

Report Date: 01/04/2008

E-App Reviewer Area  
 Audit Trail Detail Report  
 OPEID: 008369 00  
 Appl Sys Id: 132361  
 Entered by Education:

## Section A

1.Purpose: 03 Reapproval (Recertification)

Preacquisition Review Requested:

2.School Name: University of British Columbia

3.Trade Name:

4.Former Name:

5.Merger: OPEID School Name

6a.TIN:

6b.DUNS: 207975301

7.Recent Award Begin Date: 07/01/2001

Recent Award End Date: 06/30/2002

8.Current Award Begin Date: 07/01/2002

Current Award End Date: 06/30/2003

9.E-mail Address: http://www.ubc.ca

10 - 14, 20 - 21, 70, L - School Officials :

Name:	Dr Martha C. Piper	Last Update	End Date	Signature	Contact	Colleague	Agent
Joined User:		07/02/2002		N	N	N	N
Address:	6328 Memorial Road Vancouver British Columbia Canada, V6T 1Z2	EPVHOUGH	School's Title	PEPS Title			
Phone:	(604) 822-2121	President	President/Chancellor/CEO				
Fax:	(604) 822-5055						
E-mail:	presubc@unixg.ubc.ca						

Name:	Mr Terry Sumner	Last Update	End Date	Signature	Contact	Colleague	Agent
Joined User:		07/02/2002		N	N	N	N
Address:	6328 Memorial Road Vancouver British Columbia Canada, V6T 1Z2	EPVHOUGH	School's Title	PEPS Title			
Phone:	(604) 822-4141	Vice-President, Administration and Finance	Chief Financial Officer				
Fax:	(604) 822-0922						
E-mail:	terry@finance.ubc.ca						

Name:	Dr Timothy Rahilly	Last Update	End Date	Signature	Contact	Colleague	Agent
Joined User:		02/18/2003	02/18/2003	N	N	N	N
Address:	Room 1036 - 1874 East Mall Vancouver British Columbia Canada, V6T 1Z1	008369	School's Title	PEPS Title			
Phone:	604-822-6652	Associate Director, Student Financial Assistance	Financial Aid Administrator				
Fax:	604-822-6929						
E-mail:	tim.rahilly@ubc.ca						

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Name:	Last Update	End Date	Signature	Contact	Colleague	Agent
Mr Tim Rahilly	10/03/2002	10/03/2002	N	N	N	N
Joined User:	008369					
Room 1036 - 1874 East Mall Address: Vancouver British Columbia Canada, V6T 1Z1	<u>School's Title</u>		<u>PEPS Title</u>			
Phone: (604) 822-6652 Fax: (604) 822-6929 E-mail: tim.rahilly@ubc.ca	Manager, Student Financial Assistance		Financial Aid Administrator			

Name:	Last Update	End Date	Signature	Contact	Colleague	Agent
Ms Rella Ng	03/03/2003	03/03/2003	N	N	Y	N
Joined into: Ms Rella Ng						
Joined User: EPHBACON	EPHBACON					
Room 1036 - 1874 East Mall Address: Vancouver British Columbia Canada, V6T 1Z1	<u>School's Title</u>		<u>PEPS Title</u>			
Phone: (604) 822-9343 Fax: (604) 822-6929 E-mail: rella.ng@ubc.ca	Financial Aid Advisor Financial Aid Advisor		Other Title IV Coordinator			

Name:	Last Update	End Date	Signature	Contact	Colleague	Agent
Mr Brian D. Sullivan	06/24/2004	06/24/2004	N	N	N	N
Joined into: Mr Brian D. Sullivan						
Joined User: EPHBACON	EPHBACON					
Old Admin 123 Address: Vancouver British Columbia Canada, V6T 1Z2	<u>School's Title</u>		<u>PEPS Title</u>			
Phone: (604) 822-5075 Fax: (604) 822-8194 E-mail:	Vice President, Students		Other			

Name:	Last Update	End Date	Signature	Contact	Colleague	Agent
Ms Rella Ng	10/03/2002		N	Y	Y	N
Joined User:	008369					
1036 - 1874 East Mall Address: Vancouver British Columbia Canada, V6T 1Z1	<u>School's Title</u>		<u>PEPS Title</u>			
Phone: 604-822-9343 Fax: 604-822-6929 E-mail: rella.ng@ubc.ca	Financial Aid Advisor Financial Aid Advisor		Other Title IV Coordinator			

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Name: Mr Brian D. Sullivan	<u>Last Update</u>	<u>End Date</u>	<u>Signature</u>	<u>Contact</u>	<u>Colleague</u>	<u>Agent</u>
	11/26/2002		Y	N	N	N
Joined User:	008369					
Address: Old Admin Building 123 - 6328 Memorial Road Vancouver British Columbia Canada, V6T 1Z2	<u>School's Title</u>		<u>PEPS Title</u>			
	Vice President, Students		Other			
Phone: (604) 822-5075						
Fax: (604) 822-8194						
E-mail: vpstudents@exchange.ubc.ca						

Name: Ms Barbara Crocker	<u>Last Update</u>	<u>End Date</u>	<u>Signature</u>	<u>Contact</u>	<u>Colleague</u>	<u>Agent</u>
	02/18/2003		N	N	N	N
Joined User:	008369					
Address: Room 1036 - 1874 East Mall Vancouver British Columbia Canada, V6T 1Z1	<u>School's Title</u>		<u>PEPS Title</u>			
	Associate Director, Student Financial Assistance & Awards		Financial Aid Administrator			
Phone: 604-822-4195						
Fax: 604-822-6929						
E-mail: barbara.crocker@ubc.ca						

Section B

15. Accreditation:

<u>End Date/</u>	<u>Last Updt</u>				<u>Last Accred</u>	<u>Number</u>
<u>Approved</u>	<u>Date/User</u>	<u>Agency</u>	<u>Name</u>	<u>Type</u>	<u>Designation</u>	<u>Year</u>
						<u>Years</u>

16. FAA Certification:

Number:

Expiration Date:

17. State Authorization:

<u>Eff. Date/</u>	<u>Last Updt</u>	<u>End Date/</u>			
<u>Approval</u>	<u>Date/User</u>	<u>End Reason</u>	<u>Name/Address</u>	<u>Phone/Fax</u>	<u>E-mail</u>

Section C

18. School Type: Foreign Public

19. Type Change Date:

Report Date: 01/04/2008

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**Section D**

22.Owner Type:

23,24.Owners:

<u>Name/Address</u>	<u>Owner Level/%</u>	<u>Start Date / End Date</u>	<u>TIN</u>	<u>Last Updt Date/user</u>	<u>Owner Type/Stock Symbol/ Incorporation State/ Country</u>
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25.Other Entities Owned:

<u>Owner Name</u>	<u>OPE ID</u>	<u>School Name</u>	<u>Servicer</u>	<u>End Date</u>	<u>Liability Owed</u>
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25.Educational Programs:

**Section E**

- N a.Associate's Degree
- Y b.Bachelor's Degree
- Y c.Master's Degree or Doctor's Degree
- Y d.First professional Degree
- Direct Assessment
- N e.Graduate Short Term
- N f.2 Year Transfer Program
- Y g.600+ Clock Hours
- N h.Undergrad Previous Degree Required
- N i.300-599 Clock Hours
- N j.Professional Certification

Academic Calendar: Semester Hours

Program Length: Master's Degree or Doctor's Degree

- N 600-899 Clock Hours
- Y One Year (N/D)
- Y Two Years (N/D)
- N Three Plus years (N/D)

27.Vocational Programs:

<u>Recommend.</u>	<u>Program Name</u>	<u>CIP</u>	<u>End/ Disapprove Date</u>	<u>Last Updt Date/User</u>	<u>Program Length</u>	<u>First Offered Date</u>
Approve	Diploma in Management of Aquaculture Systems	01.0303		06/24/2004 EPHBACON	Non-Degree 1 Year (900-1799 hours)	05/17/1995

Instruction Weeks: 34  
 Clock Hours:  
 Credit Hours: 30  
 Type Credit Hours: Semester Hours  
 State Authorized Hours:  
 Completion Rate:  
 Placement rate:  
 Equivalent Degree: N  
 Full Credit Assoc.: Y

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<u>Recommend.</u>	<u>Program Name</u>	<u>CIP</u>	<u>End/ Disapprove Date</u>	<u>Last Updt Date/User</u>	<u>Program Length</u>	<u>First Offered Date</u>
Approve	Diploma in Computer Science	11.0701		06/24/2004 EPHBACON	Non-Degree 2 Years (1800- 2699 hours)	01/20/1999
	Instruction Weeks:	68				
	Clock Hours:					
	Credit Hours:	46				
	Type Credit Hours:	Semester Hours				
	State Authorized Hours:					
	Completion Rate:					
	Placement rate:					
	Equivalent Degree:	N				
	Full Credit Assoc.:	Y				

<u>Recommend.</u>	<u>Program Name</u>	<u>CIP</u>	<u>End/ Disapprove Date</u>	<u>Last Updt Date/User</u>	<u>Program Length</u>	<u>First Offered Date</u>
Approve	Diploma in Education	13.0101		06/24/2004 EPHBACON	Non-Degree 1 Year (900-1799 hours)	12/10/1986
	Instruction Weeks:	34				
	Clock Hours:					
	Credit Hours:	30				
	Type Credit Hours:	Semester Hours				
	State Authorized Hours:					
	Completion Rate:					
	Placement rate:					
	Equivalent Degree:	N				
	Full Credit Assoc.:	Y				

<u>Recommend.</u>	<u>Program Name</u>	<u>CIP</u>	<u>End/ Disapprove Date</u>	<u>Last Updt Date/User</u>	<u>Program Length</u>	<u>First Offered Date</u>
Approve	Diploma in Linguistics	16.0102		06/24/2004 EPHBACON	Non-Degree 1 Year (900-1799 hours)	05/18/1975
	Instruction Weeks:	34				
	Clock Hours:					
	Credit Hours:	30				
	Type Credit Hours:	Semester Hours				
	State Authorized Hours:					
	Completion Rate:					
	Placement rate:					
	Equivalent Degree:	N				
	Full Credit Assoc.:	Y				

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<u>Recommend.</u>	<u>Program Name</u>	<u>CIP</u>	<u>End/ Disapprove Date</u>	<u>Last Updt Date/User</u>	<u>Program Length</u>	<u>First Offered Date</u>
Approve	Certificate of Advanced Study	25.9999		06/24/2004 EPHBACON	Non-Degree 1 Year (900-1799 hours)	12/18/1996
	Instruction Weeks:	34				
	Clock Hours:					
	Credit Hours:	24				
	Type Credit Hours:	Semester Hours				
	State Authorized Hours:					
	Completion Rate:					
	Placement rate:					
	Equivalent Degree:	N				
	Full Credit Assoc.:	Y				
<u>Recommend.</u>	<u>Program Name</u>	<u>CIP</u>	<u>End/ Disapprove Date</u>	<u>Last Updt Date/User</u>	<u>Program Length</u>	<u>First Offered Date</u>
Approve	Certificate of Theatre Design & Technology	36.0117		06/24/2004 EPHBACON	Non-Degree 2 Years (1800- 2699 hours)	04/16/1997
	Instruction Weeks:	68				
	Clock Hours:					
	Credit Hours:	60				
	Type Credit Hours:	Semester Hours				
	State Authorized Hours:					
	Completion Rate:					
	Placement rate:					
	Equivalent Degree:	N				
	Full Credit Assoc.:	Y				
<u>Recommend.</u>	<u>Program Name</u>	<u>CIP</u>	<u>End/ Disapprove Date</u>	<u>Last Updt Date/User</u>	<u>Program Length</u>	<u>First Offered Date</u>
Approve	Diploma in Meterology	40.0401		06/24/2004 EPHBACON	Non-Degree 1 Year (900-1799 hours)	01/19/1983
	Instruction Weeks:	34				
	Clock Hours:					
	Credit Hours:	30				
	Type Credit Hours:	Semester Hours				
	State Authorized Hours:					
	Completion Rate:					
	Placement rate:					
	Equivalent Degree:	N				
	Full Credit Assoc.:	Y				

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<u>Recommend. Program Name</u>	<u>CIP</u>	<u>End/Disapprove Date</u>	<u>Last Updt Date/User</u>	<u>Program Length</u>	<u>First Offered Date</u>
Approve Diploma in Art History	45.0899		06/24/2004 EPHBACON	Non-Degree 1 Year (900-1799 hours)	09/12/1974
Instruction Weeks:	34				
Clock Hours:					
Credit Hours:	24				
Type Credit Hours:	Semester Hours				
State Authorized Hours:					
Completion Rate:					
Placement rate:					
Equivalent Degree:	N				
Full Credit Assoc.:	Y				

<u>Recommend. Program Name</u>	<u>CIP</u>	<u>End/Disapprove Date</u>	<u>Last Updt Date/User</u>	<u>Program Length</u>	<u>First Offered Date</u>
Approve Diploma in Film Production	50.0602		06/24/2004 EPHBACON	Non-Degree 1 Year (900-1799 hours)	01/21/1976
Instruction Weeks:	68				
Clock Hours:					
Credit Hours:	36				
Type Credit Hours:	Semester Hours				
State Authorized Hours:					
Completion Rate:					
Placement rate:					
Equivalent Degree:	N				
Full Credit Assoc.:	Y				

<u>Recommend. Program Name</u>	<u>CIP</u>	<u>End/Disapprove Date</u>	<u>Last Updt Date/User</u>	<u>Program Length</u>	<u>First Offered Date</u>
Approve Diploma of Accounting	52.0301		06/24/2004 EPHBACON	Non-Degree 1 Year (900-1799 hours)	10/14/1998
Instruction Weeks:	34				
Clock Hours:					
Credit Hours:	33				
Type Credit Hours:	Semester Hours				
State Authorized Hours:					
Completion Rate:					
Placement rate:					
Equivalent Degree:	N				
Full Credit Assoc.:	Y				

28.Contract with Ineligible Institution:

<u>End Date</u>	<u>Last Updt Date/User</u>	<u>Program Name</u>	<u>OPE ID</u>	<u>School Name/ Corporation Name/ Address</u>	<u>Owner Name</u>	<u>Withdraw Ind./ % Contracted</u>	<u>Out</u>
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 Entered by Education:

**Section F**

29 - 30.Locations:

<u>OPE ID/ DUNS</u>	<u>School Name/Address/ Other Address</u>	<u>Recommend.</u>	<u>Disapprove Branch Date/Reason Date/Ind</u>	<u>End Date</u>	<u>Last Updt Date/User</u>
00836900 207975301	University of British Columbia 1036-1874 East Mall Vancouver British Columbia Canada, V6T 1Z1 Mailing Address:	Approve			06/24/2004 EPHBACON
00836901	University of British Columbia - Vancouver Hospital, Dean of Medicine 910 West 10th Avenue Vancouver British Columbia Canada, V5Z 4E3 Mailing Address: N	Approve			06/24/2004 EPHBACON

**Section G**

Recently Completed Award Year: 2002

31. Are any of your programs offered in whole or part by correspondence or telecommunications.
- 32 a. N More than 50% of courses taught by correspondence.
- 32 b. N 50% or more of regular students enrolled in correspondence courses.
33. N More than 50% of regular students ability-to-benefit students.
34. N More than 25% of regular students incarcerated.

