

Dr. Peter Geissler, Chancellor  
Saint Christopher's College of Medicine  
2533 South Coast Highway 101, Suite 230  
Cardiff-by-the-Sea, California 92007

TEL 760 – 633 – 4290  
TEL 760 – 633 – 4252  
FAX 760 – 633 – 4259

## DATA BASE DOCUMENT

New York State Education Department  
Office of the Executive Secretary  
New York State Board for Medicine  
Room 3023, Cultural Education Center  
Empire State Plaza  
Albany, NY 12230

NAME OF SCHOOL

Saint Christopher's College of Medicine

LEGAL ENTITY

Saint Christopher's Admissions Corporation (USA)

Recognition of Articles of Incorporation  
Department of State, State of Florida  
May 14, 1999 Document P99000044271  
(See Exhibit "1")

UCC Filing  
Department of State, State of Florida  
May 14, 1999 Letter 699A00026825  
(See Exhibit "2")

Articles of Incorporation of St Christopher's  
Admissions Corp.  
Dated May 14, 1999  
(See Exhibit "3")

Certificate of Designation  
Registered Agent / Registered Office  
St Christopher's Admissions Corp.  
Dated May 14, 1999  
(See Exhibit "4")

United States Internal Revenue Service  
Employer Identification Number Assignment  
St. Christopher's Admissions Corp.  
Dated May 21, 1999  
(See Exhibit "5")

ADDRESS

Corporate Office	Saint Christopher's College of Medicine 2350 South Avenue Scotch Plains, NJ 07076
Admissions Office	Saint Christopher's College of Medicine 2350 South Avenue Scotch Plains, NJ 07076
Clinical Program Office	Saint Christopher's College of Medicine 2350 South Avenue Scotch Plains, NJ 07076
Overseas Office in England	Saint Christopher's College of Medicine Park Street Chambers 12-14 Park Streety Luton LU1 3EP Great Britain

CHIEF EXECUTIVE OFFICER

Dr. Paul Leone, MD  
2350 South Avenue  
Scotch Plains, NJ 07076

TEL (908) 301 - 1150

CHIEF FINANCIAL OFFICER

Mr. Firoz Ahmed Shaikh, CPA  
2350 South Avenue  
Scotch Plains, NJ 07076

TEL (908) 301 - 1150

DATA BASE DOCUMENT  
SUBMITTED BY

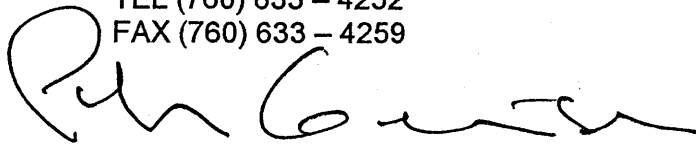
Dr. Peter Scott Geissler, Chancellor  
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SIGNATORY OF DATA  
BASE DOCUMENT



Dr. Peter Scott Geissler, Chancellor

DATE OF DATA  
BASE DOCUMENT

20 September 2003

SEND COMMUNICATIONS TO

Dr. Peter Scott Geissler, Chancellor  
Saint Christopher's College of Medicine  
2533 South Coast Highway 101, Suite 230  
Cardiff-by-the-Sea, California 92007

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LEGAL AUTHORITY

Ministry of Education and Ministry of Health  
Republic of Senegal

DEGREE-GRANTING  
AUTHORITY DOCUMENTS

Letter of Intent from Minister of Health  
Republic of Senegal  
January 4, 2000  
(See Exhibit "6")

Letter of Confirmation of "...right to confer degrees  
of Doctor of Medicine, along with eligibility for  
licensure...as of February 25, 2000"  
Minister of Health, Republic of Senegal  
May 19, 2000  
(See Exhibit "7")

Official Confirmation to World Health Organization  
of "...right to confer degrees of Doctor of Medicine,  
along with eligibility for licensure...as of February  
25, 2000"  
Minister of Health, Republic of Senegal  
May 19, 2000  
(See Exhibit "8")

Letter from Embassy of the United States to  
Educational Commission on Foreign Medical  
Graduates confirming authority to issue medical  
diplomas (including original reference in French)  
United States Embassy in Dakar, Senegal  
December 20, 2000  
(See Exhibit "9")

DATE DEGREE-GRANTING  
AUTHORITY ISSUED

February 25, 2000

## OWNERSHIP

Saint Christopher's Admissions Corporation (USA) is a closely held corporation registered in the State of Florida. Ownership is vested in the Shareholders.

