arts & Administration Building  
6299 So. Street  
Halifax, Nova Scotia B3H 4H6  
Canada

Dear Dr. Traves:

The purpose of this letter of accreditation is to inform you of the action taken by the Liaison Committee on Medical Education (LCME) at its meeting of October 16-17, 2002, regarding the accreditation status of the medical education program leading to the M.D. degree at the Dalhousie University Faculty of Medicine, and to transmit to you the final report of the CACMS/LCME team that conducted a full survey of the program on May 5-9, 2002.

After reviewing the report of the survey team, the LCME voted to continue the accreditation of the medical education program leading to the M.D. degree at the Dalhousie University Faculty of Medicine for a seven-year term. The program's next full survey will take place during academic year 2008-09.

In its review of the report, the LCME noted the following institutional strengths:

1. The leadership of the dean has proven effective in building effective partnerships with provincial government ministries and other stakeholders that are essential to the continued vitality of the institution.
2. The medical education program benefits from commitment by the dean to advancing the educational mission and from the enthusiasm and dedication of faculty members.
3. The educational and research missions of the Faculty receive enthusiastic support from the Capital District Health Authority and the Izaak Walton Killam Health Centre.
4. The associate deans along the continuum of medical education exhibit strong and effective working relationships that foster educational quality improvement.

5. The medical students are an academically talented group, and those who met with the survey team exhibited a strong sense of community and collegiality.
6. The Learning Resource Centre constructed in 1995 is a critically important resource for medical education.
7. The leadership of the Division of Medical Education has been instrumental in the development, support, and evaluation of a curriculum that promotes lifelong learning skills, allows opportunities for independent study, and provides a healthy balance of inpatient and outpatient clinical learning experiences.

The LCME also identified the following areas of partial or substantial noncompliance with its accreditation standards:

1. **Standard IS-4:** *The manner in which the medical school is organized, including the responsibilities and privileges of administrative officers, faculty, students and committees must be promulgated in medical school or university bylaws. (Functions and Structure of a Medical School, June 2002 edition, page 7)*

Finding: The survey team noted that the curriculum committee—so important to the effective functioning of an educational program grounded in principles of problem-based learning—is not formally recognized in Faculty bylaws or corresponding organizational charts. Similarly, there is no apparent codification of the role or functions of the Executive Committee that has evolved from the Senior Advisory Group formed in 2001.

2. **Standard ED-24:** *Residents who supervise or teach medical students, as well as graduate students and postdoctoral fellows in the biomedical sciences who serve as teachers or teaching assistants, must be familiar with the educational objectives of the course or clerkship and be prepared for their roles in teaching and evaluation. (F&S p. 13)*

Finding: Both the survey report and the self-study indicate that the majority of residents are not well acquainted with clerkship objectives, nor do they receive formal instruction on the teaching and evaluation of medical students.

3. **Standards ED-30 and ED-31:** *The directors of all courses and clerkships must design and implement a system of formative and summative evaluation of student achievement in each course and clerkship. Each student should be evaluated early enough during a unit of study to allow time for remediation. (F&S p. 13)*

Finding: Several required courses and clerkships provide little in the way of formative evaluation to students regarding their progress in achieving stated objectives.

**4. Standard ED-33: *There must be integrated institutional responsibility for the overall design, management, and evaluation of a coherent and coordinated curriculum.* (F&S p. 14)**

Finding: In addition to the lack of formal recognition for the curriculum committee, the survey team also found ambiguity in the evolving terms of reference for the year committees. The report also notes that unit directors are not well informed regarding the process for identifying and evaluating the appropriateness of content coverage within and across instructional units.

**5. Standard ED-44: *Students assigned to all campuses should receive the same rights and support services.* (F&S p. 16)**

Finding: The survey team observed that students at the New Brunswick campus do not receive structured academic, financial aid, or personal counseling.

**6. Standard ED-47: *In assessing program quality, schools must consider student evaluations of their courses and teachers, and an appropriate variety of outcome measures.* (F&S p. 16)**

Finding: While the Faculty reviews several outcome measures collected during the undergraduate medical education program, it does not collect nor analyze information regarding the performance or career decisions of students after their graduation. The lack of such information limits the ability of the Faculty to determine its success in preparation of students for their postgraduate training and later careers.

**7. Standard MS-8: *Each medical school should have policies and practices ensuring the gender, racial, cultural, and economic diversity of its students.* (F&S p. 18)**

Finding: The Faculty has not been able to achieve its goals for student diversity in spite of efforts to attract students from aboriginal and African-Canadian communities.

**8. Standard MS-19: *There must be a system to assist students in career choice and application to residency programs, and to guide students in choosing elective courses.* (F&S p. 19)**

Finding: Both the survey team report and the institutional self-study agree that career counseling efforts are presently dispersed, uncoordinated, and largely dependent on student initiative.

**9. Standard MS-23: *A medical school must provide students with effective financial aid and debt management counselling.* (F&S p. 19)**

Finding: Although financial aid counseling is available from a variety of sources, there is little coordinated effort nor support to assist students in navigating among the efforts provided by

the assistant director of finance, individual faculty counselors, and the office of student affairs—particularly in light of substantial recent tuition increases.