**Section H**

36.FTE Financial Aid Staff:  
 Award Year: 2003  
 Professional Staff:  
 Clerical Staff:

37.SFAP Programs:

38.-39.Enrollment:  
 Current Year:  
 Next Year:  
 Third Year:  
 Total Enroll.:

Withdrawals at 100% Refund:  
 Withdrawals <100% Refund:

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 Entered by Education:

## Section I

41.Secondary School Completion Credential: Y  
 42.Authorized to Provide Post-secondary Education: Y  
 43.Offers Degree Equivalent to US Degree: Y  
 44.Two Year Program: Y  
 45.One Year Non Degree Program: Y  
 46. US Admin Office:  
 Medical School: Y Vet School: N  
 47.Foreign Instructional Location:  
 Name of Facility: UBC Faculty of Medicine,  
 Vancouver Hosptial  
 Dean of Medicine's Office  
 910 West 10th Avenue  
 Address: Vancouver  
 British Columbia  
 Canada, V5Z 4E3  
 Phone: (604) 875-4500  
 Fax: (604) 875-5611  
 E-mail Address: bfleming@interchange.ubc.ca  
 Contact Name: Dr. Bruce Fleming, Associate Dean,  
 Student Affairs  
 48.Non-US Medical Evaluation Agency:  
 Name: Canada: Committee on  
 Accreditation of Canadian  
 Medical Schools (LCME)  
 774 Echo Drive  
 Address: Ottawa  
 Canada, K1S 5P2  
 Phone: 613 730 0687  
 Fax: 613 730 1196  
 E-mail Address:  
 Contact Name: Harvey Barkun, Executive Director  
 49.Approved for Grad. Med. Ed. in your Country: Y  
 50.Total Clinical/Medical Instruction Months: 39

51.US Clinical/Medical Location:

52.Graduation Dates/Totals:	<u>Graduation Date</u>	<u>Number Of Graduates</u>
Most Recent Year:	05/28/2002	118
Previous Year:	05/31/2001	112
Third Year:	05/23/2000	123

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Most Recent Academic Year

53.Start Date: 09/01/2001  
 End Date: 08/31/2002

54.Total Enrolled: 21609

55.Total Non-US Citizens/Residents Enrolled: 18898

56.Students Taking any Step of ECFMG Exam: 0

57.Students Passing any Step of ECFMG Exam: 0

**Section J**

58.Third-Party Servicers:

<u>Recommend.</u>	<u>Effective Date</u>	<u>Expiration Date</u>	<u>Last Updt Date/User</u>	<u>Contact Person/ Job Title</u>	<u>Company Name/ Address/Phone/Fax/E-mail</u>
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**Section K**

59. 34 CFR 668.16: Y  
 60. 34 CFR 668.16: Y  
 61. Periodic Fiscal Reconcil: Y  
 62. 34 CFR 668.16: Y  
 63. 34 CFR 668.16: Y  
 64. 34 CFR 668.163: N  
 65. 34 CFR 668.22: Y  
 66a. 34 CFR 668.15: Y  
 66b. 34 CFR 668.23: Y  
 67. Use Electronic Process: Y  
 68.Change Notification Process: Y

69.Application Comments:

The University of British Columbia is a Foreign Institution and therefore, question 64 does not apply to our institution.

71.Foreign Gift:

<u>Gift Type</u>	<u>Received Date</u>	<u>Foreign Amount</u>	<u>Giver Name</u>	<u>Country Name</u>	<u>Contract Start Date</u>	<u>Contract End Date</u>
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**Section M**

Default Management Plan:

Report Date: 01/04/2008

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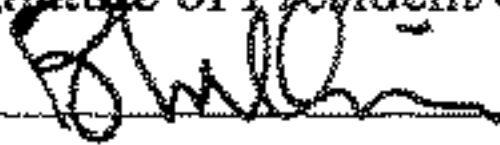
<u>Section Number</u>	<u>Question Changed</u>	<u>Change Date</u>
A	12	02/18/2003
A	13	11/13/2002
A	14	11/13/2002
E	26	12/10/2002
E	27	12/09/2002
F	29	12/10/2002
F	30	12/10/2002
G	31	10/03/2002
G	32	10/03/2002
G	33	10/03/2002
G	34	10/03/2002
I	43	11/26/2002
I	44	11/26/2002
I	45	11/26/2002
I	46	11/13/2002
I	47	11/13/2002
I	48	12/09/2002
I	49	12/09/2002
I	52	11/13/2002
I	53	10/03/2002
I	54	11/13/2002
I	55	11/13/2002
I	56	12/09/2002
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K	61	11/26/2002
K	62	11/26/2002
K	63	11/26/2002
K	64	12/09/2002
K	65	11/26/2002
K	66a	11/26/2002
K	66b	12/09/2002
K	67	12/09/2002
K	68	11/26/2002
K	69	12/06/2002
L	L	11/26/2002
X	X	12/12/2002

Section L (page 1 of 1) [Help](#) OPE ID: 00836900 School Name: University of British Columbia  
Your Financial Aid Administrator application has been submitted. 2075 Wesbrook Mall  
Vancouver, Canada

**Section L. Please have the appropriate person in authority review, sign, and date this document.**

I hereby certify that, to the best of my knowledge and belief, all information in this document is true and correct. I understand that if my institution provides false or misleading information, (a) the U.S. Department of Education may deny the institution's request for eligibility to participate in federal student financial aid programs and/or revoke eligibility once it has been granted and (b) the institution may be liable for all federal student financial aid funds it or its students received. I also understand that I may be subject to a fine of not more than \$25,000 or imprisonment of not more than five years, or both, for misinformation that is material to receipt and stewardship of federal student financial aid funds.

Signature of President/CEO/Chancellor



Date

02/18/2002 (mm/dd/yyyy format)

Name of institution

University of British Columbia

Name of President/CEO/Chancellor

Check here if this is the same person as in Question 10 (Dr. Martha C. Piper). If not, complete the information below.

Prefix	First name	MI	Last name	Suffix
Mr	Brian	D	Sullivan	

Job title

Vice President, Students

Business street address

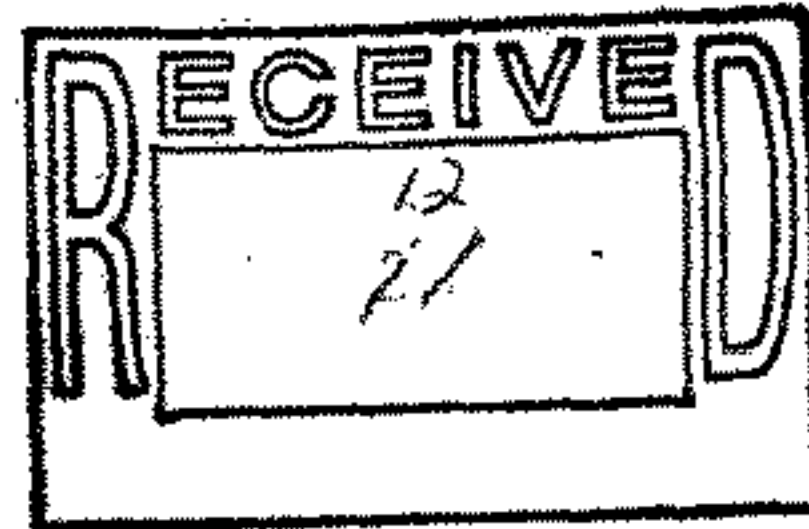
Old Admin 123

City

Vancouver

State Zip Zip+4

BC V6W 2K1



Foreign Province

Country

Postal Code

British Columbia

CANADA

V6T 1Z2

Telephone number (including area code)

( ) - ext:

Fax number (including area code)

( ) - ext:

Foreign phone

Foreign fax

(604) 822-5075

(604) 822-8194

E-mail address (if applicable)

If you did NOT make any changes on this page, you may return to the [Index](#) to select another section of the application.

If you made changes on this page, please check the desired action below and then click on the "Save Data" button.

**You must click the "OK/Save Data" button to save your changes.**

**Please select one of the following 3 actions:**

- Check here if you are satisfied with your entries on this page.
- Check here to perform the action selected below even if there are edit errors on this page. (Note: These errors must be corrected before you submit the application.)
- Check here if you do not want to update your data or start an application. (Use this option if all you wish to do is review your data.)

**Where do you want to go next?**

- Redisplay this page
- Continue to Section M
- Go to Section
- Return to Index
- Submit the Application.

**(After you finish making all of the changes to your application, you MUST submit it to ED.)**

or

Please  this page and submit it with the supporting documents listed in Section M.

Click here to [display your entire application](#) to print and keep it for your records.

0PE/D: 00836900

THE UNIVERSITY OF BRITISH COLUMBIA



6328 Memorial Road  
Vancouver, B.C. Canada V6T 1Z2

Telephone (604) 822-2121  
Fax (604) 822-5055

Martha C. Piper, Ph.D.  
President and Vice-Chancellor

March 28, 2002

U.S. Department of Education  
Student Financial Assistance, Schools Channel  
Attention: Foreign Schools Team  
830 First Street, NE  
Union Center Plaza, 73C3  
Washington, DC 20202-5340  
U.S.A

To Whom It May Concern:

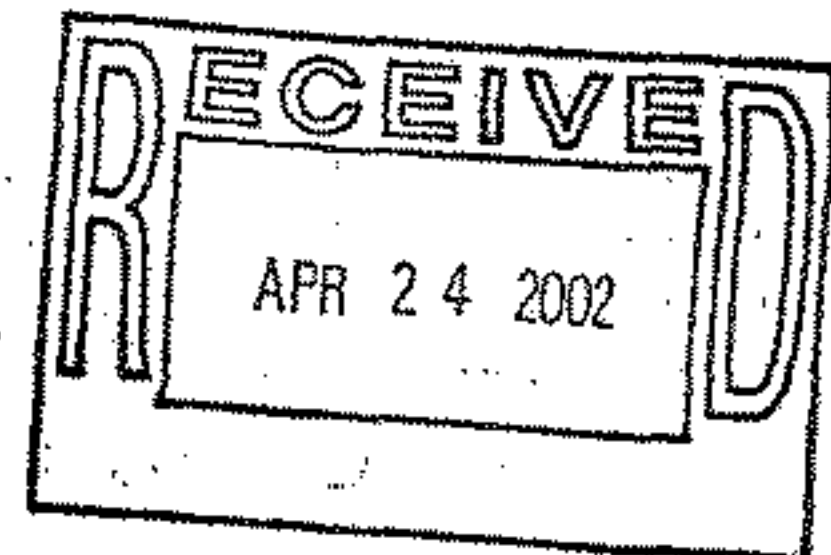
Earlier this month, Section L of the U.S. Stafford Loan (Title IV) Funds Participation Agreement Form was submitted to the U.S. Department of Education because of some changes in the original School Re-certification. Mr. Brian Sullivan, Vice President, Students has signed the agreement form on my behalf. I am informed that you need a letter from me, indicating that I have given signing authority to Mr. Sullivan, to sign on my behalf for all issues relating to U.S. Federal student financial aid programs.

In the future, any matter related to U.S. Federal student financial aid programs will be signed by Mr. Brian Sullivan, Vice President of Students.

Yours sincerely,

Martha C. Piper  
President

MCP/rn





## CHAPTER 53.

An Act to Establish and Incorporate a University  
for the Province of British Columbia.

[7th March, 1908.]

WHEREAS it is desirable to establish, in and for the whole Province of British Columbia, one University, for the purpose of providing facilities for Higher Education in all its branches :

Therefore, His Majesty, by and with the advice and consent of the Legislative Assembly of the Province of British Columbia, enacts as follows:—

*Short Title.*

1. This Act may be cited as the "British Columbia University Act, Short title. 1908."

*Incorporation.*

2. A University, to be called "The University of British Columbia," Incorporation, consisting of a Chancellor, Convocation, Board of Governors, Senate, and Faculty or Faculties, is hereby established in the Province as a body politic and corporate.

*Property Powers.*

3. The said corporation may acquire, by gift, purchase, or any Property powers. other manner, and hold for the purposes of the said University, any and all property, real and personal, of every nature and kind whatsoever; and, subject to the terms of any gift, devise, or bequest of any property to the University, shall have power to mortgage, sell, transfer, or otherwise dispose of all its property, real or personal, and to make and execute all necessary and proper conveyances or transfers for carrying the same into effect.

Investments.

4. The said Corporation shall have power to invest for the benefit of the University all or any sums of money belonging to it and available for investment in any of the following securities: the bonds, stocks, debentures or securities of the Dominion of Canada or of any Province thereof; the debentures of any municipality in the Province; or first mortgages of any freehold property in the Province, or the purchase of rental-bearing real estate therein; and shall have full power and authority to take, hold and dispose of any real or personal property therein for the purposes aforesaid, or lease for a period of not more than twenty-one years.