## CORPORATE SHAREHOLDERS

Mr. Firoz Ahmed Shaikh, President & Treasurer

Dr. Paul Leone, Vice President & Secretary

Mr. Shaykh Hassan Ali Cissé

## CORPORATE DIRECTORS

Mr. Firoz Ahmed Shaikh, President & Treasurer

*Patricia Panella ? role*  
Dr. Paul Leone, Vice President & Secretary

Mr. Shaykh Hassan Ali Cissé

## QUALIFICATIONS OF THE CORPORATE DIRECTORS

Dr. Paul Leone, M.D., Managing Director  
(See Resume Exhibit "10")

Mr. Firoz Ahmed Shaikh, C.P.A., Financial Director  
Certified Public Accountant, State of New York  
(See Resume Exhibit "11")

Mr. Shaykh Hassan Ali Cisse, Director  
Religious Leader, Dakar Senegal  
(See Resume Exhibit "12")

## HISTORY OF THE COLLEGE

Saint Christopher's College of Medicine educational program was first offered in Cambridge, England in 1999 by Dr. Paul Leone.

Dr. Paul Leone secured financial backing for the educational program in the form of personal investment from Mr. Shaykh Hassan Ali Cissé, a religious leader in Dakar Senegal, and from his accountant, Mr. Firoz Ahmed Shaikh in New York.

Saint Christopher's College of Medicine was incorporated in Florida, USA in May 1999 by Dr. Paul Leone and Mr. Firoz Ahmed Shaikh. In 1999, the admissions and registrar functions were staffed by a very capable administrator, Ms Tricia Panella.

Under the leadership of the managing director, Dr. Paul Leone, and the financial director, Mr. Firoz Ahmed Shaikh, and in part due to the significant political influence of Mr. Shaykh Hassan Ali Cisse in Senegal, Saint Christopher's College of Medicine was authorized to grant the degree Doctor of Medicine in June 2000 by the Ministry of Health and the Ministry of Education in the Republic of Senegal.

Initially, the educational program consisted of only a pre-clinical curriculum taught in Cambridge utilizing part-time faculty from the University of Cambridge. The pre-clinical program in Cambridge was operated under the direction of Dr. Jeffries Mvenge of Zimbabwe, a former instructor at Kigezi International School of Medicine in Cambridge.

In 2001, Mr. Alan Bain joined Saint Christopher's College of Medicine from Kigezi International School of Medicine and became the director of operations of the pre-clinical program in Cambridge.

In 2001, Dr. Mark Best replaced Dr. Jeffries and was appointed the Dean of the Cambridge Program.

During 2001 and 2002, Dr. Paul Leone traveled between Cambridge and the United States to develop clinical training opportunities in the United States. During 2001, in particular, the student body consisted primarily of transfer students from other overseas medical schools who were in need of clerkships that could not be provided by these programs.

In 2001, Dr. Tah-Hsiung Hsu was appointed as Acting Clinical Dean because of his involvement with the clinical training of students of Saint Christopher's College of Medicine students and his academic association with Johns Hopkins University Hospital affiliates.

In 2001 and 2002, Dr. Paul Leone and Dr. Tah-Hsiung Hsu increased the number of hospitals affiliated with Saint Christopher's College of Medicine to over a half dozen. At present, however, the only hospital in the State of New York affiliated with Saint Christopher's College of Medicine is Jamaica Hospital in Long Island.

In 2001, student financial aid was established with The Educational Resource Institute (TERI). This provided at least some level of financial support for credit-worthy students.

In 2002, the pre-clinical program moved from Cambridge to Luton, approximately 30 miles north of London. The contractual agreement with the University of Luton, a former polytechnical university with no medical training program of its own, greatly enhanced the infrastructure available to Saint Christopher's College of Medicine. The affiliation with the University of Luton provided first-class classrooms, laboratories, dormitories and student facilities.

The primary benefit, however, that was bestowed upon Saint Christopher's College of Medicine by the move from Cambridge to University of Luton was the proximity to the London Medical Schools. The closer proximity to Kings and Guy's, in particular, meant that medical specialists in these leading medical schools could more easily travel from London to teach the pre-clinical students Saint Christopher's College of Medicine.