**10. Standard MS-32: Each medical school must define and publicize the standards of conduct for the teacher-learner relationship, and develop written policies for addressing violations of those standards. (F&S p. 20)**

**Finding:** As noted in the survey report, the Faculty does not have a procedure in place to deal with sexual harassment or other forms of student mistreatment, relying instead on the university's sexual harassment policy and investigative office. There is no formal program aimed at preventing inappropriate behavior of faculty or students.

The LCME noted two areas in transition whose outcome could affect the Faculty's ongoing compliance with relevant accreditation standards:

1. The reorganization of student affairs functions within the Faculty of Medicine—implemented to address concerns voiced by students in their component of the self-study—has altered the role and responsibilities of the medical student advisor relative to the student affairs dean. It is not clear if this new relationship will provide adequate safeguards for maintaining a clear demarcation between academic advising, on the one hand, and student advocacy or personal counseling functions, on the other.
2. Radical changes in the regional health care and research environments, the evolution of Alternative Funding Plans in clinical departments, recurrent base budget cuts, and tuition increases have all contributed to a scenario of economic uncertainty for the Faculty. The complexity of the evolving financial issues and their solutions merits continued monitoring.

To address these noncompliance and transition issues, the dean of the Faculty is requested to supply a progress report on noncompliance issues 1 and 10 by September 1, 2003 to the CACMS Secretary and both LCME Secretaries. The dean is requested to submit an additional progress report by September 1, 2004 to the same parties, addressing the remaining noncompliance issues and transition areas.

For the 2003 progress report, the dean should supply the following information:

- Noncompliance item 1: Delineation of the charge, membership, authority, and responsibility of the Faculty of Medicine's Curriculum Committee and Executive Committee, and copies of any planned or implemented changes in faculty bylaws or similar documents that reflect the codification of such committees.
- Noncompliance item 10: Copies of university or Faculty standards of conduct for the teacher-learner relationship, mechanisms for reporting violations of such standards, and a description of educational activities aimed at preventing inappropriate behavior.

For the 2004 progress report, the dean should supply the following information:

- Noncompliance item 2: A summary of Faculty-wide and department-specific efforts to familiarize residents with the objectives for medical student courses and clerkships in which they participate, and any related programs to prepare them for their roles in medical student teaching and evaluation.
- Noncompliance item 3: A table summarizing, for each required course and clerkship, when and how students are evaluated to determine if they are experiencing academic difficulty. The table should also include a brief summary of formative assessment activities in each course and clerkship.
- Noncompliance item 4: A narrative description of the role of the curriculum committee, ad hoc task forces, year committees, and unit directors in regard to decision-making concerning additions, deletions, and modifications of the curriculum. Copies of meeting minutes or other documentation illustrating how such decisions are made would be helpful.
- Noncompliance item 5: A narrative description of formal programs to provide students at the New Brunswick campus with academic, personal, and financial aid counseling services.
- Noncompliance item 6: A list and description of any outcome measures obtained and reviewed by the Faculty that indicate the performance or evaluation of its graduates during residency training.
- Noncompliance item 7: A narrative summary of any recommendations or actions forthcoming from the multidisciplinary committee on student diversity, accompanied by a table showing the distribution of students by race and/or ethnicity for each of the four years of the educational program.
- Noncompliance item 8: A narrative description of programs and services informing students about career choices and application to postgraduate training programs.
- Noncompliance item 9: A narrative description of any programs to provide coordinated financial aid services and counseling for medical students, including debt management counseling activities.
- Transition Item 1: A description of the roles and responsibilities of the student affairs dean and medical student advisor respectively, in relation to any academic and personal counseling services that either of them is expected to provide to medical students.
- Transition Item 2: A copy of the Faculty's 2002-2003 Canadian Medical School Financial Questionnaire, accompanied by a narrative summary of the Faculty's financial status and prospects. The narrative summary should address the adequacy of revenue streams, existing and anticipated operating and capital expenditures, and an overview of the methods used to deploy budget allocations.

Accreditation is awarded to the program of medical education based on a judgment of appropriate balance between student enrollment and the total resources of the institution, including faculty, physical facilities, and the operating budget. If there are plans to significantly modify the educational program, or if there is to be a substantial change in student enrollment or in the resources of the institution so that the balance is distorted, the LCME expects to receive prior notice of the proposed change. Substantial changes may lead to re-evaluation of the program's accreditation status by the LCME.

Thomas Traves, Ph.D.  
November 5, 2002  
Page Six

A copy of this letter and the final report of the survey team are being sent to Noni E. MacDonald, M.D., Dean of the Faculty of Medicine. The report is held confidential by the LCME. The document is for the use of the medical school and the university, and any public dissemination or distribution is at the discretion of institutional officials.

Sincerely,

A handwritten signature in black ink, appearing to read "David Stevens", written in a cursive style.

David P. Stevens, M.D.  
LCME Secretary, 2002-2003

enc

cc: Noni E. MacDonald, M.D., Dean, Dalhousie University Faculty of Medicine  
David Hawkins, M.D., CACMS Secretary  
Frank A. Simon, M.D., LCME Secretary, 2003-2004