Mortgaged property.

5. The said Corporation shall have power to acquire, take and hold all such property, both real and personal, as shall be bonâ fide mortgaged, hypothecated or pledged to it by way of security, or conveyed to it in satisfaction of debts previously contracted or purchased at judicial sales upon levy for such indebtedness, or otherwise purchased for the purpose of avoiding a loss to the University in respect thereof or to the owners thereof.

Real property of the University not to be expropriated.

6. Real property which shall at any time be vested in the University shall not be liable to be entered upon, used or taken by any municipal or other corporation, or by any person possessing the right of taking lands compulsorily for any purpose whatsoever; and no power to expropriate real property hereafter conferred shall extend to such real property, unless in the Act conferring the power it is made in express terms to apply to such real property.

Expropriation by University.

7. The University shall have full power and authority, without the consent of the owner thereof or of any person interested therein, to enter upon, take and appropriate all such real property as may be deemed necessary for the purposes of the University, making due compensation therefor to the person or persons entitled thereto:

(b.) In the event of no mutual agreement as to amount of compensation being arrived at within the period of sixty days from the date of such entry, then in that event the amount of compensation shall be fixed and determined by two arbitrators, one to be appointed by the University and the other by the party or parties owning the land so taken:

(c.) The two arbitrators so appointed shall have power to appoint an umpire:

(d.) The provisions of the Arbitration Act shall apply to and govern such arbitration.

Application of Statute of Limitations with reference to real property vested in University.

8. All real property which is now, or which hereafter shall be, vested in the University shall, as far as the application thereof of any Statute of Limitations is concerned, be in the same position as real property vested in the Crown for the public uses of the Province.

*Instruction.*

9. The University shall, so far as and to the full extent which its instruction resources from time to time permit, provide for:

- (a.) Such instruction in all branches of liberal education as may enable students to become proficient in and qualify for degrees, diplomas and certificates in science, commerce, arts, literature, law, medicine, and all other branches of knowledge:
- (b.) Such instruction especially, whether theoretical, technical, artistic or otherwise, as may be of service to persons engaged or about to engage in the manufactures, mining, engineering, agricultural, and industrial pursuits of the Province of British Columbia:
- (c.) Facilities for the prosecution of original research in science, literature, arts, medicine, law and especially the applications of science:
- (d.) Such fellowships, scholarships, exhibitions, prizes and rewards and pecuniary and other aids as shall facilitate or encourage proficiency in the subjects taught in the University and also original research in every branch:
- (e.) Such extra-collegiate and extra-university instruction and teaching as may be recommended by the Senate.

*Visitor.*

10. The Lieutenant-Governor of British Columbia shall be the visitor of the University, with authority to do all those acts which pertain to visitors as to such Lieutenant-Governor shall seem meet. Lieutenant-Governor to be Visitor.

*Convocation.*

11. (a.) The first Convocation of the University shall consist of all graduates of any University in His Majesty's Dominions who are actually residing in the Province two years prior to the date fixed for the first meeting of Convocation, and who at least six weeks prior to the said date register themselves as members of such Convocation as hereinafter provided: First Convocation.

(b.) Twenty-five members to be selected by the Lieutenant-Governor in Council.

12. After the first Convocation, all Convocations shall be composed of the Chancellor, the Senate, the members of the first Convocation and all persons who shall have become graduates of the University. Subsequent Convocations.

13. (1.) A register shall be kept by the Provincial Secretary, in which he shall enter the names of graduates who are entitled to be members of the first Convocation, upon their producing to him satisfactory proof of their qualification under section 11, and upon the payment of Register of persons entitled to be members of first Convocation.

the fee of two dollars and subject to the provisions of this Act. The register of the name of any person shall be conclusive proof that such person is a member of the Convocation and is entitled to vote as such:

Application of fees.

(2.) The fees paid to the Provincial Secretary under this section shall be transmitted by him to the Treasurer of Convocation, upon appointment of the latter:

Fees to defray expenses of Convocation.

(3.) Convocation shall have power of requiring a fee to be paid by its members to defray necessary expenses of Convocation.

Register to be delivered to Registrar on his appointment.

(4.) The register referred to in this section shall be delivered to the Registrar of the University on his appointment.

Time and place of first meeting of Convocation.

14. The date and place of the first meeting of Convocation shall be fixed by the Lieutenant-Governor in Council, of which not less than three months' notice shall be given in the British Columbia Gazette.

Time and place of meeting of subsequent Convocations.

15. After the first meeting, Convocation shall meet at such times and places and with such notice as may be fixed by Convocation by regulations in that behalf, and also when convened by the Senate.

Extraordinary meetings of Convocation.

16. An extraordinary meeting of Convocation shall be called by the Chancellor on the requisition of ten members; and such requisition shall state the object or objects of the meeting to be called, and no matter shall be discussed at such meeting except the matter or matters for which it was convened.

Notice of extraordinary meeting of Convocation.

17. At least twenty days' notice of every extraordinary meeting of Convocation shall be given in writing to each member whose address is known, and the object or objects of such meeting shall be clearly stated in such notice.

Quorum.

18. No question shall be decided at any meeting of Convocation unless at least fifteen members are present, and all questions shall be decided by a majority of the members present.

Senate to make provision for meetings of Convocation.

19. The Senate, when fully constituted, shall provide a proper place for the meetings of Convocations and the proceedings of any such meeting shall be transmitted to the Senate without delay.

Officers of Convocation.

20. The elective officers of Convocation shall be a Secretary, a Treasurer and an Executive Council of five members, all of whom shall be elected annually, in such manner as Convocation may determine. The Chairman shall be the Chancellor of the University.

Functions of Convocation.

21. The functions of Convocation shall be chiefly elective, but it shall be competent for Convocation to consider all questions affecting the well-being and prosperity of the University, and to make representations from time to time on such questions to the Senate, which shall consider the same and return to Convocation its conclusions thereon.

*Board of Governors.*

22. There shall be and there is hereby constituted a Board for Board of Governors. the University, under the name of "The Board of Governors of the University of British Columbia."

23. The Board shall consist of the Chancellor, who shall be chair- Members and Chair- man thereof, and the President of the University, both of whom shall man of Board of Governors. be, ex-officio, members thereof, and nine persons appointed by the Lieutenant-Governor in Council.

24. No person shall be eligible for appointment as a member of the Board unless he is a British subject and a resident of the Province of British Columbia. Qualifications for appointment.

25. In the event of the disability or absence from the Province of the Chairman, the Board of Governors of the University may appoint one of the members of the Board Acting Chairman during such disability or absence. Acting Chairman of the Board.

26. Five members of the Board shall constitute a quorum for the transaction of business. Quorum.

27. Notwithstanding any vacancy in the Board, so long as there are at least six members it shall be competent for the Board to exercise any or all of its powers. Vacancies, effect of.

28. The appointed members of the Board, except those who shall first be appointed after the passing of this Act, shall hold office for six years. Term of office.

29. Of the first appointed members of the Board, three shall be appointed and hold office for two years, three for four years, and the remaining three for six years, and all of them until their successors are appointed. Term of office of first appointed members.

30. The appointed members of the Board shall be eligible for reappointment. Reappointment.

31. Any appointed member of the Board may be removed from office at any time by the Lieutenant-Governor in Council. Removal.

32. In the case of a vacancy in the Board caused by death, insanity, resignation, residence without the Province, or otherwise, which shall happen before the term of office for which a member has been appointed has expired, a declaration of the existence of such vacancy shall be entered upon the minutes of the Board, and shall be conclusive evidence thereof. Vacancies.

- Filling vacancies.**      **33.** The vacancy shall be filled by the appointment, by the Lieutenant-Governor in Council, of a successor to the member who has died or resigned or otherwise ceased to be a member, who shall hold office for the remainder of the latter's term of office.
- Persons ineligible as members of Board.**      **34.** No appointee (other than the President) of the Board of Governors of the University, under the powers conferred by section 39, sub-section (f), shall be eligible to be a member of the Board.
- Persons ineligible as members of Board.**      **35.** No employee in the service of the Education Department, nor any Principal or Teacher in any High School, shall be eligible to be a member of the Board.
- Persons ineligible as members of Board.**      **36.** No member of the Executive Council, during his term of office, shall be appointed or become a member of the Board.
- Member of Board to vacate appointment, if he accepts any office set out in secs. 34, 35, 36.**      **37.** If any member of the Board accepts any of the positions or offices set out in sections 34, 35 and 36, he shall, ipso facto, vacate his appointment as a member of the Board, and a declaration of such vacancy entered on the minutes of the Board shall be conclusive evidence thereof.
- Powers of Board, general.**      **38.** The management, administration and control of the property, revenue, business and affairs of the University are hereby vested in the Board.
- Powers of Board, specific.**      **39.** Without thereby limiting the general powers by this Act conferred upon or vested in the Board, it is hereby declared that the Board shall have the following powers :—
- (a.) To make rules and regulations appertaining to the meetings of the Board and its transactions :
  - (b.) From time to time and at all times to have full and exclusive power and authority to exercise, in the name and for the benefit of the University, and as the act and deed of the University, any or all of the powers, authorities and privileges by sections 3, 4, 5, 6 and 7 of this Act conferred upon the University as a body politic and corporate :
  - (c.) To maintain and keep in proper order and condition such real property as it may deem necessary for the use of the University, and to erect and maintain such buildings and structures thereon as in its opinion are proper and necessary :
  - (d.) To lay out and expend such sums as may be deemed necessary for the support and maintenance of the University and for the betterment of existing buildings, and the erection of such new buildings as the Board may deem necessary for the use or purposes of the University, and for the furnishing and equipment of such existing and newly erected buildings :

- (e.) To lay out and expend such sums as it may deem expedient for the erection, equipment, furnishing and maintenance of residences and dining-halls for the use of the students of the University, whether such students be graduates or undergraduates, and to make such rules and regulations as to the management, government and control thereof as may seem meet:
- (f.) To appoint the President of the University, Deans of all the Faculties, the Librarian, the Registrar, the Professors, Associate Professors, Assistant Professors, Lecturers, Instructors, and other Teachers in the University, and all such officers, clerks, employees and servants as the Board may deem necessary for the purposes of the University, and to fix their salaries or remuneration, and to define their duties and their tenure of office or employment, which, unless otherwise provided, shall be during the pleasure of the Board: Provided that no person shall be appointed a member of the teaching staff of the University, or of any Faculty thereof, unless he shall first be nominated for the position to which it is proposed to appoint him by the President of the University: Provided also, that no member of the teaching staff of the University or of any Faculty thereof shall be promoted, and no member of such teaching staff shall be removed, except upon the recommendation of the President of the University; but this proviso shall not apply when there is a vacancy in the office of President:
- (g.) To provide for the establishment and maintenance of such faculties, departments, chairs, exhibitions, scholarships, prizes and courses of instruction in any subject, except theology, as to the Board may seem meet:
- (h.) To fix and determine on the recommendation of the Senate the fees to be paid for post-graduate instruction, and for instruction in the faculties of the University to be paid by regular and occasional students, library fees, laboratory fees, and for examinations, degrees and certificates, as may be deemed advisable:
- (i.) To enter into such arrangements with the governing body of any secondary school as the Board may deem necessary for the purpose of or in connection with the academic work of the University, or of any faculty or department thereof; and the governing body of any such school, which is a High School, a Technical School, or a Public School, shall have authority, with the approval of the Lieutenant-Governor in Council, to make such arrangements with the Board:
- (j.) To do and perform all other matters and things which may seem good, fit and useful for the well ordering and advancement of the University, the doing of such things not being repugnant to the provisions of this Act or to any law in force in the Province:

(k.) To select a seal and arms for the University, and have the sole custody and use of the seal.

Estimates of expenditure.

40. The Board shall not incur any liability or make any expenditure which will have the effect of impairing the financial standing of the University unless an estimate thereof shall have been first submitted to and approved by the Lieutenant-Governor in Council.

Purchase of lands and erection of buildings.

41. The Board shall not incur any liability or make any expenditure for the purchase of lands or the erection of buildings without the approval of the Lieutenant-Governor in Council.

Audit.

42. The accounts of the Board shall be audited at least once a year by the Provincial Auditor, or by some person appointed by the Lieutenant-Governor in Council for that purpose.

Annual report.

43. The Board shall make an annual report of its transactions to the Lieutenant-Governor in Council, in which shall be set forth in detail the receipts and expenditures for the year ending on the preceding thirtieth day of June, and such other particulars as the Lieutenant-Governor in Council may from time to time require.

Borrowing powers.

44. The Board may by resolution authorise its Chairman and the Registrar to borrow from any person, bank or corporation such sum of money as may be required to meet the expenditures of the University until such time as the revenues for the current year are available; and such loan shall be repaid out of, and shall be a first charge upon, such revenues, and may be secured by the promissory note or notes of the Chairman and Registrar, given on behalf of the University.

Borrowing money to erect buildings, etc.

45. (1.) In the event of its being necessary for the University to secure a loan of money for the purpose of purchasing or otherwise acquiring any real property for the uses of the University, or for the purpose of erecting, repairing, adding to, furnishing or equipping any building for the uses of the University, it shall be lawful for the Lieutenant-Governor in Council to sanction the loan.

(2.) The Board is hereby authorised and empowered to make and enter into any agreement which it may deem necessary for carrying out the purposes mentioned in this section, and to make and execute in the name of the University all such agreements, deeds and other instruments as may be deemed necessary to carry into effect the provisions of any such agreement.

Execution of transfers, mortgages, etc.

46. All transfers, mortgages, or other instruments or documents required to be in writing and to which the University is a party, shall be deemed to be properly executed by the University if the corporate name and seal of the University is affixed thereto by the Registrar or acting Registrar, and such corporate name and seal are immediately

followed on the same page by the official signatures of the Registrar or acting Registrar, and the Chairman or acting Chairman of the Board.

