



THE SECRETARY OF EDUCATION

WASHINGTON, D.C. 20202

MAY 6 2002

SENT BY FACSIMILE TRANSMISSION

Ms. Nadica McIntyre  
Permanent Secretary  
Ministry of Health and the Environment  
St. George's  
Grenada, West Indies

Dear Ms. McIntyre:

The National Committee on Foreign Medical Education and Accreditation (NCFMEA) met in Washington, D.C., on March 1, 2002, to review, among other things, the annual report submitted by the Ministry of Health and the Environment (Ministry) that described Grenada's evaluation activities involving St. George's University School of Medicine. It is the understanding of the NCFMEA that Grenada's accreditation standards include: (1) the standards used by the New York State Education Department (NYSED), Office of the Professions, for the on-site review of the St. George's University campus as well as the on-site review of clinical clerkship sites in teaching hospitals in New York State, and (2) the standards used by Grenada's Ministry for the review of clinical clerkship sites outside of New York State.

The NCFMEA members wish to thank Ambassador Denis G. Antoine for attending the meeting to provide additional information regarding the status of medical accreditation activities in Grenada. At the meeting, the NCFMEA formally accepted the Ministry's report and requested the opportunity for NCFMEA members to observe an accreditation review of St. George's University campus conducted by the NYSED Office of Professions as well as a review of one of the medical school's clinical clerkship sites conducted by the Ministry.

In an effort to keep apprised of the accreditation activities of Grenada's Ministry and the NYSED with respect to St. George's University School of Medicine, the NCFMEA also requested that the Ministry submit another report to the United States Department of Education for review at the September 2003 NCFMEA meeting. The purpose of the report is to provide the NCFMEA with a summary of evaluation activities involving St. George's University School of Medicine, including the following information:

- *Overview of accreditation activities:* A summary of key activities by the Ministry and the NYSED during the period covering January 2002 – June 2003, such as accreditation reviews conducted, meetings held and accreditation decisions reached, accreditation conferences or training sessions held.

- *Laws and Regulations:* An indication as to whether there have been any changes during January 2002 – June 2003 in your country's laws or regulations affecting the accreditation of the medical school, and if so, what those changes were.
- *Standards, Processes and Procedures:* An indication as to whether there have been any changes during January 2002 – June 2003 in the accreditation standards, processes or procedures that the Ministry or the NYSED uses to evaluate and accredit the medical school, and if so, what those changes were.
- *Schedule of upcoming accreditation activities:* A listing of accreditation meetings and listing of on-site visits to St. George's University School of Medicine and its clinical clerkship sites planned for July 2003 – June 2004.

Please send the annual report by July 1, 2003, to the Executive Director of the NCFMEA at the address below:

Bonnie L. LeBold  
Executive Director, NCFMEA  
U.S. Department of Education  
1990 K Street, NW – Room 7007  
Washington, D.C. 20006-7563  
U.S.A.

The Executive Director will be in contact with you in the near future to discuss dates when it might be possible for NCFMEA members to observe an accreditation review. In the interim, if you have any questions, please do not hesitate to contact Ms. LeBold at (202) 219-7009 (telephone), (202) 219-7008 (fax), or [Bonnie.LeBold@ed.gov](mailto:Bonnie.LeBold@ed.gov) (e-mail).

I want to thank you for taking the time to respond to our requests for information about your standards and processes for accreditation of St. George's University School of Medicine. The NCFMEA members and I appreciate your ongoing interest and assistance in this matter.

Sincerely,  
  
Rod Paige

cc: Ambassador Denis G. Antoine  
Embassy of Grenada