In 2002, the Office of Admissions and the Office of the Registrar moved from Naples, Florida to a temporary office in Melville, New York. Soon thereafter, a more suitable administrative office was found in Scotch Plains, New Jersey, near the office of Firoz Ahmed Shaikh, so that he could manage the finances and the day-to-day operations of the college.

In 2002, a key program administrator, Ms Angela Schroeder, moved to Luton from Naples, Florida, where she had served as Assistant Registrar. In Luton, Mr. Alan Bain managed the financial and contractual affairs of the pre-clinical program and Miss Angela Schroeder managed all other aspects and day-to-day operations of the growing pre-clinical program.

Of course, in order for Saint Christopher's College of Medicine to maintain degree-granting authority from Ministry of Health and Ministry of Education in Senegal, it is necessary to maintain a significant presence in that country and have an impact on health care education. Accordingly, key academic appointments were made in 2001 and 2002 in Dakar, Senegal, with the aim of establishing programs in medical education in Senegal.

In 2001, Professor Ibrahim Diop Mar was appointed Dean of the Dakar Campus. Shortly thereafter, Dr. El Hadji Ibrahima Diop, his son, was appointed Associate Dean of the Dakar Campus.

Under the academic leadership of Professor Ibrahim Diop Mar and Dr. El Hadji Ibrahima Diop, and Dr. Paul Leone, plans were fashioned for a six-year medical training program in French that could be developed in association with a hospital in Dakar, Senegal. Of course, the difficulties of developing such a lengthy clinical training program in Dakar, in French, require the cooperation of many governmental officials as well as the commitment on the part of Saint Christopher's College of Medicine to fund the program. Recently, the Ministry of Health in the Republic of Senegal selected the hospital that shall serve as the clinical training facility.

At present, the training of Saint Christopher's College of Medicine students does not include either pre-clinical or clinical training in Senegal. Simply stated, it is not practical to attempt either pre-clinical or clinical instruction in French to our students.

The Directors of Saint Christopher's College of Medicine remain committed to the development of medical educational training programs in Senegal. However, for the foreseeable future, the developments in Senegal remain quite separate from the on-going pre-clinical program education in Luton, England and the established clinical clerkships in the United States.

In 2002, with the assistance of Mr. Neil Warnock, formerly a financial-aid administrator for Kigezi International School of Medicine, Saint Christopher's College of Medicine established the Med-Achiever Loan program through Key Bank.

In 2003, four administrators have been added to the staff in the New Jersey office. Two administrators, Mr. William Cundiff, JD, MBA, recently appointed as Director of Operations and Mr. Robert D. Fave, recently appointed as Clinical Director, came to Saint Christopher's College of Medicine with foreign medical education experience.

In September 2003, the number of students enrolled has grown to over 100 students per semester.

In 2003, to assure more continuity in the pre-clinical program, several full-time faculty appointments have been made in Luton. This has created a core of well-qualified, full-time faculty in biochemistry, physiology and medical microbiology who can also serve the important function as academic advisors. The full-time faculty, together with the visiting part-time medical specialists, brings a balance to the classroom and a commitment to deliver the highest possible quality in medical education.

The growth of Saint Christopher's College of Medicine is due to the efforts of many people who share a common goal, namely, to make a quality medical education more readily available for deserving students. However, it is the vision, drive and commitment of, Dr. Paul Leone that has made this achievement possible.

**ENROLLMENT DATA - Current Year 2003-2004**

<u>Enrollment</u>	<u>1<sup>st</sup> Year Pre-Clinical</u>	<u>2<sup>nd</sup> Year Pre-Clinical</u>	<u>Clinical</u>
579 students	219 students	113 students	247 students

**ENROLLMENT DATA - Demographics**

<u>Enrollment</u>	<u>Senegalese</u>	<u>U.S. Nationals</u>	<u>Other</u>
579 students	N/A	464 students	115 students

**ENROLLMENT DATA – Prior Five Years**

<u>Enrollment</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>
Total students	N/A	24	104	234	579

[Note: Saint Christopher's College of Medicine operates year-round and students are admitted three times per year.]

**ELIGIBILITY FOR LICENSURE**

The graduates of Saint Christopher's College of Medicine are eligible for licensure in the Republic of Senegal, subject to immigration laws and the qualification examinations.