47. The property, real and personal, vested in the University, being actually occupied or used by the University in the conduct of any part of its educational system, shall not be liable to taxation for Provincial, Municipal or School purposes, but shall be exempt from every description of taxation.

Exemption from taxation.

48. An action shall not be brought against the University or against any member of the Board of Governors on account of anything done or omitted by him in the execution of his office, without first obtaining the written consent of the Attorney-General to the bringing of such action.

Actions against the Board.

49. If any question shall arise as to the powers and duties of Convocation, the Chancellor, the President, the Senate, the Faculties, or any officer or servant of the University, the same shall be settled and determined by the Board, whose decision shall be final.

Decisions as to powers of Convocation.

50. Women may be members of the Board and the Senate.

Women may be members of Board and Senate.

*Advisory Boards.*

51. The Board may from time to time appoint advisory boards, consisting, either wholly or partly, of persons unconnected with the University, upon such terms and for such purposes as the Board may consider advisable, and may refer to them for advice, and report any subject or matter in the Board's opinion requiring to be so dealt with; and such advice and report shall be duly considered and weighed by any body in the University to which the Board direct such advice to be given or report to be made.

Advisory Boards.

*The Chancellor.*

52. There shall be a Chancellor of the University, who shall be elected by the Members of Convocation in the manner hereinafter provided, and who shall hold office for three years and until his successor is elected, but a retiring Chancellor shall be eligible for re-election.

Chancellor.

53. (1.) In the case of a vacancy in the office of Chancellor by death, resignation or any other cause, before the expiration of his term of office, the vacancy shall forthwith be filled at a special election to be held for that purpose, and the person elected shall hold office for the unexpired term of his predecessor.

Vacancy in office of Chancellor.

(2.) Every such special election shall be conducted in the manner provided for the ordinary triennial election, and due notice thereof shall be given to every member of the Convocation.

Chancellor to be Chairman of Convocation. **54.** The Chancellor shall be Chairman of Convocation, and all degrees shall be conferred by him.

Absence of Chancellor. **55.** In the absence of the Chancellor from any meeting, the President of the University, for the purpose of such meeting, shall have and exercise all the powers of the Chancellor.

*The Senate.*

Composition of Senate. **56.** The Senate of the University shall be composed of:—  
 (a.) The Minister of Education, the Chancellor and the President of the University, who shall be Chairman thereof:  
 (b.) The Deans and Professors of each of the Faculties:  
 (c.) Three members to be appointed by the Lieutenant-Governor in Council:  
 (d.) The Superintendent of Education, the Principals of the Normal Schools:  
 (e.) One member elected by the High School Principals and Assistants who are actually engaged in teaching:  
 (f.) One member elected by the Provincial Teachers' Institute organised under sub-section (e) of section (7) of the "Public Schools Act":  
 (g.) One member to be elected by the governing body of every affiliated college or school in this Province:  
 (h.) Fifteen members to be elected by Convocation from the members thereof.

Term of office. **57.** All appointments and elections of members to the Senate shall be for a period of three years and until their successors are appointed or elected. Should a vacancy arise from any cause in the case of an appointed member, such vacancy shall be filled by the body possessing the power of appointment, subject to this Act. In the case of a vacancy of an elective member, such vacancy shall be filled by the Senate. The person appointed or elected to fill such vacancy shall hold office for the remainder of the term.

Powers of Senate. **58.** It shall be the duty of the Senate and it shall have power:—  
 (a.) To provide for the regulation and conduct of its meetings and proceedings, including the determining of the quorum necessary for the transaction of business:  
 (b.) To provide for the government, management and carrying out of the curriculum, instruction and education afforded by the University:  
 (c.) To provide for the granting of and to grant degrees, including honorary degrees and certificates of proficiency, except in theology:

- (d.) To provide for the establishment of exhibitions, scholarships and prizes:
- (e.) To provide for the establishment of any faculty, department, chair or course of instruction in the University:
- (f.) To consider all courses of study in any and all the faculties and departments of the University and to fix and determine the time tables for the lectures and other instruction in the University which affect more than one faculty:
- (g.) To make regulations for the appointment of examiners by the Faculties, and for the conduct and results of the examinations in all faculties:
- (h.) To make rules and regulations for the management and conduct of the library:
- (i.) To provide for the preparation and publication of a calendar:
- (j.) To provide for affiliation with any college established in Canada for the promotion of art or science or for instruction in law, medicine, engineering, agriculture, or any other useful branch of learning, and for the dissolution of such affiliation or the modification or alteration of the terms thereof:
- (k.) To make such recommendations to the Board of Governors as may be deemed proper for promoting the interests of the University or for carrying out the objects and provisions of this Act:
- (l.) To deal with all matters reported by the Faculties as affecting their respective Faculties and to consider and take action upon all such matters as shall be reported to it by the Board of Governors:
- (m.) To appoint scrutineers for the counting of the votes for Chancellor and for the elective members of the Senate:
- (n.) To make or alter any statute touching any matter whatsoever regarding the University and not inconsistent with the provisions of this Act or with any law in force in the Province.

**59.** A certified copy of every statute or other enactment of the Senate, providing for any of the matters or things mentioned in clauses (d) and (e) of the next preceding section, shall, within ten days of the passing thereof, be transmitted to the Board of Governors, and no such statute or enactment shall have force or effect until it has been approved by said Board. Approval of statutes of Senate.

**60.** All statutes of the Senate shall have the corporate seal of the University affixed thereto, and they shall be binding in accordance with the true intent and meaning thereof. Verification of statutes.

*Election of Chancellor and Members of the Senate.*

**61.** The date of the first election under this Act of the Chancellor and of the elective members of the Senate shall be fixed by the Lieutenant- First election of Chancellor and Senate.

Governor in Council, of which not less than three months' notice shall be given in the British Columbia Gazette, and at least five weeks prior to such date the Provincial Secretary shall send a list of all members of the first Convocation to each member thereof. \*

Voting papers.

**62.** The votes at any election by Convocation shall be given for the Chancellor and the members of the Senate respectively by voting papers in the form of the schedule to this Act or to the like effect, being delivered to the Provincial Secretary at the first election, and to the Registrar of the University at any subsequent election, at such time and place as may be prescribed by the Lieutenant-Governor in Council or by statute of the Senate respectively.

Voting papers may be delivered by mail.

**63.** Any voting papers delivered, or if sent by mail, received, before ten o'clock in the forenoon of the day fixed for election, shall be deemed to be delivered for the purpose of such election.

Election Register.

**64.** For any election after the first election, the Registrar of the University shall in every year in which an election is to take place prepare an alphabetical list, to be called the Election Register, of the names and known addresses of all graduates who are entitled to vote at such election, and such register shall be open to inspection at all reasonable hours by all members entitled to vote.

Copy of Election Register to be sent to each member of Convocation.

**65.** At least five weeks prior to the date fixed for the election of the Chancellor or members of the Senate, the Registrar shall send a copy of the Election Register to each member of Convocation whose address is known.

Only persons entered in Election Register entitled to vote.

**66.** Any person whose name does not appear in the Election Register shall not be entitled to vote at such election.

Correction of errors in Register.

**67.** If any person whose name appears, or ought to appear, in any Election Register complains in writing to the Registrar of the University, not later than twenty clear days before the date of any election, that his name or that of any person which ought to appear therein has been omitted from such register, or of any error in such name as it appears therein, or that the name of any person whose name ought not to be entered in the register appears therein, the Registrar, after such notice as he may deem necessary to all parties concerned, shall forthwith examine into the complaint and render such decision as to him seems proper.

Appeal against decision of Registrar.

**68.** The decision of the Registrar shall be subject to appeal to the President of the University.

Nomination.

**69.** No person shall be elected as Chancellor or as a member of the Senate unless he has been nominated as hereinafter mentioned, and every vote cast for any person not so nominated shall be void.

70. (1.) For the election of Chancellor and members of the Senate the nomination shall be in writing by a nomination paper, which shall be signed in the case of Chancellor by at least seven persons entitled to vote, and in the case of a member of the Senate by at least three persons entitled to vote. Nomination to be in writing.

(2.) The Registrar shall forthwith send a written notice of his nomination to each person duly nominated.

71. The nomination papers shall be delivered at the office of the Registrar, or, if sent by mail, shall be received by him not later than three weeks prior to the date of the election, and if not so delivered and received, shall be invalid and not acted upon. Delivery of nomination papers.

72. Any person who is nominated for the office of Chancellor or as a member of the Senate may refuse to become a candidate for the office for which he shall have been nominated, and he shall be deemed not to have been nominated, and his name shall not be included in the list of candidates, if he shall notify the Registrar in writing of his refusal within four days after the day upon which the time for nominations shall have expired. Refusal of nomination.

73. In the event of only one candidate being nominated for Chancellor, or only so many candidates being nominated for the Senate as are required to be elected, such candidate or candidates shall be deemed to have been elected, and in such cases no voting papers shall be required to be sent out. Case of only one candidate being nominated.

74. The Registrar shall report to the Senate at its next meeting the results of any such election. Reporting results of election.

75. In case a poll is necessary it shall be the duty of the Registrar to send to each member of the Convocation, whose residence is known, an alphabetical list of the candidates duly nominated, accompanied by one copy of the form of voting paper in the schedule of this Act, applicable to the election or elections then next to be held, and such list and form shall be sent two weeks prior to the date fixed for the election. Voting papers.

76. For the first election two persons, to be appointed by the Provincial Secretary for that purpose, shall be scrutineers. For any election after the first election, it shall be the duty of the Senate to make such appointments. Scrutineers.

77. At ten o'clock of the forenoon of the day fixed for the election, the voting papers shall be opened by the Registrar of the University in the presence of the scrutineers. The Registrar shall examine and count the votes and keep a record thereof in a proper book to be provided by the Senate. Counting votes.

Persons who may be present when votes counted.

**78.** Any person entitled to vote at the election may be present at the opening of the voting papers, and the counting and recording of the votes.

Placing more than one name on voting paper for Chancellor.

**79.** In the event of any elector placing more than one name on his voting paper for Chancellor, the vote shall be invalid, and if more names than the number to be elected appear on the voting paper for members of the Senate the votes shall be counted as votes for the persons whose names appear thereon in consecutive order, beginning with the first until the required number is reached, and all other votes thereon shall be invalid and not be counted.

Declaration of results.

**80.** Upon completion of the scrutiny and counting of the votes, the scrutineers shall declare the result of the election, setting forth the number of votes cast for every person who has been nominated, and shall without delay report the same in writing under their hands to the Senate.

Casting vote.

**81.** In case of an equality of votes between two or more persons, leaving the election of the Chancellor or of one or more members of the Senate undecided, the election shall be determined by the Senate giving the casting vote or votes necessary to decide it at its next meeting.

*Faculties.*

Faculties.

**82.** There shall be such faculties of the University as may be constituted by the Board of Governors and the Senate, and the Dean shall be Chairman of the Faculty of which he is Dean.

Powers of Faculties.

**83.** The powers and duties of the Faculties provided for by the preceding section shall be:—

- (a.) To make rules and regulations governing their proceedings, including the determining of the quorum necessary for the transaction of business:
- (b.) Subject to the provisions of this Act, and to the approval of the Senate, to make rules and regulations for the government, direction and management of their respective Faculties and the affairs and business thereof:
- (c.) To fix and determine the courses of study in their respective Faculties, subject to the approval of the Senate:
- (d.) To authorise, subject to approval of Senate, such lecturing and teaching in their respective faculties by others than the duly appointed members of the teaching staff thereof, and to prevent all lecturing and teaching not so authorised:
- (e.) Subject to the approval of and confirmation by the Senate, to appoint examiners for and to conduct the examination of the courses in their respective Faculties, and to determine the results of such examinations:

- (f.) To deal with and, subject to an appeal to the Senate, to decide upon all applications and memorials by students and others in connection with their respective faculties :
- (g.) Faculties shall have disciplinary jurisdiction over, and entire responsibility for, the conduct of all students in their respective Faculties in respect to all matters arising or occurring in or upon such buildings and grounds as shall be assigned for their separate use :
- (h.) If there be any question as to the proper body to exercise jurisdiction in any matter of discipline which may arise, the same shall be determined by the Senate, whose decision shall be final :
- (i.) To consider and report to the Senate upon such matters affecting their respective Faculties as to them may seem meet :
- (j.) Generally to deal with all such matters as may be assigned to them by the Board or by the Senate, provided that in the latter case such matters fall within the powers conferred upon the Senate by this Act.

84. A copy of every general rule or regulation made by the Faculties shall be transmitted to the Senate, and no such general rule or regulation shall have any force or effect until it has been approved by said Senate.

Coming into force of rules made by Faculties.

85. The Faculties may advise the President in all matters affecting the academic interests of the University, but the powers of the President shall not be subject to their control.

Advisory functions of Faculties.

#### *The President.*

86. There shall be a President of the University who shall be the Chief Executive Officer thereof, and shall have general supervision of and direction over the academic work of the University and the teaching staff thereof and the officers and servants employed in or in connection with such work, including the Registrar of the University, and shall have such other powers and perform such other duties as from time to time may be conferred upon or assigned to him by the Board.

President of the University.

87. The President shall be ex-officio a member of all Faculties, Dean of the Faculty of Arts, Chairman of the Senate, and in the absence of the Chancellor he shall be Chairman of Convocation and confer degrees.

Offices to be held by the President.

88. It shall be the duty of the President and he shall have power:—

(a.) To suspend any member of the teaching staff of the University and any officer or servant thereof. When he shall exercise such power he shall forthwith report his action to the Board of Governors with a statement of his reasons therefor :

Powers of the President.

- (b.) To make recommendations to the Board of Governors respecting all appointments to and promotions in and removals from the teaching staff of the University, or any of the officers and servants thereof :
- (c.) To summon meetings of any Faculty whenever he may deem it necessary to do so, and at his discretion convene joint meetings of all the Faculties or any two or more of them.

