



## Affiliated Member

When a medical school provides a self study and data based study and enters into an affiliation agreement it may become an affiliated member.

### Qualifications

1. Any medical school of good repute, lawfully chartered and operating within a member nation, or a territory of a member nation of the United Nations, and agrees to the mission, principals, process and standards of the International Association of Medical Colleges (IAOMC) is qualified to apply for Affiliated membership. A fully authorized person must send written notice of intention to affiliate and approximate schedule for completion a data base document addressed to; International Association of Medical Colleges C/O President Bernard Ferguson, JD, 7 Essex Drive, Westerly, R.I. 02891, United States of America.

### Affiliation Process

The entire process will be open. Records will be kept of any/all correspondence and conversations or phone calls related to an application. A satisfactorily completed data base document and final decision will be on the Associations website. All fees for evaluation, will be at the actual evaluator cost + 4% training costs. The estimated cost amount will be paid in advance and held in escrow. When the actual amount is paid the applicant school will receive a full account of monies spent and any balance left in their escrow account will be returned.

#### Step 1.

Applicant completes and submits the IAOMC database document along with the preliminary assessment escrow fee. Notice is posted on IAOMC website stating; “[school name]- has made application for an Affiliation, any person or organization wishing to make comment is invited to do so.”

#### Step 2.

An evaluator is selected and applicant notified. If there is an objection to an evaluator applicant must file a written objection within ten days. After consultation with the Board an evaluator is selected.

#### Step 3.

The Evaluator first reviews the database document for clarity and completeness. If found unclear or incomplete, processing is tabled. The applicant will be immediately provided with details. The process continues when the database is clear and complete.

#### Step 4.

Next, the Evaluator reviews for apparent compliance. If there is apparent non-compliance Evaluator will report to the applicant the reasons for his or her determination. Should applicant contest such finding it will prepare a document for submission to the Board. If apparent noncompliance is found the application is tabled until the items of apparent noncompliance are fully resolved. Both the Evaluator and the applicant will appear before the Board for its decision.

#### Step 5.

In the event Evaluator finds apparent compliance with IAOMC's international standards. Applicant has ten days to file written objection to for Board determination. Any public comment will be considered. Little weight will be given to unsigned or unsubstantiated reports.

#### Step 6.

A verification visit will not be made.

#### Step 7.

If applicant agrees with the evaluator's report and any concerns it may contain applicant should submit a written plan addressing resolution of concerns and its proposed schedule for full compliance within ten days after receipt.

#### Step 8.

The Board meets in an announced, noticed public meeting, considers the data base document and attachments and/or comment offered from any source and reaches its decision. In the event the Board agrees with the evaluator's concerns it will provide a schedule for applicant to document compliance. Should the Board find verification of compliance necessary, The remedial information will be filed to verify compliance with the concern(s).

#### Step 9.

An IAOMC Affiliated medical school may choose to become a full non voting member of the Board, pay the annual dues, appoint a Board Member and share in all the rights, privileges and responsibilities of the Association.