The graduates of Saint Christopher's College of Medicine are eligible for certification by the Educational Commission of Foreign Medical Graduates (ECFMG) and therefore eligible for licensure in 37 states within the United States of America.

In addition, the graduates of Saint Christopher's College of Medicine are eligible for "Limited Registration" in the United Kingdom, which allows 5 years of post-graduate training in hospital.

**USMLE PASS RATE**

The Saint Christopher's College of Medicine, Office of the Clinical Coordinator in New Jersey, reports the following examination pass rates on the USMLE Step I, Step II and Clinical Examination.

<u>Pass Rate</u>	<u>Step I</u>	<u>Step II</u>	<u>Clinical Examination</u>
1999	N/A	N/A	N/A
2000	N/A	N/A	N/A
2001	9 of 10 (90%)	7 of 9 (78%)	N/A
2002	18 of 21 (86%)	17 of 21 (81%)	12 of 15 (80%)
2003	63 of 71 (89%)	47 of 61 (77%)	42 of 57 (74%)

**OTHER PROGRAMS**

Neither Saint Christopher's College of Medicine nor Saint Christopher's Admissions Corporation or any other related entity presently operates any other educational program. However, Saint Christopher's College of Medicine is developing plans for a 6-year medical training program leading to the M.D degree, in French, in Dakar, Senegal.

In addition, Saint Christopher's College of Medicine is developing a 2-year Masters in Public Health (MPH) program in California in association with the World Health Institute of Public Health. In due course, application shall be made for degree-granting authority to the Bureau of Post-Secondary Private Education in the State of California.

**STUDENT EXPENSES**

<u>Semester Expenses</u>	<u>Senegalese</u>	<u>U.S. Nationals</u>	<u>Other</u>
Admissions Applications	\$100	\$100	\$100
16 week Pre-Clinical Tuition	\$6,000	\$6,000	\$6,000
12 week Clinical Rotation	\$6,500	\$6,500	\$6,500
Living Costs Pre-Clinical (Per 16-week semester)	\$4,000	\$4,000	\$4,000
Living Costs Pre-Clinical (Per 12-week rotation)	\$3,000	\$3,000	\$3,000
Transportation (Per 16-week semester)	\$1,000	\$1,000	\$1,000
Transportation (Per 12-week rotation)	\$1,000	\$1,000	\$1,000
Graduation Fee	\$1,000	\$1,000	\$1,000

**DURATION OF EDUCATIONAL PROGRAM – M.D. degree Program**

<u>Year</u>	<u>Number of Weeks</u>	<u>Number of Terms)</u>
Weeks in 1 <sup>st</sup> Year	32 weeks	(2 16-week pre-clinical semesters)
Weeks in 2 <sup>nd</sup> Year	48 weeks	(3 16-week pre-clinical semesters)
Weeks in 3 <sup>rd</sup> Year	36 weeks	(3 12-week clinical rotations)
Weeks in 4 <sup>th</sup> Year	36 weeks	(3 12-week clinical rotations)

**CONTENT OF EDUCATIONAL PROGRAM – Pre-clinical Curriculum**



<u>Subject</u>	<u>Year</u>	<u>Location</u>	<u>Class</u>
Anatomy			
Gross anatomy	1	Luton	Anatomy & Medical Imaging
Neuroanatomy	2	Luton	Neurosciences
Embryology	1	Luton	Medical Embryology
Biochemistry	1	Luton	Biochemistry
Nutrition	1	Luton	Biochemistry, Clinical Pathology
Physiology	1	Luton	Medical Physiology
Biophysics	1	Luton	Medical Physiology
Epidemiology	2	Luton	Epidemiology & Preventative Medicine
Biostatistics	2	Luton	Epidemiology & Preventative Medicine
Behavioral Science	2	Luton	Behavioral Science
Pathology	2	Luton	Pathology
Microbiology	2	Luton	Microbiology & Immunology
Pharmacology	2	Luton	Pharmacology
Toxicology	2	Luton	Pharmacology
Public Health	2	Luton	Epidemiology & Preventative Medicine
Preventative Medicine	2	Luton	Epidemiology & Preventative Medicine
Medical Jurisprudence	2	Luton	Medical Ethics
Human Sexuality	2	Luton	Behavioral Science
Alcoholism	2	Luton	Behavioral Science
Drug Abuse	2	Luton	Behavioral Science
Cost Containment	2	Luton	Epidemiology & Preventative Medicine
Environmental Medicine	2	Luton	Pathology
Introduction to Clinical Medicine	2	Luton	Introduction to Clinical Medicine
Introduction to Psychiatry	2	Luton	Behavioral Science
Physical Diagnosis	2	Luton	Physical Diagnosis
Clinical Correlation	2	Luton	Introduction to Clinical Medicine
Clinical Pathology Conferences	2	Luton	Clinical Pathology
Other			
Medical Genetics	2	Luton	Medical Genetics
Medical Ethics	2	Luton	Medical Ethics

