



THE SECRETARY OF EDUCATION  
WASHINGTON, D.C. 20202

NOV 12 2002

Mr. Torsten Kälvemark  
Senior Advisor  
National Agency for Higher Education  
Birger Jarlsgatan  
Box 7851, SE-103  
99 Stockholm  
Sweden

Dear Mr. Kälvemark:

On September 5, 2002, the National Committee on Foreign Medical Education and Accreditation (NCFMEA) met in Washington, D.C., to review, among other things, the annual report submitted by the National Agency for Higher Education (National Agency) that described its accreditation activities involving the medical schools in Sweden.

I am pleased to inform you that at the meeting the NCFMEA formally accepted the National Agency's report. To keep informed regarding your country's accreditation activities, the NCFMEA also requested that the National Agency submit its next report to the United States Department of Education for review at the September 2004 NCFMEA meeting. The purpose of the annual report is to provide the NCFMEA with a summary of the National Agency's accreditation activities, including the following information:

- *Overview of accreditation activities:* A summary of key activities by the National Agency during the period covering July 2002 - June 2004, such as accreditation reviews conducted, meetings held and accreditation decisions reached, accreditation conferences or training sessions held.
- *Summary of any changes or developments in the following areas:*
  - *Laws and Regulations:* Any changes in your country's laws or regulations affecting the accreditation of your medical schools.
  - *Standards, Processes and Procedures:* Any changes in the accreditation standards, processes or procedures that the National Agency uses to evaluate and accredit medical schools.
- *Schedule of upcoming accreditation activities:* A listing of accreditation meetings and listing of on-site visits to medical schools and clinical clerkship sites planned for July 2004 - June 2006.

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Please send the report by July 1, 2004, to the Executive Director of the NCFMEA at the address below:

Ms. Bonnie L. LeBold  
Executive Director, NCFMEA  
U.S. Department of Education  
1990 K Street, NW – Room 7007  
Washington, DC 20006-7563  
U.S.A.

The Executive Director will contact you in the spring of 2004 to provide information regarding the September 2004 meeting. In the interim, if you have any questions, please do not hesitate to contact Ms. LeBold at (202) 219-7009 (telephone), (202) 219-7008 (fax), or [Bonnie.LeBold@ed.gov](mailto:Bonnie.LeBold@ed.gov) (e-mail).

Thank you very much for providing information regarding your country's accreditation of its medical schools. The NCFMEA members and the U.S. Department of Education appreciate your ongoing assistance in this matter.

Sincerely,

  
Rod Paige