Enumerated powers not to limit general powers of President. **89.** The enumeration of the express powers mentioned in subsections (a) to (c), inclusive, shall not be taken to limit the general powers conferred by section 86,

Reports by President. **90.** The President shall report annually to the Board and the Senate upon the progress and efficiency of the academic work of the University, and as to progress and requirements, and make such recommendation thereon as he may deem necessary, and he shall also report upon any matter which may be referred to him by the Board or by the Senate.

*The Registrar.*

Registrar of University. **91.** There shall be a Registrar of the University, to be appointed by the Board of Governors, and it shall be his duty to keep all necessary records and accounts, and to perform such other duties as may be required of him by the Senate, or Board of Governors.

Term of office. **92.** The Registrar shall hold office during the pleasure of the Board of Governors, and in the event of disability or absence from the Province of the Registrar, the said Board may appoint some other person to act as Registrar during such disability or absence.

Acting Registrar. **93.** The acting Registrar shall, during such disability or absence, perform the duties and have all the powers of the Registrar.

*Affiliation of Normal Schools.*

Affiliation of Normal School with University. **94.** Any Normal School organised by the Department of Education for the instruction and training of teachers in the science of education and the art of teaching may be affiliated with the University, upon such terms and conditions, not repugnant to any law or system of education in force in the Province, as the Senate may think fit, provided that the terms and conditions of the affiliation of any such Normal School shall be subject to the approval of the Lieutenant-Governor in Council.

*The University to be Non-sectarian.*

The University to be Non-sectarian. **95.** The University shall be strictly non-sectarian in principle, and no religious creed or dogma shall be taught :

- (a.) No religious test shall be required of any professor, teacher, lecturer, or student or servant of the University, nor shall

religious observances, according to the forms of any particular religious denomination or otherwise, be imposed on them or any of them, but the Senate may make regulations touching the moral conduct of the students :

- (b.) Nothing herein contained shall interfere with the right of any affiliated College to make such provision in regard to religious instruction and religious worship for its own students as it may deem proper, and to require the same to be observed as a part of its own discipline.

*Affiliated Theological Colleges.*

**96.** Every incorporated theological college hereafter affiliated with the University may, notwithstanding such affiliation, have power to confer the degree of Bachelor of Divinity, provided that such candidate for such degree must be a graduate of some one faculty of the University of British Columbia or of some other University recognised for that purpose by the University of British Columbia.

Degrees conferred by affiliated Theological Colleges.

*Education of Women.*

**97.** The Senate shall make all provision for the education of women in the University, in such manner as it shall deem most fitting; provided, however, that no woman by reason of her sex shall be deprived of any advantage or privilege accorded to male students of the University.

Education of women.

*Attendance and Enrolment of Students.*

**98.** All students proceeding to any degree (except in cases for which special provision shall be made) shall be enrolled in the University.

Attendance and enrolment of students.

**99.** Persons who have not received their instruction in the University, or in any affiliated College or Institution, may be admitted as candidates for examination for standing or for any degrees, honours, scholarships or certificates of proficiency authorised to be granted or conferred by the University, on such conditions as the Senate may from time to time determine.

Senate may admit candidates who have not been students of the University.

**100.** No student enrolled in any affiliated College or Institution shall be permitted to present himself for any University examination subsequent to that of matriculation, without producing a certificate that he has complied with the requirements of such affiliated College or Institution affecting his admission to such examination.

Requirements for examinations.

**101.** The Senate, under such conditions as it may from time to time determine, may, upon application in that behalf, allow to persons holding certificates of having passed other examinations, such standing thereon as it may think fit.

Senate may grant certain standing to persons holding certain certificates.

*Instruction in Arts.*

Instruction in arts. **102.** Instruction in arts in the University (except post-graduate instruction) shall be free to all regular students matriculated in the University, and who enter their names with the Registrar of the University, also to students enrolled in an affiliated Normal School; but this provision shall not include exemption from laboratory fees.

*Endowments.*

Endowments. **103.** Any person or Corporation may, with the approval of the Senate, found one or more professorships, lectureships, fellowships, scholarships, exhibitions, prizes or other rewards in the University, by providing a sufficient endowment in land or other property and conveying the same to the University for such purposes, and every such endowment of lands or other property shall be vested in the University for the purpose or purposes for which it is given.

Repealing clause. **104.** Chapter 188 of the Revised Statutes of 1897, being "An Act respecting the University of British Columbia," is hereby repealed.

SCHEDULE 1.

(Sections 75, 77.)

VOTING PAPER.

(Name of Place and Date.)

To the Registrar of the  
University of British Columbia :

SIR,—I hereby notify you that I vote for the following person as  
Chancellor for the University of British Columbia, namely :  
and for the following persons as members of the Senate of such  
University, namely :

Name of Voter.

.....

(Statement for information of voter which may be detached.)

- The offices to be filled are :
- Names of persons whose offices are expiring :
- Names of persons nominated :
- Date of election :

Directions.

Votes shall be given by voting papers inclosed in envelopes marked  
on the outside "ballot papers," which shall be delivered, or if sent by  
mail shall be received before ten o'clock of the forenoon of the day  
fixed for the election, and every voting paper which is not so delivered  
or received as aforesaid shall be invalid.

.....  
Registrar.

.....  
Address.

Committee on Accreditation of Canadian Medical Schools  
Comité d'agrément des facultés de médecine du Canada

October 30, 2002

Dr. Martha C. Piper  
President and Vice-Chancellor  
The University of British Columbia  
2075 Westbrook Mall  
Vancouver, BC V6T 1Z1

Dear Dr. Piper:

The purpose of this letter is to advise you of the outcome of the meeting of the Committee on Accreditation of Canadian Medical Schools (CACMS) on October 1<sup>st</sup>, 2002, regarding the medical education program leading to the MD degree at the Dalhousie University, and to transmit to you the report of the team of evaluators who visited the University of British Columbia Faculty of Medicine to undertake a limited survey on June 9-11, 2002. After a careful review of the findings of the survey report the CACMS took the following actions:

1. Afforded the University of British Columbia Faculty of Medicine's educational program leading to the MD degree full continuing accreditation for the balance of its seven year term.

A copy of this letter and the final report of the limited survey team are being sent to John A. Cairns, MD, Dean of the Faculty of Medicine. The report is held confidential by the CACMS. The document is for the use of the medical faculty and the university, and any public dissemination or distribution is at the discretion of institutional officials.

Yours sincerely,

A handwritten signature in black ink, appearing to read "David Hawkins", with a long horizontal flourish extending to the right.

David Hawkins, MD  
CACMS Secretary

cc: John Cairns, MD, Dean of the University of British Columbia Faculty of Medicine  
David P. Stevens, MD, LCME Secretary, 2002-03  
Frank A. Simon, MD, LCME Secretary, 2003-04



## LIAISON COMMITTEE ON MEDICAL EDUCATION

ASSOCIATION OF AMERICAN MEDICAL COLLEGES  
2450 N STREET, N.W.  
Washington, D.C. 20037

David P. Stevens, M.D.  
LCME Secretary, 2002-2003  
Phone: 202-828-0596 Fax: 202-828-1125  
E-Mail: dstevens@aamc.org

November 21, 2002

COUNCIL ON MEDICAL EDUCATION  
AMERICAN MEDICAL ASSOCIATION  
515 North State Street  
Chicago, Illinois 60610

Frank A. Simon, M.D.  
LCME Secretary, 2003-2004  
Phone: 312-464-4933 Fax: 312-464-5830  
E-Mail: frank\_simon@ama-assn.org

Martha C. Piper, Ph.D.  
President  
University of British Columbia  
103-6328 Memorial Road  
Vancouver, British Columbia V6T 1Z2  
Canada

Dear Dr. Piper:

The purpose of this letter of accreditation is to inform you of the action taken by the Liaison Committee on Medical Education (LCME) at its meeting of October 16-17, 2002, regarding the accreditation status of the University of British Columbia Faculty of Medicine, and to transmit to you the final report of the CACMS/LCME team that conducted a limited survey of the school on June 9-11, 2002.

After reviewing the report of the survey team, the LCME voted to continue accreditation of the educational program leading to the M.D. degree at the University of British Columbia Faculty of Medicine. However, it directed the Secretariat to schedule a limited visit in approximately

A copy of this letter and the final report of the limited survey team are being sent to John Cairns, M.D., Dean of the Faculty of Medicine. The report is held confidential by the LCME. The document is for the use of the medical faculty and the university, and any public dissemination or distribution is at the discretion of institutional officials.

Sincerely,

A handwritten signature in black ink, appearing to read "David Stevens".

David P. Stevens, M.D.  
LCME Secretary, 2002-2003

enc

cc: John Cairns, M.D., Dean, University of British Columbia Faculty of Medicine  
Frank A. Simon, M.D., LCME Secretary, 2003-2004  
David Hawkins, M.D., Secretary, CACMS

# LIAISON COMMITTEE ON MEDICAL EDUCATION

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## Contacting the LCME

Programs leading to the M.D. degree in the U.S. and Puerto Rico are accredited by the LCME. The LCME is jointly sponsored by the Association of American Medical Colleges (AAMC) and the Council on Medical Education of the American Medical Association (AMA). Each organization appoints a Secretary and maintains an LCME office. Primary responsibility for coordinating survey visits, hosting quarterly meetings, and serving as LCME spokesman (the "principal Secretary") alternates between the offices each academic year.

<p><b>LCME Secretariat (AAMC)</b> (Principal Secretariat beginning July 1, 2002)</p> <p>David P. Stevens, M.D. LCME Secretary, 2002-2003 Vice President, Medical School Standards &amp; Assessment</p> <p>Association of American Medical Colleges 2450 N. Street, N.W. Washington, DC 20037 Phone: 202-828-0596 Fax: 202-828-1125</p>	<p><b>LCME Secretariat (AMA)</b> (Principal Secretariat beginning July 1, 2003)</p> <p>Frank Simon, M.D. LCME Secretary, 2003-2004 Director, Undergraduate and Graduate Medical Education, Policy, and Standards</p> <p>American Medical Association 515 North State Street Chicago, IL 60610 Phone: 312-464-4933 Fax: 312-464-5830</p>
<p><b>LCME Staff - AAMC</b></p> <p>Robert Eaglen, Ph.D. Assistant LCME Secretary and Associate Vice President, Medical School Standards &amp; Assessment</p> <p>Susan S. Mortensen Accreditation Associate</p>	<p><b>LCME Staff - AMA</b></p> <p>Barbara Barzansky, Ph.D. Assistant LCME Secretary and Secretary, Council on Medical Education</p> <p>Marina Ramos Staff Assistant</p>

M.D. programs in Canada are accredited by the LCME in cooperation with the Committee on Accreditation of Canadian Medical Schools (CACMS).

## Contacting the CACMS

### CACMS Secretariat

David Hawkins, M.D.  
CACMS Secretary  
Executive Director  
Association of Canadian Medical Colleges  
774 Echo Drive  
Ottawa, Ontario, Canada K1S 5P2  
Phone: 613-730-0687  
Fax: 613-730-1196

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Revised 28 October 2002  
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## Directory of Accredited Medical Education Programs

### United States

[AL](#), [AZ](#), [AR](#), [CA](#), [CO](#), [CT](#), [DC](#), [FL](#), [GA](#), [HI](#), [IL](#), [IN](#), [IA](#), [KS](#), [KY](#), [LA](#), [MD](#), [MA](#), [MI](#), [MN](#), [MS](#), [MO](#), [NE](#), [NV](#), [NH](#), [NJ](#), [NM](#), [NY](#), [NC](#), [ND](#), [OH](#), [OK](#), [OR](#), [PA](#), [PR](#), [RI](#), [SC](#), [SD](#), [TN](#), [TX](#), [UT](#), [VT](#), [VA](#), [WA](#), [WV](#), [WI](#)

### Canada

[Alberta](#), [British Columbia](#), [Manitoba](#), [Newfoundland](#), [Nova Scotia](#), [Ontario](#), [Quebec](#), [Saskatchewan](#)

State	Medical School	City, State	Next Survey
Alabama	University of Alabama School of Medicine	Birmingham, AL	2005-2006
	University of South Alabama College of Medicine	Mobile, AL	2004-2005*
Arizona	University of Arizona College of Medicine	Tucson, AZ	2005-2006
Arkansas	University of Arkansas College of Medicine	Little Rock, AR	2006-2007
California	Loma Linda University School of Medicine	Loma Linda, CA	2007-2008
	Stanford University School of Medicine	Palo Alto, CA	2005-2006
	University of California, Davis, School of Medicine	Davis, CA	2005-2006
	University of California, Irvine, College of Medicine	Irvine, CA	2008-2009
	David Geffen School of Medicine at UCLA	Los Angeles, CA	2004-2005
	University of California, San Diego, School of Medicine	San Diego, CA	2002-2003
	University of California, San Francisco, School of Medicine	San Francisco, CA	2002-2003
	Keck School of Medicine of the University of Southern California	Los Angeles, CA	2005-2006
Colorado	University of Colorado Health Sciences Center	Denver, CO	2003-

	School of Medicine		2004*
Connecticut	University of Connecticut School of Medicine	Farmington, CT	2002-2003
	Yale University School of Medicine	New Haven, CT	2007-2008
District of Columbia	Georgetown University School of Medicine	Washington	2002-2003
	George Washington University School of Medicine and Health Sciences	Washington	2007-2008
	Howard University College of Medicine	Washington	2008-2009
Florida	Florida State University College of Medicine (Provisional accreditation)	Tallahassee, FL	Spring 2003
	University of Florida College of Medicine	Gainesville, FL	2006-2007
	University of Miami School of Medicine	Miami, FL	2003-2004*
	University of South Florida College of Medicine	Tampa, FL	2006-2007
Georgia	Emory University School of Medicine	Atlanta, GA	2007-2008
	Medical College of Georgia School of Medicine	Augusta, GA	2007-2008
	Mercer University School of Medicine	Macon, GA	2004-2005
	Morehouse School of Medicine	Atlanta, GA	2004-2005
Hawaii	University of Hawaii John A. Burns School of Medicine	Honolulu, HI	2003-2004*
Illinois	Loyola University of Chicago Stritch School of Medicine	Maywood, IL	2008-2009
	Northwestern University The Feinberg School of Medicine	Chicago, IL	2004-2005
	Rush Medical College of Rush University	Chicago, IL	2004-2005
	Southern Illinois University School of Medicine	Springfield, IL	2006-2007
	University of Chicago Division of the Biological Sciences The Pritzker School of Medicine	Chicago, IL	2004-2005
	Finch University of Health Sciences/ The Chicago Medical School	Chicago, IL	2003-2004
	University of Illinois College of Medicine	Chicago, IL	2009-2010
Indiana	Indiana University School of Medicine	Indianapolis, IN	2008-2009
Iowa	Roy J. and Lucille A. Carver College of Medicine at the University of Iowa	Iowa City, IA	2008-2009