#### CONTENT OF EDUCATIONAL PROGRAM – Clinical Instruction Involving Patients

<u>Subject</u>	<u>Clock Hours of Lecture</u>	<u>Location / Rotation</u>	<u>Duration in Weeks</u>
Internal Medicine	36	Internal Medicine Core Rotation	12 weeks
Neurology	18	Neurology Elective Rotation	6 weeks
Dermatology	18	Dermatology Elective Rotation	6 weeks
Radiology	18	Surgery Core Rotation	12 weeks
Family Medicine	18	Family Practice Core Rotation	6 weeks
Pediatrics	18	Pediatrics Core Rotation	6 weeks
Psychiatry	18	Psychiatry Core Rotation	6 weeks
Obstetrics	12	Obstetrics & Gynecology Core Rotation	6 weeks
Gynecology	12	Obstetrics & Gynecology Core Rotation	6 weeks
Physical Medicine	6	Physical Medicine Elective Rotation	6 weeks
Rehabilitation	6	Physical Medicine Elective Rotation	6 weeks
Geriatrics	10	Family Practice Core Rotation	6 weeks

General Surgery	18	Surgery Core Rotation	12 weeks
Anesthesiology	10	Surgery Core Rotation	12 weeks
Ophthalmology	8	Surgery Core Rotation	12 weeks
Urology	6	Surgery Core Rotation	12 weeks
Plastic Surgery	2	Surgery Core Rotation	12 weeks
Neurosurgery	6	Surgery Core Rotation	12 weeks
Orthopedic Surgery	6	Surgery Core Rotation	12 weeks
Emergency Medicine	6	Internal Medicine Core Rotation	12 weeks
Preceptorship	N/A	N/A	N/A
Ambulatory Medicine	2	Family Practice Core Rotation	6 weeks

#### CLINICAL CLERKSHIP LOCATIONS

<u>Location</u>	<u>Duration</u>	<u>No. of Students</u>	<u>Subjects</u>
Griffin Hospital, Derby CT (Yale University Affiliate) [See Hospital Affiliation Agreement, Attached as Exhibit "T"]	12 weeks	12 students	Internal Medicine
	12 weeks	14 students	Surgery
	6 weeks	7 students	Pediatrics
	6 weeks	18 students	Obstetrics & Gynecology
	6 weeks	19 students	Family Practice
Saint Mary's Hospital, Waterbury, CT (Yale University Affiliate) [See Hospital Affiliation Agreement, Attached as Exhibit "U"]	12 weeks	12 students	Internal Medicine
	12 weeks	14 students	Surgery
	6 weeks	7 students	Pediatrics
	6 weeks	18 students	Obstetrics & Gynecology
	6 weeks	19 students	Family Practice
Leonard J. Chabert and South Louisiana Medical Associates, LA (Tulane / L.S.U. University Affiliate) [See Hospital Affiliation Agreement, Attached as Exhibit "V"]	6 weeks	19 students	Family Practice
	12 weeks	12 students	Internal Medicine
	12 weeks	14 students	Surgery
	6 weeks	7 students	Pediatrics
	6 weeks	18 students	Obstetrics & Gynecology
Northwest Neurology, an Affiliate of Ridgeview Institute, Austell, GA [See Hospital Affiliation Agreement, Attached as Exhibit "W"]	6 weeks	19 students	Neurology
Harbor Hospital Center Baltimore, MD (Johns Hopkins University Affiliate) [See Hospital Affiliation Agreement, Attached as	6 weeks	18 students	Obstetrics & Gynecology
	6 weeks	19 students	Family Practice
	12 weeks	12 students	Internal Medicine
	12 weeks	14 students	Surgery
	6 weeks	7 students	Pediatrics

Exhibit "X"]	12 weeks	10 students	Internal Medicine
	12 weeks	12 students	Surgery
	6 weeks	4 students	Pediatrics
	6 weeks	6 students	Obstetrics & Gynecology
	6 weeks	6 students	Family Practice

ADMINISTRATION

Position	Title	Personnel
Chief Administrative Officer	President	Mr. Firoz Ahmed Shaikh [See Exhibit "11"]
Chief Academic Officer	Dean	Dr. Paul Leone [See Exhibit "10"]
Associate Dean For Academic Affairs	Pre-Clinical Dean	Dr. Mark Best [See Exhibit "13"]
Associate Dean For Clinical Affairs	Clinical Dean	Dr. Tah-Hsiung [See Exhibit "14"]
Associate Dean For Student Affairs	Assistant Registrar	Ms. Angela Schroeder [See Exhibit "15"]
Registrar	Registrar	Ms. Tricia Panella [See Exhibit "16"]
Chief Fiscal Officer	Director	Mr. Firoz Ahmed Shaikh [See Exhibit "11"]
Operations Manager	U.S. Operations	Mr. William Cundiff, JD, MBA [See Exhibit "17"]
	U.K. Operations	Mr. Alan Bain [See Exhibit "18"]
Director of Admissions		Ms. Kerri Gardiner, LLM, LLB [See Exhibit "19"]
	Operations Officer	Mr. William Condif, JD, MBA [See Exhibit "17"]
Clinical Coordinator	Clinical Director	Mr. Robert D. Fave [See Exhibit "20"]
Assistant Clinical Coordinator	Clinical Coordinator	Ms. Muniba Adil [See Exhibit "21"]
Field Representatives	Admissions Officer	Mr. Louis Conforti [See Exhibit "22"]

Dean For Academic Affairs  
Dakar Campus, Senegal

Professor Ibrahim Diop Mar  
[See Exhibit "23"]

Associate Dean For Academic Affairs  
Dakar Campus, Senegal

Dr. El Hadji Ibrahima Diop  
[See Exhibit "24"]

Hospital Coordinator

Dr. Vallur Thirumavalavan  
[See Exhibit "25"]

#### FACULTY DEPARTMENTS

<u>Faculty Departments</u>	<u>Name of Chairperson</u>
Anatomical Sciences	Dr. J. Mohite
Physiological Sciences	Dr. Hunjan
Clinical Sciences	Dr. Vallur Thirumavalavan

#### STANDING COMMITTEES

<u>Faculty Committee</u>	<u>Name of Chairperson</u>
Curriculum Review Committee	Dr. S. Sawant
Long-Range Planning Committee	Dr. Gray
Examinations, Grading & Petitions Review Committee	Dr. Paul T. Cherian
USMLE Review Committee	Dr. Sawyer

#### CHARACTERISTICS OF STUDENTS

<u>Reason for Withdrawal / Dismissal</u>	<u>1<sup>st</sup> Year</u>	<u>2<sup>nd</sup> Year</u>	<u>3<sup>rd</sup> Year</u>	<u>4<sup>th</sup> Year</u>	<u>Total</u>
Academic	4	5	2	0	11
Financial	4	3	2	0	9
Temporary Withdrawal (Educational Leave)	0	0	0	0	0
Leave of Absence	0	0	0	0	0
Transfer to Another Medical School	0	3	4	0	7

All other Reasons	2	1	4	0	7
Total Students Lost per year	10	12	12	0	34

[Note: The data is for the 2002-2003 academic year]

#### NUMBER OF STUDENTS TRANSFERRING TO OTHER MEDICAL SCHOOLS

<u>After</u>	<u>Number of Students Transferring to Other Medical Schools</u>
1999 -2000	N/A
2000 -2001	1 out of 24 students
2001 - 2002	4 out of 104 students
2002 - 2003	7 out of 234 students

#### SELECTION OF MEDICAL STUDENTS

CHAIRPERSON OF ADMISSIONS COMMITTEE

Mr. William Condiff, JD, MBA  
[See Exhibit "17"]

ADMINISTRATIVE OFFICERS  
FOR ADMISSIONS PROGRAM

Mr. Lou Conforti  
[See Exhibit "22"]

#### ADMISSIONS PROCESS

The Admissions Review Board (ARB) gives serious consideration to all candidates showing the potential to meet the rigorous academic requirements of a highly structured curriculum.