Kansas	University of Kansas School of Medicine	Kansas City, KS	2005-2006
Kentucky	University of Kentucky College of Medicine	Lexington, KY	2010-2011
	University of Louisville School of Medicine	Louisville, KY	2004-2005
Louisiana	Louisiana State University School of Medicine in New Orleans	New Orleans, LA	2009-2010
	Louisiana State University School of Medicine in Shreveport	Shreveport, LA	2005-2006
	Tulane University School of Medicine	New Orleans, LA	2002-2003
Maryland	Johns Hopkins University School of Medicine	Baltimore, MD	2005-2006
	Uniformed Services Univ. of the Health Sciences F. Edward Hebert School of Medicine	Bethesda, MD	2007-2008
	University of Maryland School of Medicine	Baltimore, MD	2007-2008
Massachusetts	Boston University School of Medicine	Boston, MA	2002-2003
	Harvard Medical School	Boston, MA	2002-2003
	Tufts University School of Medicine	Boston, MA	2005-2006
	University of Massachusetts Medical School	Worcester, MA	2003-2004
Michigan	Michigan State University College of Human Medicine	Ea. Lansing, MI	2006-2007
	University of Michigan Medical School	Ann Arbor, MI	2003-2004
	Wayne State University School of Medicine	Détroit, MI	2006-2007
Minnesota	Mayo Medical School	Rochester, MN	2010-2011
	University of Minnesota - Duluth School of Medicine	Duluth, MN	2003-2004
	University of Minnesota Medical School - Twin Cities	Minneapolis, MN	2003-2004
Mississippi	University of Mississippi School of Medicine	Jackson, MS	2003-2004
Missouri	Saint Louis University School of Medicine	St. Louis, MO	2008-2009
	University of Missouri - Columbia School of Medicine	Columbia, MO	2007-2008
	University of Missouri - Kansas City School of Medicine	Kansas City, MO	2002-2003
	Washington University in St. Louis School of Medicine	St. Louis, MO	2006-2007
Nebraska	Creighton University School of Medicine	Omaha, NE	2003-2004

	University of Nebraska College of Medicine	Omaha, NE	2005-2006
Nevada	University of Nevada School of Medicine	Reno, NV	2008-2009
New Hampshire	Dartmouth Medical School	Hanover, NH	2004-2005
New Jersey	UMDNJ - New Jersey Medical School	Newark, NJ	2004-2005
	UMDNJ - Robert Wood Johnson Medical School	Piscataway, NJ	2009-2010
New Mexico	University of New Mexico School of Medicine	Albuquerque, NM	2002-2003
New York	Albany Medical College	Albany, NY	2002-2003
	Albert Einstein College of Medicine of Yeshiva University	New York, NY	2006-2007
	Columbia University College of Physicians and Surgeons	New York, NY	2002-2003
	Joan and Sanford I. Weill Medical College of Cornell University	New York, NY	2002-2003
	Mount Sinai School of Medicine of New York University	New York, NY	2003-2004
	New York Medical College	New York, NY	2007-2008
	New York University School of Medicine	New York, NY	2006-2007
	University of Rochester School of Medicine and Dentistry	Rochester, NY	2007-2008
	State University of New York Downstate Medical Center College of Medicine	Brooklyn, NY	2004-2005
	University at Buffalo State University of New York School of Medicine & Biomedical Sciences	Buffalo, NY	2010-2011
	Stony Brook University Health Sciences Center School of Medicine	Stony Brook, NY	2002-2003
State University of New York Upstate Medical University	Syracuse, NY	2002-2003	
North Carolina	Wake Forest University School of Medicine	Winston-Salem, NC	2007-2008
	Duke University School of Medicine	Durham, NC	2008-2009
	The Brody School of Medicine at East Carolina University	Greenville, NC	2003-2004
	University of North Carolina at Chapel Hill School of Medicine	Chapel Hill, NC	2003-2004

North Dakota	University of North Dakota School of Medicine and Health Sciences	Grand Forks, ND	2005-2006
Ohio	Case Western Reserve University School of Medicine	Cleveland, OH	2008-2009
	University of Cincinnati College of Medicine	Cincinnati, OH	2003-2004
	Medical College of Ohio	Toledo, OH	2004-2005
	Northeastern Ohio Universities College of Medicine	Rootstown, OH	2002-2003
	Ohio State University College of Medicine and Public Health	Columbus, OH	2005-2006
	Wright State University School of Medicine	Dayton, OH	2008-2009
Oklahoma	University of Oklahoma College of Medicine	Okla. City, OK	2002-2003
Oregon	Oregon Health & Science University School of Medicine	Portland, OR	2003-2004
Pennsylvania	Drexel University College of Medicine (formerly MCP Hahnemann Univ. Sch. of Medicine)	Philadelphia, PA	2004-2005
	Jefferson Medical College of Thomas Jefferson University	Philadelphia, PA	2006-2007
	Pennsylvania State University College of Medicine	Hershey, PA	2009-2010
	University of Pennsylvania School of Medicine	Philadelphia, PA	2007-2008
	University of Pittsburgh School of Medicine	Pittsburgh, PA	2002-2003
	Temple University School of Medicine (Accredited, on probation)	Philadelphia, PA	2003-2004
Puerto Rico	Universidad Central del Caribe School of Medicine	Bayamon, PR	2003-2004
	Ponce School of Medicine	Ponce, PR	2008-2009
	University of Puerto Rico School of Medicine	San Juan, PR	2008-2009
Rhode Island	Brown Medical School	Providence, RI	2004-2005
South Carolina	Medical University of South Carolina College of Medicine	Charleston, SC	2004-2005
	University of South Carolina School of Medicine	Columbia, SC	2008-2009
South Dakota	University of South Dakota School of Medicine	Vermillion, SC	2002-2003
Tennessee	Meharry Medical College School of Medicine	Nashville, TN	2005-2006

	East Tennessee State University James H. Quillen College of Medicine	Johnson City, TN	2003-2004
	Univ. of Tennessee Health Sci. Ctr. College of Medicine	Memphis, TN	2006-2007
	Vanderbilt University School of Medicine	Nashville, TN	2004-2005
Texas	Baylor College of Medicine	Houston, TX	2005-2006
	The Texas A&M University System Health Science Center College of Medicine	College Station, TX	2003-2004
	Texas Tech University Health Sciences Center School of Medicine	Lubbock, TX	2008-2009
	University of Texas Southwestern Medical Center at Dallas Southwestern Medical School	Dallas, TX	2002-2003
	University of Texas Medical Branch at Galveston	Galveston, TX	2006-2007
	University of Texas Medical School at Houston	Houston, TX	2003-2004
	University of Texas Medical School at San Antonio	San Antonio, TX	2002-2003
Utah	University of Utah School of Medicine	Salt Lake City, UT	2003-2004
Vermont	University of Vermont College of Medicine	Burlington, VT	2004-2005
Virginia	Eastern Virginia Medical School of the Medical College of Hampton Roads	Norfolk, VA	2004-2005
	Virginia Commonwealth University School of Medicine	Richmond, VA	2004- 2005*
	University of Virginia School of Medicine	Charlottesville, VA	2006-2007
Washington	University of Washington School of Medicine	Seattle, WA	2009-2010
West Virginia	Joan C. Edwards School of Medicine at Marshall University	Huntington, WV	2002-2003
	West Virginia University School of Medicine	Morgantown, WV	2006-2007
Wisconsin	Medical College of Wisconsin	Milwaukee, WI	2002-2003
	University of Wisconsin Medical School	Madison, WI	2010-2011

\*Limited, focused survey.

#### Medical Schools in Canada

Province	Medical School	City	Next Full Survey
Alberta	University of Alberta Faculty of Medicine and Dentistry	Edmonton	2005-2006
	University of Calgary Faculty of Medicine	Calgary	2007-2008
British Columbia	University of British Columbia Faculty of Medicine	Vancouver	2003-2004*
Manitoba	University of Manitoba Faculty of Medicine	Winnipeg	2003-2004
Newfoundland	Memorial University of Newfoundland Faculty of Medicine	St. John's	2004-2005
Nova Scotia	Dalhousie University Faculty of Medicine	Halifax	2008-2009
Ontario	McMaster University School of Medicine	Hamilton	2006-2007
	Queen's University Faculty of Health Sciences	Kingston	2006-2007
	University of Ottawa Faculty of Medicine	Ottawa	2002-2003
	University of Toronto Faculty of Medicine	Toronto	2003-2004
	The University of Western Ontario Faculty of Medicine & Dentistry	London	2006-2007
Quebec	Laval University Faculty of Medicine	Quebec City	2005-2006
	McGill University Faculty of Medicine	Montreal	2007-2008
	University of Montreal Faculty of Medicine	Montreal	2005-2006
	University of Sherbrooke Faculty of Medicine	Sherbrooke	2002-2003
Saskatchewan	University of Saskatchewan College of Medicine (Accredited, on probation)	Saskatoon	2003-2004*

\*Limited, focused survey.

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Revised 11 March 2003

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Report of the Auditor General  
of British Columbia

1117 3 - 2004

*To the Members of the Board of Governors of  
The University of British Columbia, and*

*To the Minister of Advanced Education,  
Province of British Columbia:*

I have audited the consolidated statement of financial position of *The University of British Columbia* as at March 31, 2003 and the consolidated statement of operations and changes in net operating assets, changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the University's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

No  
Qualifiers

In my opinion, these consolidated financial statements present fairly, in all material respects, the financial position of *The University of British Columbia* as at March 31, 2003 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*Victoria, British Columbia  
May 20, 2003*

*Wayne Strelieff*

Wayne Strelieff, CA  
Auditor General



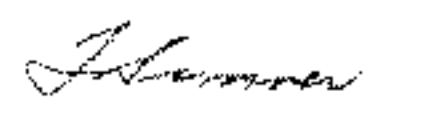
THE UNIVERSITY OF BRITISH COLUMBIA  
 CONSOLIDATED STATEMENT OF FINANCIAL POSITION  
 AS AT MARCH 31, 2003  
 (thousands of dollars)

	2003	2002
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and short-term investments	\$ 257,718	\$ 266,343
Accounts receivable	74,236	47,150
Inventory	8,467	8,452
Prepaid expenses	8,535	6,425
	<u>348,956</u>	<u>328,370</u>
<b>Investments</b> (Note 4)	728,563	653,284
(market value - \$674,484; 2002 - \$656,001)		
<b>Capital assets</b> (Note 5)	999,678	875,498
	<u>\$ 2,077,197</u>	<u>\$ 1,857,152</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>Current liabilities</b>		
Accounts payable and accrued liabilities (Note 7)	\$ 98,201	\$ 102,546
Current portion of employee future benefits (Note 8)	8,499	8,692
Current portion of long-term debt (Note 9)	1,892	4,751
	<u>108,592</u>	<u>115,989</u>
<b>Employee future benefits</b> (Note 8)	6,699	34,879
<b>Deferred contributions</b> (Note 10)	199,496	122,393
<b>Deferred capital contributions</b> (Note 11)	588,759	515,584
<b>Long-term debt</b> (Note 9)	176,848	168,567
	<u>1,080,394</u>	<u>957,412</u>
<b>Net assets</b>		
Unrestricted operating	1,623	(2,089)
Internally restricted reserves	98,283	29,843
Endowment	614,103	592,282
Related organizations	40,776	41,996
Invested in capital assets	242,018	237,708
	<u>996,803</u>	<u>899,740</u>
	<u>\$ 2,077,197</u>	<u>\$ 1,857,152</u>

Approved:

  
 Chair, Board of Governors

  
 Chair, Audit Committee

  
 Vice President,  
 Administration and Finance

(See accompanying notes to the financial statements)



THE UNIVERSITY OF BRITISH COLUMBIA  
CONSOLIDATED STATEMENT OF OPERATIONS AND CHANGES  
IN NET OPERATING ASSETS  
YEAR ENDED MARCH 31, 2003

(thousands of dollars)

	<u>2003</u>	<u>2002</u>
<b>Revenues</b>		
Government grants and contracts	\$ 517,921	\$ 481,892
Student fees	148,671	118,806
Non-government grants, contracts and donations	106,274	94,223
Investment income	38,337	52,699
Sales and services	203,576	190,157
Employee future benefit program changes (Note 8)	28,181	-
Amortization of deferred capital contributions (Note 11)	29,448	23,163
	<u>1,072,408</u>	<u>960,940</u>
<b>Expenses</b>		
Salaries	570,625	523,886
Employee benefits	80,876	77,204
Supplies and sundries	102,675	89,272
Depreciation	74,425	64,548
Cost of goods sold	40,250	33,857
Scholarships, fellowships and bursaries	32,731	27,474
Travel and field trips	27,272	25,388
Professional and consulting fees	26,796	28,661
Grants to other agencies (Note 12)	14,737	11,017
Utilities	20,051	22,771
Write down of investment (Note 15)	7,800	-
Interest	13,870	6,923
	<u>1,012,108</u>	<u>911,001</u>
Excess of revenues over expenses	<u>\$ 60,300</u>	<u>\$ 49,939</u>
<b><u>Allocation of excess of revenues over expenses</u></b>		
Increase in invested in capital assets (Note 6)	\$ (4,310)	\$ (29,690)
Transfers from (to) endowment fund (Note 13)	14,942	(17,661)
Transfer to internally restricted reserves	(68,440)	(4,861)
Decrease in equity of related organizations	1,220	2,401
Change in unrestricted operating assets	3,712	128
Net unrestricted operating deficiency, beginning of year	<u>(2,089)</u>	<u>(2,217)</u>
Net unrestricted operating surplus (deficiency), end of year	<u>\$ 1,623</u>	<u>\$ (2,089)</u>

(See accompanying notes to the financial statements)



THE UNIVERSITY OF BRITISH COLUMBIA  
 CONSOLIDATED STATEMENT OF CHANGES IN NET ASSETS  
 YEAR ENDED MARCH 31, 2003  
 (thousands of dollars)

	Unrestricted Operating	Internally Restricted Reserves (Note 14)	Restricted Endowment Fund (Note 13)	Externally Restricted Related Organizations	Invested in Capital Assets (Note 6)	Total
						2003
						2002
Balance, beginning of year	\$ (2,089)	\$ 29,843	\$ 592,282	\$ 41,996	\$ 237,708	\$ 820,278
Excess (deficiency) of revenues over expenses interfund transfers	75,750 (30,032)	6,062 33,728	(20,292) (3,696)	(1,220)	-	49,939
Net change in investment in capital assets	(6,084)	1,427	347	-	4,310	-
Transfers to endowment principal	(16)	(8,883)	8,699	-	-	-
Transfer (to) from internally restricted reserves	(35,906)	35,906	-	-	-	-
Net change during the year	3,712	68,440	(14,942)	(1,220)	4,310	49,939
External endowment donations	-	-	36,763	-	-	36,763
Balance, end of year	\$ 1,623	\$ 98,283	\$ 614,103	\$ 40,776	\$ 242,018	\$ 899,740

(See accompanying notes to the financial statements.)