The Admissions Review Board considers each applicant for admission based on a combination of factors including: undergraduate cumulative grade point average, grade point average in required pre-medical course work, advanced Biology and Chemistry courses, graduate level work, letters of recommendation, and the personal essay. The personal interview provides the Admissions Review Board with an assessment of the applicant's background, maturity, aptitude, and in particular, motivation for the study of medicine. MCAT scores, work history, and professional or volunteer experiences also provide further evidence of the student's motivation.

Applicants whose credentials are judged to be indicative of the potential for successful completion of the prescribed curriculum will be invited for an interview, generally within two to four weeks after all application materials have been received. Persons whose applications are incomplete, or whose qualifications are not acceptable, will be so notified. A letter to the applicant that communicates the decision by the Admissions Review Board shall be sent as soon as possible after the interview.

Saint Christopher's College of Medicine highly recommends, but does not require the Medical College Admission Test (MCAT).

Admissions are granted without regard to race, religion, color, gender, age, marital status or origin.

Applicants are expected to have earned a Bachelors degree (or equivalent) from an American, Canadian, or other internationally recognized college or university. Occasionally applicants qualify for admission upon the completion of 90 credits (i.e. three full-time years) of baccalaureate pre-medical studies. In any case, pre-medical studies must include the following courses:

Inorganic and General Chemistry (with labs)	1 Year
Organic Chemistry (with labs)	1 year
General Biology or Zoology (with labs)	1 year
Physics (with labs)	1 year
College-level Mathematics (preferably to include Calculus or Statistics)	1 year
English	1 Year

It is also strongly advised that courses providing a broad background in the humanities be part of the pre-medical preparation. At least 16 additional credit hours in non-science courses is also expected. A biochemistry course is encouraged.

Applicants who have completed their undergraduate studies in countries having an educational system different from that of the United States will be evaluated on their merits but will be expected to have completed a pre-medical curriculum comparable to that described above. All required documents, if originally in a foreign language, must be accompanied by a notarized English translation. All transcripts documenting post-secondary course work completed in institutions outside the United States must also be evaluated by an approved international credential evaluation service. Contact the Admissions Office for more information on these matters.

Applicants presenting less than sixty upper-division credits from an English language college or university must provide the official record of the scores for the Test of English as a Foreign Language (TOEFL). The minimum acceptable score is 550 on the paper-based test or 213 on the computer-based test.

A complete application consists of the following documents, which should be sent to the attention of the Admissions Office at Saint Christopher's College of Medicine:

- A completed application form

- Application/Interview fee of \$100 US
- Two official letters of recommendation. These should include one from a pre-medical professor acquainted with the applicant's academic ability, and one from a physician who is familiar with the applicant's experience in a health care setting, if available. Committee recommendations from colleges and universities are acceptable. No more than 3 letters total should be sent. All letters must be sent directly to Saint Christopher's College of Medicine.
- Official transcript(s) of grades from each college and professional school attended, mailed directly to Saint Christopher's College of Medicine from the issuing institution.
- Official report of scores on the Medical College Admission Test (MCAT) is highly recommended, but not required.
- Official report of scores on the TOEFL (for applicants whose academic background has been substantially in languages other than English).
- Official transcript from prior medical school (for advanced standing).

Once applicants have been accepted, the Admissions Department will advise them on all aspects of their preparation for living and studying in Luton. Prior to enrollment, all accepted students must submit to the Admissions Office, a health certificate, which must include a current list of immunizations as well as a current tuberculin (TB) test.

There are certain additional documents required by the government for immigration purposes, and are necessary in order to obtain a Visa. These include:

- Letter of good conduct from the student's local police department
- Original Health Certificate
- Valid passport (Copy to be sent to Saint Christopher's College of Medicine in the USA)
- Four color 2"x2" passport-size photographs, signed on the back
- Visa Application Fee of \$20
- Proof of roundtrip airplane ticket

Students should submit these items to the Admissions Office four weeks prior to arriving in Luton, if possible. Upon acceptance, Saint Christopher's College of Medicine will assist