**THE UNIVERSITY OF BRITISH COLUMBIA**  
**CONSOLIDATED STATEMENT OF CASH FLOWS**  
**YEAR ENDED MARCH 31, 2003**  
(thousands of dollars)

	<u>2003</u>	<u>2002</u>
<b>Cash provided from operating activities</b>		
Excess of revenues over expenses	\$ 60,300	\$ 49,939
Add non-cash items:		
Depreciation	74,425	64,548
Amortization of deferred capital contributions	(29,448)	(23,163)
Changes in:		
Non-cash current assets	(29,210)	14,496
Current liabilities	(7,397)	9,113
	<u>68,670</u>	<u>114,933</u>
<b>Cash used in investing activities</b>		
Capital asset acquisitions	(198,605)	(123,111)
Net increase in investments	(75,279)	(32,123)
	<u>(273,884)</u>	<u>(155,234)</u>
<b>Cash provided from financing activities</b>		
Net increase in deferred contributions	77,103	2,418
Net increase in long-term debt	8,281	115,218
Net (decrease) increase in employee future benefits	(28,181)	840
Increase in deferred capital contributions	102,623	59,735
Increase in endowment contributions	36,763	29,523
	<u>196,589</u>	<u>207,734</u>
(Decrease) increase in cash and short-term investments	(8,625)	167,433
Cash and short-term investments, beginning of year	266,343	98,910
<b>Cash and short-term investments, end of year</b>	<u>\$ 257,718</u>	<u>\$ 266,343</u>

(See accompanying notes to the financial statements)



## 1 AUTHORITY AND PURPOSE

The University of British Columbia (UBC) operates under the authority of the *University Act* of British Columbia. UBC is a comprehensive research university offering a full range of undergraduate, graduate and continuing studies programs. The academic governance of the university is vested in the Senate. A not-for-profit entity, UBC is governed by a Board of Governors, the majority of whom are appointed by the provincial government of British Columbia. UBC is also a registered charity and therefore exempt from income taxes under section 149 of the *Income Tax Act*.

## 2 SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with generally accepted accounting principles for not-for-profit organizations.

### (a) Fund Accounting

The University maintains its accounts in accordance with the principles of fund accounting. Resources are classified for accounting and reporting purposes into the activity or objective specified.

i) The General Purpose Operating Fund represents the unrestricted operating funds of the University which account for the University's academic program delivery, service and administrative activities.

#### ii) Restricted Reserves

The Research Fund reports the University's research activities.

The Ancillary Enterprises Fund reports the provision of goods and services, which are expected to be self-sustaining.

The Capital Fund accounts for funds designated for the construction or acquisition of capital assets, major renovations and improvements to capital assets.

The Specific Purpose Fund accounts for internally restricted activities of the University including fee for service activities, continuing education and other specifically funded activities.

iii) The Endowment Fund accounts for resources received with the stipulation that the original contribution not be spent. The fund also consists of a portion of the investment income earned on these funds that is required by donors and the Board of Governors to be added to the fund to offset the eroding effect of inflation.

iv) Invested in Capital Assets represents unrestricted equity that has been used to purchase capital assets.

v) Related Organizations represent amounts included in the University's net assets from related outside parties which are controlled or significantly influenced by the University. The use of the economic resources of these organizations is restricted in accordance to their originally intended use.



THE UNIVERSITY OF BRITISH COLUMBIA  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
YEAR ENDED MARCH 31, 2003

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(b) Revenue Recognition

i) Restricted Revenues

The University follows the deferral method of accounting for contributions, which include donations and government grants. Some contributions, such as grants and donations for research or capital purposes, are restricted in use by the external contributor. These restricted contributions are recognized as revenue in the year in which the related expenses are incurred. In the case of revenues received for the purchase of capital assets having a limited life, an amount equivalent to the depreciation expense is reported as revenue each year.

Some restricted contributions must be retained in perpetuity, allowing only the investment income earned thereon to be spent. These contributions are recorded as an increase in endowment equity. Investment income earned on these restricted endowments is recognized when the related expenditure occurs.

ii) Unrestricted Revenues

Revenues received without restrictions include tuition fees and sales of services and products. Monies received from these sources are reported as revenue at the time the product is delivered or the services are substantially provided. The operating grant from the Province of British Columbia is also considered unrestricted and is recorded in the period to which the operating funds relate.

(c) Consolidation

These financial statements include the accounts of three wholly owned subsidiaries of the University:

- UBC Properties Trust, which was established to carry out real estate development activities for the benefit of the University.
- BR Centre Ltd., whose purpose is the utilization of biology for the discovery or development of potential medicinal agents.
- UBC Research Enterprises Inc., which promotes the creation, testing, development, production and commercialization of intellectual property owned by the University.

These financial statements also include the accounts of the following related not-for-profit organizations whose activities are intended to benefit UBC:

- UBC Foundation, which was formed to develop public awareness and encourage financial support for the University.
- American Foundation for UBC, an American charitable foundation that encourages financial support of the University.
- Hong Kong Foundation for UBC, which is incorporated in Hong Kong as a not-for-profit organization, to promote and advance all matters concerning education in Hong Kong and elsewhere.



THE UNIVERSITY OF BRITISH COLUMBIA  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
YEAR ENDED MARCH 31, 2003

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- San Rafael Research Foundation, which operates as a fund-raising vehicle for the University.
- Legal Information Systems and Technologies Foundation, which is incorporated as a not-for-profit organization, to develop and establish computer technology applications of benefit to the legal profession, universities, government, industries and the public.
- UBC Society for the Education of Young Children, which maintains and operates an educational program for young children.

These financial statements do not include the assets, liabilities and results of operations for entities and organizations in which UBC holds an equity interest but does not have a controlling interest (Note 18).

(d) Interest in Joint Ventures

i) Tri-Universities Meson Facility (TRIUMF)

These financial statements include the University's 20% interest in TRIUMF using the proportionate consolidation method. TRIUMF is a joint venture, amongst the University and four other universities, which was established to operate a facility for research in sub-atomic physics. TRIUMF operates on the UBC campus and elsewhere.

ii) Western Canadian Universities Marine Sciences Society (WCUMSS)

These financial statements include the University's 20% interest in WCUMSS using the proportionate consolidation method. The University is one of five university members of WCUMSS. The University's total contribution to the Society in 2002/2003 was \$220,310 (2002 - \$217,285).

iii) Great Northern Way Campus Trust

These financial statements include the University's 25% interest in the Great Northern Way Campus Trust ("The Trust"), using the proportionate consolidation method. The Trust was formed September 15, 2002 to include the lands and premises comprising the Great Northern Way Campus for the equal benefit of the University, Simon Fraser University, British Columbia Institute of Technology and the Emily Carr Institute of Art and Design.

(e) Investments

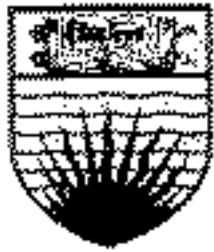
Short-term investments are recorded at the lower of cost and market value.

Long-term investments are recorded at cost or, where donated, at fair market value on the date of donation. Investment value is written down when there has been a significant and permanent impairment in value.

(f) Inventories

Inventories of merchandise held for resale are recorded at the lower of cost and net realizable value. Supplies inventories are recorded at cost.

(g) Capital Assets



THE UNIVERSITY OF BRITISH COLUMBIA  
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Capital asset acquisitions are recorded at cost, except donated assets, which are recorded at market value at the date of acquisition. Land granted to the University is recorded at nominal value.

Library books and periodicals are recorded at cost.

Museum and art collections are recorded at a nominal value.

The following assets are depreciated on a straight-line basis over their estimated useful life.

Site improvements	25-80 years
Buildings	10-50 years
Building renovations	5-10 years
Furnishings, equipment and systems	3-10 years
Library books	10 years

(h) Gifts-in-Kind

Gifts-in-kind include securities, furnishings and equipment, books and manuscripts and artwork and artifacts. For the fiscal year 2002/2003, gifts-in-kind with a market value of \$6.8 million were received (2002 - \$12.5 million), of which \$2.4 million (2002 - \$1.5 million) of artwork, artifacts and equipment is not recorded in the financial statements.

(i) Contributed Services

The University benefits from the substantial services provided by volunteers in assisting the institution in carrying out its activities. These services are not included in the financial statements.

(j) Employee Future Benefits

i) Pension Plans

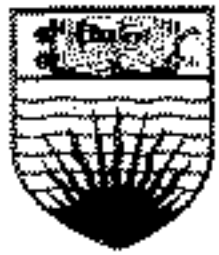
The University has two pension plans providing pension and other benefits to its employees.

Faculty Pension Plan

The Faculty Pension Plan is a defined contribution plan providing benefits on a money purchase basis. The cost of pension benefits includes the current service cost based on 10% of salary less a fixed offsetting amount relating to Canada Pension Plan contributory earnings. The University expenses contributions to this plan in the year the contributions are made.

Staff Pension Plan

The Staff Pension Plan provides benefits based on 2% of the average best three years' basic salary multiplied by the number of years of contributory service, less an adjustment for Canada Pension Plan contributory earnings. The University contribution for the Staff Pension Plan is 10% of salary, less a fixed offsetting amount relating to Canada Pension Plan contributory earnings. In the event of funding deficiencies, the University's contributions remain fixed and benefits for members may be reduced. Benefits security is improved by maintaining a contingency reserve. The contingency reserve recommended by the plan's actuary and approved by the pension board and CCRA (Canada Customs and Revenue Agency) is 40% of liabilities. Accordingly, the University expenses contributions to this plan in the year the contributions are made.



ii) Early Termination Arrangements and Income Replacement Plan

Early termination arrangements are available to tenured or tenure-track faculty members that had applied to the program prior to November 30, 2002. Effective November 30, 2002 the program was discontinued. An actuary determines the cost of employee future benefits and the cost is recognized over the service life of the employees. Any differences between the actuarial assumptions and future experience will emerge as gains or losses in future valuations. Gains and losses are amortized over the expected average remaining service life of the employee group.

The income replacement plan provides income for disabled employees. The income replacement plan commences after a qualifying period of six months disability. When an employee is in receipt of income replacement benefits, the University continues to pay the costs of certain member benefits. The costs of the plan are employee funded.

iii) Long Term Disability Plan

The University has a Long Term Disability Plan to provide income benefits to employees who are unable to continue working due to illness or injury. University employees make contributions to the plan exclusively. The University is not required to contribute to the Plan nor is it responsible for any deficit that the plan may incur.

(k) Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates, as additional information becomes available in the future.

### 3 FINANCIAL INSTRUMENTS

i) Current Assets

The fair value of cash and short-term investments, accounts receivable, accounts payable and accrued liabilities approximate their carrying values because of the short-term maturity of these instruments.

ii) Investments

Market risk on the University's investments is mitigated through diversification of investments by asset class and issuer.

iii) Long-Term Debt

Borrowings are denominated in Canadian dollars and are at fixed rates of interest.

### 4 INVESTMENTS

Market value of investments is as follows:



THE UNIVERSITY OF BRITISH COLUMBIA  
 NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
 YEAR ENDED MARCH 31, 2003

	<u>2003</u>	<u>2002</u>
Short-term notes and treasury bills	\$ 4,168	\$ 10,488
Government and corporate bonds	275,569	230,177
Canadian equities	229,015	256,952
United States equities	110,402	116,142
Other international equities	37,785	33,874
Promissory Notes	16,618	7,508
Other	927	860
Total	<u>\$ 674,484</u>	<u>\$ 656,001</u>

5 CAPITAL ASSETS

	<u>2003</u>			<u>2002</u>
	<u>Cost</u>	Less <u>Accumulated Depreciation</u>	Net <u>Book Value</u>	Net <u>Book Value</u>
	(thousands of dollars)			
Land and site improvements	\$ 57,155	\$ 14,027	\$ 43,128	\$ 37,193
Buildings and renovations	1,043,433	323,941	719,492	634,297
Furnishings, equipment and systems	244,913	76,760	168,153	137,966
Library books	<u>117,393</u>	<u>48,488</u>	<u>68,905</u>	<u>66,042</u>
Total	<u>\$ 1,462,894</u>	<u>\$ 463,216</u>	<u>\$ 999,678</u>	<u>\$ 875,498</u>

6 INVESTED IN CAPITAL ASSETS

Invested in capital assets represents the portion of capital assets funded by the University, net of outstanding debt. It excludes those assets funded through capital contributions. Invested in capital assets is made up of the following:

	<u>2003</u>	<u>2002</u>
	(thousands of dollars)	
Total capital assets (Note 5)	\$ 999,678	\$ 875,498
Less:		
Deferred capital contributions (Note 11)	(588,759)	(515,584)
Long-term debt	(152,010)	(111,818)
Related Organizations	<u>(16,891)</u>	<u>(10,388)</u>
Invested in capital assets	<u>\$ 242,018</u>	<u>\$ 237,708</u>

The net change in invested in capital assets is calculated as follows:

	<u>2003</u>	<u>2002</u>
Purchase of capital assets	\$ 198,605	\$ 123,111
Net changes in debt used for the purchase of capital assets	(40,190)	7,787



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Depreciation expense	(74,425)	(64,548)
Amortization of deferred capital contribution	29,448	23,163
Capital assets purchased with restricted contributions	(102,623)	(59,735)
Change in related organizations	<u>(6,505)</u>	<u>(88)</u>
Net change in Invested in Capital Assets	<u>\$ 4,310</u>	<u>\$ 29,690</u>

7 ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	<u>2003</u>	<u>2002</u>
	(thousands of dollars)	
General accounts payable and accrued liabilities	\$ 68,421	\$ 64,428
Deferred revenue	16,596	18,190
Customer deposits	2,318	2,750
Employee benefits	2,327	1,124
Related organizations	<u>8,539</u>	<u>16,054</u>
Total	<u>\$ 98,201</u>	<u>\$ 102,546</u>

8 EMPLOYEE FUTURE BENEFITS

a) Contributions to Pension Plans

The University expenses contributions to the pension plans in the year in which they are made. University contributions made to each of the pension plans were:

	<u>2003</u>	<u>2002</u>
	(thousands of dollars)	
Faculty Pension Plan	\$ 16,957	\$ 16,155
Staff Pension Plan	<u>15,247</u>	<u>14,897</u>
Total	<u>\$ 32,204</u>	<u>\$ 31,052</u>

b) Early Termination Arrangements and Income Replacement Plan

At March 31, 2003, the accrued benefit obligation for employee future benefits was valued at \$15.2 million. The decrease from the March 31, 2002 estimate is due to the discontinuation of the Early Termination Agreement Program as of November 30, 2002. The accrued benefit obligation as at March 31, 2003 is calculated as follows:

	<u>2003</u>	<u>2002</u>
	(thousands of dollars)	
Employee future benefit obligation, beginning of year	\$ 43,571	\$ 42,567
Current costs	1,847	1,793
Interest on benefit obligation	2,961	2,873
Less actual payments during the year	<u>(5,000)</u>	<u>(3,662)</u>



THE UNIVERSITY OF BRITISH COLUMBIA  
 NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
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Less recovery due to program termination	(28,181)	-
Employee future benefit obligation, end of year	15,198	43,571
Less current portion	(8,499)	(8,692)
Employee future benefits	\$ 6,699	\$ 34,879

The net employee future benefit recovery recognized in the fiscal year ending March 31, 2003 is \$28,181,000 (2002 expense – \$704,000). The net benefit recovery for 2003/2004 is estimated to be \$4,319,000. These recoveries are due to the discontinuation of the ETA program as of November 30, 2002.

9 **LONG-TERM DEBT**

	<u>Maturity</u> <u>Date</u>	<u>Interest Rate</u>	<u>2003</u> (thousands of dollars)	<u>2002</u>
Series A Senior Unsecured Debentures	2031	6.65%	\$ 125,000	\$ 125,000
Debenture unamortized discounts			(309)	(324)
Net outstanding			124,691	124,676
Canada Mortgage and Housing Corporation Mortgages Unsecured	2012 to 2023	5.125% to 7.875%	14,760	15,271
Province of BC Unsecured Debenture	2006 to 2013	8.5% to 10.04%	61,700	61,700
Sinking funds			(32,819)	(29,617)
Unamortized discounts			(421)	(462)
Net outstanding			28,460	31,621
Secured Mortgage	2026 to 2028	5.76% to 6.64%	11,971	-
Unamortized debt issue cost and other debt			(1,142)	1,750
Total long-term debt			178,740	173,318
Less current portion			(1,892)	(4,751)
Balance, end of year			\$ 176,848	\$ 168,567

The University issued \$125 million of 6.65% Series A Senior Unsecured Debentures in November 2001. The debentures have semi-annual interest payments and mature December 1, 2031. Net proceeds of the issue will primarily be used to finance capital projects. The debentures are neither obligations of, nor guaranteed by, The Province of British Columbia.

The principal portion of long-term debt repayments over the next five years is:

(thousands of dollars)



THE UNIVERSITY OF BRITISH COLUMBIA  
 NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
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2004	\$2,116
2005	2,165
2006	2,217
2007	2,273
2008	1,972

**10 DEFERRED CONTRIBUTIONS**

Deferred contributions represent unspent externally restricted grants, donations and contributions. Changes in deferred contributions are as follows:

	<u>2003</u>	<u>2002</u>
	(thousands of dollars)	
Balance, beginning of year	\$ 122,393	\$ 119,975
Grants, contributions, and donations received	465,958	362,788
Transferred to deferred capital contributions (Note 11)	(102,623)	(59,735)
Transferred to revenue	(286,516)	(297,077)
Related Organizations	<u>284</u>	<u>(3,558)</u>
Balance, end of year	\$ <u>199,496</u>	\$ <u>122,393</u>

The balances consist of funds restricted for:

	<u>2003</u>	<u>2002</u>
	(thousands of dollars)	
Research	\$ 144,600	\$ 90,026
Specific purposes	26,156	26,254
Capital	28,141	5,798
Related Organizations	<u>599</u>	<u>315</u>
Balance, end of year	\$ <u>199,496</u>	\$ <u>122,393</u>

**11 DEFERRED CAPITAL CONTRIBUTIONS**

Capital contributions received to purchase capital assets are deferred and recognized as revenue as related assets are depreciated.

	<u>2003</u>	<u>2002</u>
	(thousands of dollars)	
Balance, beginning of year	\$ 515,584	\$ 479,012
Grants, contributions and donations received (Note 10)	102,623	59,735
Current year amortization	<u>(29,448)</u>	<u>(23,163)</u>
Balance, end of year	\$ <u>588,759</u>	\$ <u>515,584</u>



THE UNIVERSITY OF BRITISH COLUMBIA  
 NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
 YEAR ENDED MARCH 31, 2003

**12 GRANTS TO OTHER AGENCIES**

During the year the University distributed research and other funds to agencies totaling \$14.7 million (2002 - \$11.0 million). These funds were distributed under agreements with granting agencies, whereby the University is the administrative head and a portion of the research is undertaken at other agencies.

**13 ENDOWMENT FUND**

Endowment fund consists of restricted donations to the University and internal allocations by the University, the principal of which must be maintained in perpetuity.

The book value of all endowments is as follows:

<b>Endowments held by the University:</b>	<u>2003</u>	<u>2002</u>
	(thousands of dollars)	
Balance, beginning of fiscal year	\$ 592,282	\$ 545,098
Donations	36,763	29,523
Transfers to (from) endowment fund:		
Capitalized income and other transfers	12,867	17,661
Use of prior capitalizations	(20,009)	-
Write down of investment	<u>(7,800)</u>	<u>-</u>
	(14,942)	17,661
<b>Balance, end of fiscal year</b>	<u>614,103</u>	<u>592,282</u>
<b>Endowments held by other organizations:</b>		
Advanced Wood Products Funding Society	-	16,801
Advanced Papermaking Institute	-	5,544
Vancouver Foundation	<u>15,515</u>	<u>15,515</u>
Endowments held by other organizations	<u>15,515</u>	<u>37,860</u>
<b>Total of all endowments</b>	<u>\$ 629,618</u>	<u>\$ 630,142</u>

The Advanced Wood Products Funding Society, the Advanced Papermaking Institute and Vancouver Foundation endowments reported above were not recorded on the University's books in 2002 as they were not owned by the University. Income from these endowments is earned exclusively for the benefit of the University. During 2003, The Advanced Wood Products Funding Society and the Advanced Papermaking Institute were amalgamated with the endowments at UBC.

The market value of all endowments is:

	<u>2003</u>	<u>2002</u>
	(thousands of dollars)	
Endowments recorded in the financial statements	\$ 553,964	\$ 590,924



THE UNIVERSITY OF BRITISH COLUMBIA  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
YEAR ENDED MARCH 31, 2003

Endowments held at other organizations	<u>17,250</u>	<u>41,998</u>
Total market value, all endowments	\$ <u>571,214</u>	\$ <u>632,922</u>

14 INTERNALLY RESTRICTED RESERVES

	<u>2003</u>	<u>2002</u>
	(thousands of dollars)	
Balance, beginning of year	\$ 29,843	\$ 24,982
Released from (to) reserves	24,266	(20,609)
Reserves for the year	44,426	25,441
Transfers (from) to capital reserves	(252)	29
Net change during the year	<u>68,440</u>	<u>4,861</u>
Balance, end of year	<u>\$ 98,283</u>	<u>\$ 29,843</u>

The breakdown of internally restricted funds by specific purposes are as follows:

	<u>2003</u>	<u>2002</u>
	(thousands of dollars)	
Employee benefits	\$ (12,221)	\$ (42,314)
Faculty and department carry-forwards	11,640	6,117
Specific purpose reserves	70,313	41,381
Ancillary reserves	24,404	13,507
Sponsored research reserves	16,961	15,547
Capital reserves	<u>(12,814)</u>	<u>(4,395)</u>
	<u>\$ 98,283</u>	<u>\$ 29,843</u>

- (a) Employee benefits  
These funds primarily represent the unfunded portion of the future obligations of the early termination arrangements and the benefit liabilities related to the income replacement plan.
- (b) Carry-forwards  
Faculties and departments are permitted to carry-forward unspent General Purpose Operating budgets at the end of each year for expenditure in the following year.
- (c) Reserves  
These are funds that have been committed to projects by UBC. No external restrictions apply.

15 WRITE DOWN OF INVESTMENT

The University reviews its investment holdings for reductions in market value below cost basis that in the opinion of the University, represent significant or permanent impairment. For the year ended March 31, 2003, the University recorded a loss of \$7.8 million to adjust the cost basis of one of its holdings to fair value.

16 COMMITMENTS AND CONTINGENT LIABILITIES



**THE UNIVERSITY OF BRITISH COLUMBIA  
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At March 31, 2003 outstanding commitments totaled \$86,965,500 (2002 - \$5,753,500) for capital projects. These commitments are payable in subsequent years, and are funded by provincial contributions, private donations and earnings from sales and services.

The University is involved from time to time in litigation, which arises in the normal course of operations. Liabilities on any litigation are recognized in the financial statements when the outcome becomes reasonably determinable. In management's judgment, no material exposure exists at this time on the eventual settlement of any existing litigation.

On August 1, 2001, the University entered into an operating lease for premises in Robson Square, Vancouver. The operating lease has a term of 10 years.

Minimum lease payments for the next five years are as follows:

	(thousands of dollars)
2004	\$ 750
2005	750
2006	750
2007	750
2008	750

As of January 1, 1998, the University renewed its membership in a self-insurance co-operative in association with other Canadian universities to provide property and general liability insurance coverage. Under this arrangement referred to as the Canadian University Reciprocal Insurance Exchange (C.U.R.I.E.), the University is required to share in any net losses experienced by C.U.R.I.E. However, the University also receives periodic return premium distributions when C.U.R.I.E. is in an acceptable surplus position. As of December 31, 2002, C.U.R.I.E. had a surplus of \$4.1 million (2001 - \$7.2 million), of which the University's pro rata share is approximately 9.48%.

#### **17 DONATION PLEDGES**

The estimated value of donations, which have been pledged but not received as at March 31, 2003, was approximately \$86.5 million (2002 - \$48.9 million). These amounts are not reflected in the financial statements of the University.

#### **18 UNIVERSITY TECHNOLOGY TRANSFER**

The University holds equity positions in 46 companies (2002 - 39 companies) formed from the commercialization of University research. The estimated market value of these holdings is \$5.2 million (2002 - \$11.8 million). These amounts are not reflected in the financial statements.

#### **19 COMPARATIVES**

Certain comparative figures have been restated to conform to the current year's presentation.



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20 ASSETS HELD IN TRUST

These assets are held on behalf of other entities and are not included in the University's financial statements.

i) Canada Prize Foundation

In fiscal year 1999/2000, the UBC Foundation received, in the form of trust certificates, 28.6 million common shares in Archon Minerals Limited (Archon), valued at \$50 million or \$1.75 per share from Dr. S. Blusson to support research infrastructure and academic excellence. In accordance with the donation and related agreements, one of the trust certificates evidencing a beneficial interest in 8.6 million Archon shares, valued at approximately \$15.7 million (2001: \$15.7 million), is for the benefit of the Canada Prize Foundation. The other trust certificates evidencing a beneficial interest in 20 million shares of Archon, valued at approximately \$35 million, are for the benefit of the UBC Foundation. In fiscal year 2002/2003 the amounts were transferred to the Canada Prize Foundation.

ii) Rick Hansen Trust

In fiscal year 1999/2000, the Rick Hansen Trust was established within the UBC Foundation. This Trust holds several endowments for the benefit of the Rick Hansen Institute at the University. Under the terms of the Trust, endowments valued at \$7.8 million were transferred from the University to the Trust.

iii) Assets Held in Trust Summary

	<u>2003</u>	<u>2002</u>
	(thousands of dollars)	
Assets held for Canada Prize Foundation	\$ -	\$ 15,686
Rick Hansen Trust	22,959	17,133
Total assets	<u>\$ 22,959</u>	<u>\$ 32,819</u>

